

AMARILLO COLLEGE
NURSING DEPARTMENT FACULTY ORGANIZATION MINUTES

DATE: September 19, 2012

TIME & PLACE: 1:30 p.m. - West Campus Jones Hall, Room 205

ATTENDANCE: Present: - LaVon Barrett, Jan Cannon, Ginny Coppock, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Deborah Hall, Carol Hergert, Denise Hirsch, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Tamara Rhodes, Angie Ross, Kelly Savage, Lyndi Shadbolt, Elizabeth Sharp, Ruth Whitehead, Kim Wright, Ramona Yarbrough, Kerrie Young, Ertha Rose Cannon-Level III Student Representative, Faith Montano-Level III Student Representative and Carolyn Leslie- Administrative Assistant.

ABSENT: Paul Hogue, Kim Smith and Teresa Smoot

AGENDA: See Attached.

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<p>1.0 OPENING REMARKS S. Mueller Call to Order Approval of Minutes Birthdays Congratulations</p> <p>2.0 REPORT FROM DEPARTMENT CHAIR - S Mueller</p>	<p>1.0 OPENING REMARKS – S. Mueller</p> <ul style="list-style-type: none"> • Ms. Mueller called the meeting to order at 1:30 p.m. • Ms. Mueller called for the approval of the Nursing Department Faculty Organization minutes from the August 23, 2012 meeting. • Ms. Mueller called for the approval of the Associate Degree Nursing Program minutes from the August 23, 2012 meeting. • <u>Birthdays for September</u>—were acknowledged. Marcia Julian (12th), Carol Hergert (13th), Kerrie Young (18th), and Kathy Reed (22nd) all have September birthdays. • <u>Congratulations</u> to the VN faculty for the opening of the West Campus Pantry! Also congratulations to the VN students for winning the contest for most food and personal items collected for the West Campus Pantry! • <u>Congratulations</u> to Kerrie Young for recently reviewing a newly-published critical care textbook! • <u>Introductions</u> of Level III student representatives, Ertha Rose Cannon and Faith Montano were made. <p>2.0 REPORT FROM DEPARTMENT CHAIR-S. Mueller</p> <ul style="list-style-type: none"> • <u>Collegiality article</u>—Please read the “Building Collegiality” article by Joan Lorenz. (See handout.) The article addresses how to build high-quality work environments that embrace mutual respect and strong bonds among colleagues (collegiality). The article is written for nurses in hospital-work environments, but it also has a strong message for the nursing education work environment. The article features 25 Rules of Considerate Conduct by Dr. P.M Forni. Some of these workplace rules include: 1) speak kindly, 2) don't speak ill, 3) think the best and avoid making assumptions, 4) don't shift responsibility and blame and always do your best, and 5) apply the same skill set you 	<p>Marcia Green made a motion to accept the Nursing Department Faculty Organization minutes from the August 23, 2012 meeting. Claudia Reed seconded the motion. The minutes were approved by majority vote.</p> <p>Carol Hergert made a motion to accept the minutes from the Associate Degree Nursing Program meeting on August 23, 2012. Richard Pullen seconded the motion. The minutes were approved by majority vote.</p>

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>3.0 COLLEGE COMMITTEE</p>	<p>use to develop rapport with your patients to develop rapport with your colleagues. Some others include incorporating considerate conduct into the workplace, such as: 1) keep it down (and rediscover silence), 2) respect other people's time, 3) respect other people's space, and 4) accept and give praise. Let's plan on setting aside some time in the future to discuss the contents of the article and how we can advance collegiality and civility in our workplace.</p> <ul style="list-style-type: none"> • Professional Dress—The “Building Collegiality” article also contains some thoughts about professional attire. The article cited research that shows that the way we look influences the way that others see and treat us. Also the article notes that how we think, feel and act in the workplace is impacted by how we dress. AC does not have a detailed, explicit dress code for employees. The AC dress code simply states, “Employees must present a clean and neat appearance. Since College employees work in a variety of settings, they are expected to use good judgment in the type of clothing that is appropriate for the work station. Supervisors are responsible for determining appropriate dress for their departments.” Please note also that the AC name badge should be worn at all times, which identifies us as faculty and as registered nurses (BON requirement). • NLN membership—All full-time and part-time faculty are members of the NLN as a result of our institutional membership. The faculty membership list has been updated for the 2012-13 academic year. Please take advantage of the benefits that NLN membership offers, such as continuing education. • Parking—Please remind students that the Northwest Branch Library parking lot is reserved for library patrons only! • Budget—The Nursing Department budgets for 2012-13 rolled in on September 1, 2013. All budgets—VN Program, ADN Program, and Nursing Department—were funded exactly as requested in February. Notably, the college supported the request for an additional \$1,500 for office supplies in the ADN budget and retained the \$2,800 non-print budget amount. Remember that the AC budget for 2012-13 includes a 3.5% raise for all board-appointed employees hired as of June 1, 2012. • Common Reader—AC has adopted <i>The Worst Hard Time</i> by Timothy Egan as the common reader for 2012. <i>The Worst Hard Time</i> features the untold stories of those who survived the great American dust bowl. There are a number of projects and activities that coincide with the Common Reader Program. One of the most exciting is the collection of new adult tennis shoes to donate to those in need through Mission Amarillo's Shoe Closet. Please consider how the Nursing Department can get involved in this worthy project this semester. • Influenza Vaccination Policy and Influenza Medical Exemption Statement—A policy and medical exemption form have been developed for the Nursing Department. With faculty approval, this policy and medical exemption form will become official within the department. <p>3.0 COLLEGE COMMITTEE REPORTS 3.1 <u>Academic Technology--Pullen</u></p> <ul style="list-style-type: none"> • No Report 	<p>Student Activities and faculty should discuss their participation in this project.</p> <p>Ms. Mueller will speak with the appropriate officials concerning moving the due date for the flu vaccine in order to accommodate students who work at healthcare agencies</p>

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	<p>islands using "Impudence".</p> <ul style="list-style-type: none"> ○ Simulation Orientation Videos—The link can now be found through the LOR to make it easier for students to find. ○ A new video by Marianne Jones on hanging piggybacks using the Plum pump and Horizon Pump has been added to the LOR. ○ A Nursing Technology Orientation video for new faculty addressing such topics as the telephone, J Drive, U Drive, LOR, simulation, medication cart, copy machines/code, smart rooms, testing center, laminator, goggle email, and goggle docs has been requested. ○ An orientation for new NRC employees using pictures and video for lab set ups is being developed. <p>4.2 <u>Learning Resources—Hirsch</u></p> <ul style="list-style-type: none"> • No Report <p>4.3 <u>Nursing Peer Review—Hergert</u></p> <ul style="list-style-type: none"> • No Report <p>4.4 <u>Research and Program Effectiveness—Johnson/Savage</u></p> <ul style="list-style-type: none"> • The committee met on September 5, 2012. <ul style="list-style-type: none"> ○ Goals and objectives were presented and accepted conditionally due to the need to update data on didactic course attrition rates. ○ Survey results from spring 2012 are now available as follows. (See attached surveys.) <ol style="list-style-type: none"> 1) Faculty Evaluation of the ADN Program. 2) Faculty Evaluation of the Clinical Facility. 3) Student Evaluation of the ADN Program and College Support Services. 4) Student Success. 5) Graduate Exit from Spring 2012. 6) Employer Survey. • Surveys for 2012–2013—Ms. Johnson is working to see if we can use AC Online to do the student surveys of the clinical faculty and the clinical sites. Approval has been given through the college. It is now a question of how to administer the surveys and how to permit students to take only one survey. More information will be forthcoming. <p>4.5 <u>Student Activities—Jones</u></p> <ul style="list-style-type: none"> • A Student Activities Committee meeting is scheduled for next week. <p>4.6 <u>Testing—Pullen</u></p> <ul style="list-style-type: none"> • The committee met on August 29, 2012. <ul style="list-style-type: none"> ○ Kelly Savage volunteered to serve as secretary. Verena Johnson volunteered to serve as vice-chair. ○ The committee reviewed purposes and functions and approved the Goals and Objectives for 2012-13. ○ Committee members discussed the need to develop a log when faculty members must administer hard-copy exams. The combined computer usage (exams) and hard-copy logs will provide some evidence for requesting more computers in the West Campus Computing Center. Johnson has developed a 	

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<p>5.0 MISCELLANEOUS</p>	<p>form to log paper and pencil tests. The filename is "Paper and Pencil" and is located on the J-drive. Faculty completes the log each time they give an exam and turn it into to Dr. Pullen at the end of the semester. Dr. Pullen will keep the "Faculty Hard Copy Log Book".</p> <ul style="list-style-type: none"> ○ There have been many logistical issues with Evolve. Our Evolve Manager (Verena Johnson) has been of great help. However, we are still in need of more direction from the company. Charla Parson will be here this afternoon to brainstorm ideas to make things better. ○ Dr. Pullen and Dr. Embrey are placing all of the Evolve Specialty and Customized exams results for all courses in the ADN Program from 2010 to the present. Tables include total overall probability of passing NCLEX, Client Need Category, Client Need Category Specialty Area and Specialty Area. The table is current through spring 2012. Data from summer 2012 and fall 2012 will be included when it becomes available. Dr. Pullen and Dr. Embrey will provide an analysis of trends to committee in early spring 2013. Results could be linked to the results of the HESI Exit Exam. ○ Ms. Grove provided an overview of the history of NCLEX-RN Teams in the program since 2008. The initial push was to mentor students (encouraging them and being a "coach") as they prepared for the HESI Exit-Exam and NCLEX-RN. The process evolved to include "remediation" and the new term "preparation". NCLEX-RN Teams have evolved to the present day with "Prep-U" that is being piloted with the fall 2012 students in level 4. Ms. Grove described the details. <ul style="list-style-type: none"> ➤ Prep-U begins with easy questions and gets more difficult with the level of questions asked. ➤ This will show strengths, weaknesses and concepts that the student is misunderstanding based on the mastery of the subject. ➤ A social was held on September 5, 2012 for the students to meet the team leaders. ➤ The guidelines were updated for the NCLEX team leaders. ➤ The goal is to do a more effective job in mentoring students so they will be successful on the NCLEX. ➤ A competition is planned for November 3, 2012 between the NCLEX teams. ● The next meeting is scheduled for September 26, 2012. The focus of this meeting will be to review two exams: RNSG 1248 (Level 3 Medical Surgical) and RNSG 1251 (Level 2 OB). Each question on the exam will be reviewed for Client Need Category, Nursing Process, and Cognitive Level, which are components of the established blueprint. <p>5.0 MISCELLANEOUS</p> <p>5.1 <u>NRC -- Hirsch</u></p> <ul style="list-style-type: none"> ● The NRC has a nine-month staff assistant position open and one student worker position open. 	

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<p>6.0 TREASURER'S REPORT</p> <p>7.0 VOCATIONAL NURSING REPORTS</p> <p>8.0 ASSOCIATE DEGREE NURSING REPORTS</p>	<p>5.2 <u>Advising-McClure</u></p> <ul style="list-style-type: none"> • Mrs. McClure requested that the faculty put information in Datatel using the Student Retention Alert whenever students are not attending class. Mrs. McClure can access the information or faculty can email her directly. • Students who are having a difficult time due to personal issues can be referred to Trudy Banner. Ms. Banner will direct the student to groups or individuals who can help them. • Mrs. McClure is concerned that two-hundred and nine students have probation status. Only sixteen percent or thirty four students out of the 209 are on contract with the financial aid office and are receiving funds. • The Vocational Nursing Program changed their admission process this semester. They will use the Texas Essential Academic Skills test for admission purposes. • Mrs. McClure will work from the student's perspective on getting the curbs knocked out for students to park on the dirt at West Campus in order to increase parking and help the students. • Mrs. McClure is also working with the Financial Aid Office to help students who want to go to a BSN or MSN program. Students are having problems in declaring dual majors because of financial aid guidelines. <p>5.3 <u>Staff Development-Kile/Rhodes</u></p> <ul style="list-style-type: none"> • Faculty had a staff development meeting September 19, 2012. <p>6.0 <u>Treasurer's Report--Hirsch</u></p> <ul style="list-style-type: none"> • There is currently \$428.64 in the faculty dues fund. <ul style="list-style-type: none"> ◦ Please pay dues by the November 1st deadline. <p>7.0 VOCATIONAL NURSING REPORTS</p> <p>7.1 <u>Director's Report – Barrett</u></p> <ul style="list-style-type: none"> • The Vocational Nursing Program will be using the TEAS Test this semester as an admission assessment exam for students seeking spring 2013 admission. • Vocational Nursing students went to SIM Central yesterday for an inter-professional simulation activity. They had a good experience. <p>7.2 <u>Level I-Rhodes</u></p> <ul style="list-style-type: none"> • 44 students are enrolled <p>7.3 <u>Level II-Smoot</u></p> <ul style="list-style-type: none"> • 42 students are enrolled. <p>7.4 <u>Admission/Progression—Barrett</u></p> <ul style="list-style-type: none"> • No Report <p>7.5 <u>VN Advisory—Barrett</u></p> <ul style="list-style-type: none"> • No Report <p>8.0 ASSOCIATE DEGREE NURSING REPORTS</p> <p>8.1 <u>Director's Report-Mueller</u></p> <ul style="list-style-type: none"> • Evolve—Charla Parsons and Elsevier representatives will meet with the ADN faculty immediately after this meeting at 3:00 pm. Charla is here in Amarillo to hear the issues/concerns that faculty and students are having with Evolve products/services. Since important decisions will be forthcoming regarding the continuation of Evolve, all 	

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	<p>ADN faculty need to attend this meeting today.</p> <ul style="list-style-type: none"> • NSRP Reports—NSRP reports for the 2011 and 2012 NSRP regular programs were filed with the THECB by September 20th deadline as required. The 2012 NSRP <70% graduation rate program report was also filed by the September 20th deadline. An application for any applicable funds from the 2013 NSRP-Regular Program was also submitted by the September 20th deadline. • Advising Sessions—ADN Advising Sessions began on Monday, September 17th. There are five Traditional Generic Advising Sessions and three Fast Forward Transition Advising Sessions this semester. Please sign up to assist with two of these Advising Sessions. The last advising session is on November 6, 2012 and the last day for applicants to sign up for the HESI A2 Exam is November 9, 2012. • Class and Clinical Schedules—Please ensure that a copy of all the class and clinical schedules are in the Nursing Department Office ASAP. • Enrollment—At the 12th class day, there were 558 students currently enrolled in the nursing program. At this time last year, the ADN program enrollment was 575. In spring 2012, it was 543. • NCLEX-RN Pass Rates—The 2012 NCLEX-RN first-time pass rate includes graduates from both December 2011 and May 2012. The 2012 pass rate will be calculated from October 1, 2011 to September 30, 2012. Of the 108 December 2011 graduates, two still have eligibility issues and 15 failed the NCLEX the first time. The pass rate for the December 2011 graduates is 85.85%. Of the 108 May 2012 graduates, four still have eligibility issues, one has not completed the application process, and 18 failed the NCLEX the first time. The pass rate for the May 2012 graduates is 82.52%. The 2012 NCLEX-RN pass rate is likely to be 84.21% (176/209). • Draft 2 of NLNAC 2013 Standards and Criteria—There were minimal changes made from Draft 1 to Draft 2. There was some additional clarification in Standard 1 about congruency of the governing organization's core values and mission/goals with the mission/philosophy and program outcomes of the nursing education unit. There was more emphasis placed on sufficiency of faculty in Standard 2. A criterion was added in Standard 4 that addresses the role of general education courses in professional nursing knowledge and practice. Role-specific graduate competencies of nursing education were added to program assessment and evaluation in the SEP in Standard 6. The program outcome benchmark for first-time NCLEX-RN pass rates was changed to a three-year mean instead of annual means. • Faculty Professional Development—Please continue to look for and apply for faculty professional development funds through the NRSP. The goal is to provide all full-time ADN faculty members with the opportunity to attend one major conference/seminar paid for by the NSRP funds. So far, 11 faculty members have attended a major conference/seminar since January 2012. Another eight will be attending the Elsevier Faculty Development Conference in Las Vegas in January 2013. • Objections to the TTUHSC program—In response to the WTAMU and AC objections to the proposed TTUHSC second-degree generic baccalaureate program in Amarillo, the THECB commissioner has charged all entities to reach an collaborative agreement by 	

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	<p>October 15th. If that is not possible, then the THECB commissioner will rule on whether TTUHSC can implement this proposed program in Amarillo.</p> <p>8.2 <u>Level I-Cannon</u></p> <ul style="list-style-type: none"> • <u>RNSG 1209/1105</u> <ul style="list-style-type: none"> ○ 103 students, no drops. First exam Monday. • <u>RNSG 1301-001</u> <ul style="list-style-type: none"> ○ 65 attending (no drops); after Module 1 exam, everyone is passing. • <u>RNSG 1301-002</u> <ul style="list-style-type: none"> ○ 59 attending; after Module 1 exam, 2 students have D's Med Lab testing is Oct. 1,2, 3 • <u>RNSG 1331/1362-001</u> <ul style="list-style-type: none"> ○ 66 currently enrolled and all are attending. First exam is Tuesday, September 25th. • <u>RNSG 1331/1362-002</u> <ul style="list-style-type: none"> ○ 63 currently enrolled and all are attending. First exam is Tuesday, September 25th. ○ There has been one drop because of a math issue. ○ One student has an immunization issue. The student may have to withdraw if the titer does not show immunity. ○ Another student may have to drop because of an ankle fracture. <p>8.3 <u>Level II-Shadbolt</u></p> <ul style="list-style-type: none"> • Level II has a combined total of 82 students in courses plus 22 Fast Forward Generic students that are in Health Assessment (online). • <u>RNSG 1247/1263- Dr. J. Embrey</u> <ul style="list-style-type: none"> ○ 80 students; 2 students have dropped ○ Module I exam will be Tuesday, September 25th. • <u>RNSG 1251/1260- Jody Kile</u> <ul style="list-style-type: none"> ○ 72 students; 2 students have dropped ○ Module I exam was this week: 6 students have D's (3 in each section) • <u>RNSG 1115- Theresa Edwards</u> <ul style="list-style-type: none"> ○ 63 students; 2 students have dropped • <u>RNSG 1115- Mona Yarbrough (online)</u> <ul style="list-style-type: none"> ○ 22 students <p>8.4 <u>Level III-Wright</u></p> <ul style="list-style-type: none"> • Everyone passed the dosage and solution exam by the second attempt. • <u>RNSG 1248/2261</u> Concepts of Clinical Decision Making II <ul style="list-style-type: none"> ○ 103 Students, first exam will be October 2nd • <u>RNSG 2213/2161</u> Mental Health Nursing <ul style="list-style-type: none"> ○ 102 Students, first exam was today • <u>RNSG 2201/2260</u> Care of Children and Families <ul style="list-style-type: none"> ○ 79 Students, one not attending 	

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<p>9.0 ADN COMMITTEE REPORTS</p>	<ul style="list-style-type: none"> • <u>RNSG 2101/2160</u> Care of Children and Families (Transition) <ul style="list-style-type: none"> ○ 29 Students; first exam is next Tuesday, September 25th ; Module 2 Exam is October 30th and Final Exam is December 11th <p>8.5 <u>Level IV-Pullen</u></p> <ul style="list-style-type: none"> • 116 individual students enrolled among the Level 4 courses. • <u>RNSG 2231/2262</u> <ul style="list-style-type: none"> ○ 111 enrolled in Critical Care (1st exam next week) • <u>RNSG 2221/2263</u> <ul style="list-style-type: none"> ○ 107 enrolled in Leadership/Management (33 not passing after 1st exam) • <u>RNSG 1110/2163</u> <ul style="list-style-type: none"> ○ 57 enrolled in Community Health (1st exam closed yesterday) (7 health fairs this semester: Tri-State Fair this week with 200-300 senior citizens having their BP, glucose, cholesterol and BMI screened. Other slated health fairs are at the VA Hospital, Region 16 Migrant Conference, Head Start, NWTHS—Teddy Bear Clinic, Women Helping Women and NWTHS Diabetes Seminar) • The Level 4 team has been busy with simulation in the NRC and IDT at SimCentral. Kerrie Young was a reviewer for a critical care textbook for several chapters. Her name is highlighted in the reviewer section of book. Congratulations to Kerrie! • The HESI Exit Exam was administered at the 2nd week. The mean for Traditional Generic students was 712. The mean for the Fast Forward students was 822. The national mean was 848. The combined score for the HESI Exit Exam was 767, which is well-below the national mean of 848. The results are lower in fall 2012 than in spring 2012. However, we have a revised NCLEX-RN Team process in place. • NCLEX-RN Teams are in operation. Students in each team have been assigned a Preparedness Plan (old term was “remediation”) using a combination of mentoring by NCLEX-RN Team Leaders and a new software program for NCLEX-RN teams called “NCLEX-RN 10,000 Powered by Prep-U”. <p>9.0 ADN COMMITTEE REPORTS</p> <p>9.1 <u>ADN Advisory Committee-Mueller</u></p> <ul style="list-style-type: none"> • The committee will meet once this year. A date will be selected in the spring semester. <p>9.2 <u>Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> • A and P met August 29th. The need for standardized A& P policies was discussed. A standardized form is being considered for A&P requests as well as a standardized policy for allowing students to continue in the program once they are no longer eligible for various circumstances. • Committee members were asked to review re-enrollment, re-admission, and transfer policies drafted by Ms. Mueller following her research into other ADN program policies across the state. A meeting will be scheduled as soon as possible to finalize and approve these new policies. <p>9.3 <u>Curriculum-Shadbolt</u></p> <ul style="list-style-type: none"> • Curriculum Committee met Wednesday, September 12, 2012. Two Level 3 students 	

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	<p>were present.</p> <ul style="list-style-type: none"> • Staff Development: Jody Kile & Tamara Rhodes have arranged a full semester of professional development activities, including today's great reports from Ruth Whitehead, Claudia Reed, Kelly Savage and D'dee Grove from the conference they attended in Minnesota. • Curriculum Committee Activity: Curriculum Committee continues work in the following areas and will have information/recommendations to bring to faculty later this year: <ul style="list-style-type: none"> ○ Dosage exams (D'dee Grove) ○ Dress code (Paul Hogue) ○ Student Portfolios (D'dee Grove) ○ NCLEX-RN Detailed Test Plan <p>If you have any ideas regarding these areas please let either Ms. Shadbolt or a committee member know.</p> • Documentation Guidelines: All faculty received an email with the revised "Documentation Guidelines" attached. These guidelines are to be included in our course manuals. Areas of changes were noted on the copy sent to everyone. Those changes included: <ul style="list-style-type: none"> ○ Pg. 1 A. "Documentation should follow the steps of the Nursing Process" ○ Pg. 4- under the Level 2 heading: "focused assessment" is changed to "supportive assessments" ○ Pg. 5- under those bullet-points, the words "focused assessment" will be changed to "a brief priority assessment about the patient's status." • Nutrition: The Nutrition Task Force headed by Kerrie Young has been working with Mrs. Mueller to map out where the nutrition content will be integrated throughout our curriculum once HECO 1322: Nutrition is replaced by HITT1305: Medical Terminology I in Fall 2013. The Nursing Department is beginning the curriculum revision process by submitting the necessary "Curriculum Revision Request" to the college Curriculum Committee. The ADN Curriculum Committee has approved this curriculum change and makes the motion to faculty to accept this mandated change in our curriculum. • Program Analysis: Mrs. Mueller presented the stats from the NCLEX-RN Program Reports for the December 2011 class. The report has identified areas that are trending down and are of concern. The committee will begin studying and gathering data for the following areas: <ul style="list-style-type: none"> ○ Basic Care & Comfort/ Assessment & Evaluation - Jan Cannon ○ Cardiovascular (Health Alterations) - Debby Hall ○ Health Maintenance (Wellness/Illness) - Dr. J. Embrey ○ Physiologic Needs - Dr. R. Pullen ○ Pharmacologic & Parenteral Therapy (continued study) • Members of the committee may ask for your help in gathering data. • Grade Point Average/Attrition: Dr. R. Pullen presented (in abstentia) the course GPA report from spring 2012 and the course attrition (DWF) percentages for spring 2012. <ul style="list-style-type: none"> ○ Intro/Level I percentages, as we might expect, continue to be 9%-16% 	<p>The motion to accept the "Documentation Guidelines" with the changes discussed came from the Curriculum Committee. Carol Hergert seconded the motion. The motion carried by majority vote.</p> <p>The motion to accept the mandated change to curriculum came from the Curriculum Committee. Kelly Savage seconded the motion. The motion carried by majority vote.</p>

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	<ul style="list-style-type: none"> ○ Some Level IV percentages have increased from the previous semester • <u>Joining Forces Initiative:</u> A Task Force will be looking at where we can implement this national initiative throughout our curriculum. • <u>Nursing Central:</u> The committee will be looking at this technology further after Kelly Savage completes her faculty survey of usage. So, get those surveys completed and back to Kelly. 	
10.0 ADJOURNMENT	10.0 ADJOURNMENT The meeting was adjourned at 3:05 p.m. by faculty consensus.	

Sheryl Mueller, Nursing Department Chair

Date