

FACULTY SENATE MEETING MINUTES

October 5, 2012

Private Dining Room, CUB

Call to Order by Dr. Michael Barnett, President, 3:00pm

Members Present	Heather Voran, Michael Barnett, Susan Burks, Matt Craig, Penelope Davies, Becky Easton, Judy Isbell, Tiffany Lamb, Jim Taylor, Mandi Wheeler
Members Absent	Bruce Moseley, Brent Cavanaugh, Monty Downs, Jerry Terry, Doug Adcock, Tamara Rhodes, Ruth Whitehead, Theresa Edwards
Visitors	Steve Chance, Interim Chief of Police

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
Approval of Minutes	Michael Barnett, President, asked members for a motion to approve minutes of the May 4, 2012 meeting. Judy Isbell made one amendment, and a motion was made to approve the minutes as amended.	Penelope Davies-1 st motion to accept as amended Matt Craig-2 nd . Vote carried unanimously.
Steve Chance: Interim Chief of Police	Officer Chance presented a report of what the police department has accomplished in the past five weeks when he became interim chief. He attended a conference on school safety. He found that Texas Community Colleges must now serve as members of Texas School Safety Center. When he returned from the conference, he found out that Mike was retiring from the AC Police Department. He wants the AC Police department to earn the respect of the faculty. They are working hard to earn that respect. Leadership has been moved to the field so there is always a supervisor on duty. They are working to be proactive and	

	<p>preventive.</p> <p>The Police Department is now the emergency management team for AC and has the authority to evacuate buildings. All radios will be moving to a narrow band soon, meaning they can communicate with APD, hospitals, etc. during an emergency.</p> <p>What he needs from the faculty is shared responsibility in crime prevention by allowing the police department to be a part of the communications process. He wants to open doors to the Police Department to faculty. Example: The Cleary Act states that any institution of higher education that receives federal funding must meet specific standards of law enforcement. AC Police compliance can be found on the AC Police Department website.</p> <p>Steve also indicated that we can look at the security reports on the website. The AC Police Department welcomes the faculty to walk into the police department and ask questions. He stated that the police department has come into the 21st century in the past five weeks. Their goal is to have everything in place and fully operational by December 1.</p> <p>He would like to be able to offer hands-on training for faculty to run through emergency situations.</p> <p>He would be happy to come back and report on progress at a later date.</p>	
<p>Request to Approve Senate Minutes by email</p>	<p>Waiting until the next senate meeting to approve the previous meeting's minutes makes the information over one month old by the time the faculty receives it. Would it be possible to approve the senate minutes by email rather than waiting until the next meeting?</p>	<p>Matt Craig moved that we approve minutes by email with a 72-hour turn-around time from the time they are sent by email. If one senate member rejects the minutes before the 72 hours are up, approval will be referred to the full senate at the next meeting.</p>

	<p>A concern raised was that if senators have major points about which they do not feel comfortable communicating by email, can they request that it be tabled until the next meeting?</p> <p>Penelope Davies pointed out that parliamentary procedure would be less difficult if concerns are referred rather than tabled.</p>	<p>Susan Burks-2nd Vote carried unanimously</p>
Faculty Senate Survey	<p>Michael Barnett, Judy Isbell, and Pam George will meet with Dr. Lowery-Hart on October 9.</p>	<p>Michael Barnett, Judy Isbell, and Pam George will meet with Dr. Lowery-Hart on October 9.</p>
Internal Faculty Senate Committee Assignments	<p>Michael asked if anyone had questions about their committees. After questions were answered, he reminded the chairs to begin scheduling meetings as necessary.</p> <p>Faculty Senate Survey has three members who are going off senate. Penelope Davies agreed to serve so there will be someone with experience on the committee next year.</p>	
Location of December and May meetings on West Campus	<p>In the past this been determined by the senators who are on West Campus.</p>	<p>Heather will contact Theresa and Ruth to find out more information.</p>
Elections Committee	<p>Jim Rauscher was elected as nominee for the Piper Award. The next meeting will be in Spring to plan the elections for new senators.</p>	
Technology Committee	<p>The Secretary Responsibilities document states that the secretary is responsible for maintaining the Faculty Senate website, while the description of the Technology Committee states that the website is the responsibility of that committee. Heather Voran, faculty senate secretary, asked for clarification. She has volunteered to chair the Technology Committee this year, enabling her to fulfill both requirements, but recognizes that not all secretaries may have the skills needed for editing the website. Senators present discussed that they believe the responsibility has been passed to whoever has had the skills for it, but that it has led to confusion about who is responsible, thus leading to the</p>	<p>Tiffany Lamb moved that secretary should always be chair of the technology committee. If the secretary is comfortable with the technology to update senate web pages, he or she will do so. If not, he or she will delegate to the committee. Mandi Wheeler 2nd</p>

	<p>possibility of the site's not being maintained. In order to assure regular maintenance of the faculty senate website, it was suggested that the secretary always chair the technology committee, making it his or her responsibility either to keep the site updated or to delegate the task to the committee.</p>	
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Recorder: Heather Voran, M.Ed, /Senate Secretary