FACULTY SENATE MEETING MINUTES
April 13, 2011
Private Dining Room, CUB
Call to Order by Pam George, President, 3:04pm

Members Present	Pam George, Mark Rowh, Collin Witherspoon, Michael Barnett, Carol Buse, Brent Cavanaugh, Jana Comerford, Becky Easton, Denise Hirsch, Judy Isbell, Tiffany Lamb, Bruce Moseley, Tamara Rhodes, Jerry Terry, Mandi Wheeler
Members Absent	Becky Burton, John Chaka, Cherie Clifton, Theresa Edwards, Michelle Orcutt,
Visitors	Lee Colaw

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
General Introduction	Pam George welcomed Lee Colaw to the meeting and asked him to speak to the Senate.	
Guest Discussions	Lee Colaw, Amarillo College's CIO, wanted to update the members of the Senate on the many things that are going on around AC as far as technology goes. The first program that Lee spoke about was the technology equipment rental program. This program allows AC faculty and staff to rent equipment from AC for special occasions. He passed around a few fliers for those who may be interested in the program. A new poster has been created to help new faculty and staff login to AC systems for the first time. The poster shows the step-by-step login process. Lee also discussed some corporate changes and how they would affect AC. AC is a Datatel school, and will remain so for at least another decade. Datatel has bought out the SGHE	

company that operated in the same domain as they do, and this buyout has given them greater market leverage. They have also changed their name to Ellucian. AC will be acquiring a portal to Datatel, SharePoint, which allows document sharing, and ILP (Intelligent Learning Platform), which will allow integration with BlackBoard.

BlackBoard also announced they have purchased Moodlerooms, which will provide them greater leverage in their learning management marketplace. BlackBoard is scheduled to go live next summer. Starting in the Fall of 2013, every class, including CE classes, will be in BlackBoard. As for now, AC is in a good place since we use Datatel, and have chosen to go with Blackboard.

The AC Foundation is going to start using software that allows them to tie into Datatel, which will allow them to award money to students more efficiently. This will also make it possible to transfer awards to other students in a more timely fashion in those cases where the original recipient looses the award. It takes about a month to do this using the current method.

The ITC is looking into several innovative ideas. One such idea would be dashboards. This is similar to the Google Dashboards that some members may be familiar with, but they are much more extensive. They would allow faculty to easily access data about their students from their computer, and graphically illustrate it in the form of bar charts, pie charts, etc. There would also be a way to drill-down if you wanted greater detail.

The ITC is also looking at printing stations like the one being piloted at the West Campus. The printing stations would be available at various locations, allowing students and

employees access to high speed black & white, and color laser printers. Currently during the test at West Campus faculty are printing for free, and students have been given an allowance of $20 a month during the testing period. The exact amount for the new cost-per-copy printing has not yet been determined. Cost-per-copy printing cards can be obtained directly from the Add-Value stations or maybe from the proposed new ID Card (separate initiative). A given print job will not print until the correct ACNetID is entered, whether from a student or faculty member.

The English department has been piloting software that tracks how students use the department computer labs. The software allows faculty members to determine what their students have been doing in the lab as far as the software that they use. The fact that students usage is being monitored has lead to a more efficient use of the computers.

The ITC is also looking into the idea of determining benefits based on status. What services and benefits should the school provide individuals based on status? The ITC thinks that the benefits provided to faculty should be different from those provided to current students, which should be different from those provided to previous students.

Lee informed the Senate that the West Campus computer labs are being consolidated under IT. He also gave the Senate an update on the damages caused by the fire in Building B on the West Campus. AC had damage to 44 computers, 47 monitors, and various other peripherals in the fire. All the backup IT systems that were housed in Building B operated as designed.

Becky Easton asked Lee to explain exactly how the Datatel portal will be different from myACcount or WebAdvisor. Lee told the members that everything should be available through

	the portal. The myACcount site and WebAdvisor will be replaced over time with the portal. Lee was asked if there was anything that could be done about update popups coming up every time a computer is started. This interferes with class time. Lee told the Senate that they are looking into software that will hold updates until the end of the week.	
Approval of Minutes	Pam asked for a motion to approve the minutes of the March 23, 2012 meeting.	Jerry Terry - 1st motion Tiffany Lamb - 2nd Unanimous vote.
Committee Assignments	Carol Buse reminded the Senate that she needed the Executive Committee to determine the new arrangement for committee assignments. Joy Brenemen is in charge of keeping track of all the committees. Kay Taylor told Carol that she could make an interactive pdf file that faculty could access. The file can be sent to the Senate with the faculty members choices. Senate members also suggested that their be an option to indicate that the faculty member is willing to serve on any committee, not only those that they wrote on the form.	Carol Buse will meet with Kay to create the document.
Bylaw Amendment Vote	Denise Hirsch made a motion to pass the amendment. Michael Barnett seconded the motion. The motion passed unanimously.	The Bylaws will be amended.
Discussion/Information Items		
Professor Emeritus	The committee will be meeting with Dr. Matney on Monday to make the Senates recommendation. The Senate will be nominating Therese Jones.	
Salary Proposal	The Committee will be meeting with Dr. Matney on Monday and with the President's Council on Tuesday.	
Senate Election Update	Becky Easton reported the results: • A & S ◦ Penelope Davies	Becky will invite the elect to the May meeting.

	○ Monty Downs
	• CTE
	    ○ Susan Burks
	• ATL
	    ○ Heather Voran
	• HS
	    ○ Doug Adcock
	    ○ Ruth Whitehead
	
	Due to a clerical error, the number of nominees for A&S was short by two. There should have been four new members for A&S. Becky informed the members that we could either run another election, or choose the next two top nominees. The committee did not know who the next two were, but they could obtain that information. Jerry Terry made a motion to choose the next two top nominees. Tiffany Lamb seconded the motion. The motion passed unanimously.	

Faculty Survey	The committee sent out 241 surveys, and received 41.	
ATC Update	Pam George discussed some of the issues that came up at the last ATC meeting. One issue involves giving students, or other individuals, access to your ACOnline course. The ATC has written a new procedure that will make the process for doing this more uniform. The procedure has been adopted by the Deans, and is now in effect. Pam mentioned that a faculty members Dean must approve of the addition before it can be done, but this may not be the case. AC has implemented a password protection protocol that requires all AC employees to change their password every 90 days.	Collin Witherspoon will contact Patsy Lemaster to determine whether or not Dean approval is necessary.
AtD Core Team Recommendation	Data shows that students are not as successful when allowed to enter classes late. The AtD Core Team has made a recommendation that late registration no longer be allowed.	

	The recommendation has been accepted by the administration, and will go into effect in the Fall of 2012. Registration for a class will end the day before the first day of class.	
ACTS	Jerry Terry asked members to remind everyone again about ACTS. The application deadline is April 27. He also informed the Senate that the administration is considering canceling ACTS if more people don't apply.	
Courtesy Committee	No cards were sent out since the last meeting.	
Elections Committee	See Senate Election Update section above.	
Legislative Committee	No report.	
Mead Committee	The committee read through the nominations this past week and will be meeting on April 19.	
Professor Emeritus Committee	See Professor Emeritus section above.	
Questions Committee	No report.	
Salary Committee	See Salary Proposal section above.	
Technology Committee	No report.	
Faculty Survey Committee	See Faculty Survey section above.	
Faculty Development Committee	ACTS is the only thing happening at this time.	
Instructional Technology Committee	No report.	
Pinning Committee	The pinning ceremony needs to be promoted.	
Building Naming Committee	No report.	
Meeting Adjourned	05:13:00 PM	Tiffany Lamb - 1st motion Jerry Terry - 2nd Unanimous

Next Meeting	May 4, 2012 will be held at the West Campus, Jones Hall, Room TBA.	

Recorder: Collin Witherspoon/Senate Secretary