

CURRICULUM COMMITTEE
September 28, 2012
Minutes

Present: Bob Austin, Diane Brice, Susan Burks, Tamara Clunis, Matt Craig, Kim Davis, Matthew Goodman, Kim Hays, Alan Kee, Judy Massie, Jerry Moller, Carol Moore, Mark Rowh, Mark Usnick, Kathy Wetzel

Absent: Craig Clifton, Danita McAnally, Jason Norman, Lyndy Wilkinson

ARTS & SCIENCES
Paralegal Studies

Bruce Moseley submitted a request to make the following changes to the Paralegal Studies Professional Certificate (LGLA.CERT.PRO):

Delete the following courses from the Major Course Options list:

- LGLA 1351: Contracts
- LGLA 2313: Criminal Law and Procedure

Add the following courses to the Major Course Options list:

- LGLA 2309: Real Property
- CRIJ 1310: Fundamentals of Criminal Law
- BUSI 2301: Business Law I

Burks moved, seconded by Usnick to approve recommended changes to the Paralegal Studies Professional Certificate. The motion carried.

HEALTH SCIENCES
LVN Nursing

LaVon Barrett submitted a request to replace HECO 1322: Principles of Nutrition with HITT 1305: Medical Terminology I in the Vocational Nursing Certificate (VNSG.CERT).

Craig moved, seconded by Austin to replace HECO 1322 with HITT 1305 in the Vocational Nursing Certificate. The motion carried.

ADN Nursing

Sheryl Mueller submitted a request to replace HECO 1322: Principles of Nutrition with HITT 1305: Medical Terminology I in the Associate Degree Nursing (RNSG.AAS) degree.

Austin moved, seconded by Craig to replace HECO 1322 with HITT 1305 in the Associate Degree Nursing program. The motion carried.

Curriculum Revision Request**Division:**Arts and Sciences**Department / Program:**Business / Paralegal Studies**Prepared By:**Bruce Moseley**Request**

- a. For the Paralegal Studies Professional Certificate, the following 2 courses need to be removed from the options: (1) LGLA 1351 Contracts, and (2) LGLA 2313 Criminal Law and Procedure.
- b. For the Paralegal Studies Professional Certificate, the following 3 courses need to be added to the options: (1) BUSI 2301 Business Law I, (2) CRIJ 1310 Fundamentals of Criminal Law, and (3) LGLA 2309 Real Property.
- c.
- d.

Rationale / Justification:We implemented these curriculum changes in our AAS last year and neglected to make these same changes to the Professional Certificate. Contracts (LGLA 1351) and Criminal law and Procedure (LGLA 2313) are no longer offered.

Effects of Revisions

- | | |
|---|------|
| A. Faculty & Staff Requirements: | None |
| B. Equipment/Facility Requirements: | None |
| C. Location: | None |
| D. Income projections: | None |

Effective Date:01/01/2013

1. **Division:** Arts and Sciences
2. **Department/Program:** Business / Paralegal Studies
3. **Prepared by:** Bruce Moseley
4. **Request:** Revise/Replace the Paralegal Studies Professional Certificate (LGLA.CERT.PRO)

Proposed Changes to the Paralegal Studies Professional Certificate – 2012/2013:

a. **Major Options :**

- Remove LGLA 1351: Contracts
- Remove LGLA 2313: Criminal Law and Procedure
- Add LGLA 1309: Real Property
- Add CRIJ 1310: Fundamentals of Criminal law
- Add BUSI 2300: Business law

Rationale/Justification:

We implemented these curriculum changes in our AAS last year and neglected to make these same changes to the Professional Certificate. Contracts (LGLA 1351) and Criminal Law and Procedure (LGLA 2313) are no longer offered.

5. Effects of Revision:

- a. **Faculty and Staff Requirements:** None
- b. **Equipment/Facility Requirements:** None
- c. **Location:** None
- d. **Income projections:** None

6. Effective Date: Fall 2013

Major Course Requirements: Paralegal Studies Professional Certificate

OLD

MAJOR COURSE REQUIREMENTS.....12

LGLA 1307: Introduction to Law and the Legal Professions
LGLA 1301: Legal Research and Writing
LGLA 1345: Civil Litigation
LGLA 2305: Interviewing and Investigating

NEW

MAJOR COURSE REQUIREMENTS.....12

LGLA 1307: Introduction to Law and the Legal Professions
LGLA 1301: Legal Research and Writing
LGLA 1345: Civil Litigation
LGLA 2305: Interviewing and Investigating

Major Options: Paralegal Studies Professional Certificate

OLD

MAJOR OPTION REQUIREMENTS.....12

Complete 4 courses from the following:

LGLA 1309: Cognitive Skills for the Legal Profession
LGLA 1343: Bankruptcy
~~LGLA 1351: Contracts~~
LGLA 1353: Wills, Trusts and Probate Administration
LGLA 1355: Family Law
LGLA 2303: Torts and Personal Injury Law
LGLA 2307: Law Office Management
~~LGLA 2313: Criminal Law and Procedure~~

NEW

MAJOR OPTION REQUIREMENTS.....12

Complete 4 courses from the following:

BUSI 2301: Business Law I
CRIJ 1310: Fundamentals of Criminal Law
LGLA 1309: Cognitive Skills for the Legal Profession
LGLA 1343: Bankruptcy
LGLA 1353: Wills, Trusts and Probate Administration
LGLA 1355: Family Law
LGLA 2303: Torts and Personal Injury Law
LGLA 2307: Law Office Management
LGLA 2309: Real Property

Curriculum Revision Request**Division:** Health Sciences**Department / Program:** Nursing/Vocational Nursing**Prepared By:** LaVon Barrett**Request**

- a. Replace HECO 1322: Principles of Nutrition with HITT 1305: Medical Terminology I
- b.
- c.
- d.

Rationale / Justification: In order to incorporate the Health Sciences core curriculum into the Vocational Nursing Program, HECO 1322: Principles of Nutrition must be replaced by HITT 1305: Medical Terminology I.

Effects of Revisions

- A. Faculty & Staff Requirements:** Multiple sections of HITT 1305 will need to be added to accommodate LVN students.
- B. Equipment/Facility Requirements:** None
- C. Location:** None
- D. Income projections:** None

Effective Date: 08/26/2013

Current

Vocational Nursing

Major Code –VNSG.CERT

Program Advisor: Susan McClure, 354-3603
(shmclure@actx.edu) or contact the Nursing
Department, 354-6015

Contact the Testing Center or the Program Advisor for testing
requirements. Testing requirements are based on the unique
needs of the certificate program.

Completion of the VN program of study provides
graduates the opportunity to take the national licensure
examination (NCLEX-PN) and apply for licensure as a
Licensed Vocational Nurse.

Semester Hours

COURSE REQUIREMENTS.....44

General Education Requirements (7 semester Hours)

BIOL 2401: Human Anatomy and Physiology I.....4

~~HECO 1322: Principles of Nutrition.....3~~

Major Course Requirements (37 Semester Hours)

VNSG 1136: Mental Health

VNSG 1138: Mental Illness

VNSG 1227: Medication Administration

VNSG 1231: Pharmacology

VNSG 1230: Maternal-Neonatal Nursing

VNSG 1231: Pharmacology

VNSG 1234: Pediatrics

VNSG 1260: Clinical: Nursing in Health & Illness I

VNSG 1304: Foundations of Nursing

VNSG 1361: Clinical: Nursing in Health & Illness II

VNSG 1400: Nursing in Health & Illness I

VNSG 1409: Nursing in Health & Illness II

VNSG 1410: Nursing in Health & Illness III

VNSG 1423: Basic Nursing Skills

VNSG 2160: Clinical: Maternal-Neonatal Nursing

VNSG 2161: Clinical: Pediatrics

VNSG 2163: Clinical: Nursing in Health & Illness III

TOTAL.....44

Proposed

Vocational Nursing

Major Code –VNSG.CERT

Program Advisor: Susan McClure, 354-3603
(shmclure@actx.edu) or contact the Nursing
Department, 354-6015

Contact the Testing Center or the Program Advisor for testing
requirements. Testing requirements are based on the unique
needs of the certificate program.

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VNSG 1260: Clinical: Nursing in Health & Illness I

VNSG 1304: Foundations of Nursing

VNSG 1361: Clinical: Nursing in Health & Illness II

VNSG 1400: Nursing in Health & Illness I

VNSG 1409: Nursing in Health & Illness II

VNSG 1410: Nursing in Health & Illness III

VNSG 1423: Basic Nursing Skills

VNSG 2160: Clinical: Maternal-Neonatal Nursing

VNSG 2161: Clinical: Pediatrics

VNSG 2163: Clinical: Nursing in Health & Illness III

TOTAL.....44

Curriculum Revision Request**Division:** Health Sciences**Department / Program:** Nursing/Associate Degree**Prepared By:** Sheryl Mueller**Request**

- a. Replace HECO 1322: Principles of Nutrition with HITT 1305: Medical Terminology I
- b.
- c.
- d.

Rationale / Justification: In order to incorporate the Health Sciences core curriculum into the Associate Degree Nursing Program, HECO 1322: Principles of Nutrition must be replaced by HITT 1305: Medical Terminology I.

Effects of Revisions

- | | |
|---|---|
| A. Faculty & Staff Requirements: | Multiple sections of HITT 1305 will need to be added to accommodate ADN students. |
| B. Equipment/Facility Requirements: | None |
| C. Location: | None |
| D. Income prejections: | None |

Effective Date: 08/26/2013

Current	Proposed
<p>Nursing – Associate Degree Nursing (ADN) (A.A.S.) Major Code – RNSG.AAS Program Requirements General Education Requirements (27 Semester Hours) <i>Communication – 6 Hours</i></p> <ul style="list-style-type: none"> • Speech • ENGL 1301 – Composition I <p><i>Humanities – 3 Hours</i></p> <ul style="list-style-type: none"> • Humanities <p><i>Mathematics/Natural Sciences – 15 Hours</i></p> <ul style="list-style-type: none"> • BIOL 2401 – Human Anatomy and Physiology I • BIOL 2402 – Human Anatomy and Physiology II • BIOL 2421 – Microbiology • MATH 1332 – Contemporary Mathematics I (or any college level Mathematics course) <p><i>Social/Behavioral Sciences – 3 Hours</i></p> <ul style="list-style-type: none"> • PSYC 2301 – General Psychology <p>Related Required Course (3 Semester Hours)</p> <ul style="list-style-type: none"> • HECO 1322 – Principles of Nutrition <p>Major Course Requirements (42 Semester Hours)</p> <ul style="list-style-type: none"> • RNSG 1105 – Nursing Skills I • RNSG 1110 – Introduction to Community-Based Nursing • RNSG 1115 – Health Assessment • RNSG 1209 – Introduction to Nursing • RNSG 1247 – Concepts of Clinical Decision Making I • RNSG 1248 – Concepts of Clinical Decision Making II • RNSG 1251 – Care of the Childbearing Family • RNSG 1260 – Clinical-Care of the Childbearing Family • RNSG 1263 – Clinical-Concepts of Clinical Decision Making I • RNSG 1301 – Pharmacology • RNSG 1331 – Principles of Clinical Decision Making • RNSG 1362 – Clinical-Principles of Clinical Decision Making • RNSG 2161 – Clinical-Mental Health Nursing • RNSG 2163 – Clinical-Introduction to Community-Based Nursing • RNSG 2201 – Care of Children and Families • RNSG 2213 – Mental Health Nursing • RNSG 2221 – Professional Nursing: Leadership and Management • RNSG 2231 – Advanced Concepts of Adult Health • RNSG 2260 – Clinical-Care of Children and Families • RNSG 2261 – Clinical-Concepts of Clinical Decision Making II • RNSG 2262 – Clinical-Advanced Concepts of Adult Health • RNSG 2263 – Clinical-Professional Nursing: Leadership and Management <p>Total (72 Semester Hours)</p>	<p>Nursing – Associate Degree Nursing (ADN) (A.A.S.) Major Code – RNSG.AAS Program Requirements General Education Requirements (27 Semester Hours) <i>Communication – 6 Hours</i></p> <ul style="list-style-type: none"> • Speech • ENGL 1301 – Composition I <p><i>Humanities – 3 Hours</i></p> <ul style="list-style-type: none"> • Humanities <p><i>Mathematics/Natural Sciences – 15 Hours</i></p> <ul style="list-style-type: none"> • BIOL 2401 – Human Anatomy and Physiology I • BIOL 2402 – Human Anatomy and Physiology II • BIOL 2421 – Microbiology • MATH 1332 – Contemporary Mathematics I (or any college level Mathematics course) <p><i>Social/Behavioral Sciences – 3 Hours</i></p> <ul style="list-style-type: none"> • PSYC 2301 – General Psychology <p>Related Required Course (3 Semester Hours)</p> <ul style="list-style-type: none"> • HIT 1305 – Medical Terminology I • HECO 1322 – Principles of Nutrition <p>Major Course Requirements (42 Semester Hours)</p> <ul style="list-style-type: none"> • RNSG 1105 – Nursing Skills I • RNSG 1110 – Introduction to Community-Based Nursing • RNSG 1115 – Health Assessment • RNSG 1209 – Introduction to Nursing • RNSG 1247 – Concepts of Clinical Decision Making I • RNSG 1248 – Concepts of Clinical Decision Making II • RNSG 1251 – Care of the Childbearing Family • RNSG 1260 – Clinical-Care of the Childbearing Family • RNSG 1263 – Clinical-Concepts of Clinical Decision Making I • RNSG 1301 – Pharmacology • RNSG 1331 – Principles of Clinical Decision Making • RNSG 1362 – Clinical-Principles of Clinical Decision Making • RNSG 2161 – Clinical-Mental Health Nursing • RNSG 2163 – Clinical-Introduction to Community-Based Nursing • RNSG 2201 – Care of Children and Families • RNSG 2213 – Mental Health Nursing • RNSG 2221 – Professional Nursing: Leadership and Management • RNSG 2231 – Advanced Concepts of Adult Health • RNSG 2260 – Clinical-Care of Children and Families • RNSG 2261 – Clinical-Concepts of Clinical Decision Making II • RNSG 2262 – Clinical-Advanced Concepts of Adult Health • RNSG 2263 – Clinical-Professional Nursing: Leadership and Management <p>Total (72 Semester Hours)</p>