

**AMARILLO COLLEGE
NURSING DEPARTMENT FACULTY ORGANIZATION MINUTES**

DATE: October 17, 2012

TIME & PLACE: 1:30 p.m. - West Campus Jones Hall, Room 205

ATTENDANCE: Present: - LaVon Barrett, Jan Cannon, Ginny Coppock, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Deborah Hall, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Angie Ross, Kelly Savage, Lyndi Shadbolt, Elizabeth Sharp, Teresa Smoot, Ruth Whitehead, Kim Wright, Ramona Yarbrough, Kerrie Young, Belynda Yarber-MSN Student and Carolyn Leslie- Administrative Assistant.

ABSENT: Tamara Rhodes and Kim Smith

AGENDA: See Attached.

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<p>1.0 OPENING REMARKS S. Mueller Call to Order Approval of Minutes Birthdays Congratulations Announcements</p> <p>2.0 REPORT FROM DEPARTMENT CHAIR - S Mueller</p>	<p>1.0 OPENING REMARKS – S. Mueller</p> <ul style="list-style-type: none"> • Ms. Mueller called the meeting to order at 1:40 p.m. • Ms. Mueller called for the approval of the Nursing Department Faculty Organization minutes from the September 19, 2012 meeting. • <u>Birthdays for October</u>—October birthdays were acknowledged, including Marjeanne Moore (19th), Teresa Murdock (28th), Khristi McKelvy (30th), and Carolyn Leslie (31st). • <u>Congratulations</u>—Debby Hall and Khristi McKelvy have submitted an entry for the National Council of Instructional Administrators (NCIA) 24th Exemplary Initiatives Competition in the category of Innovations in Meeting Community and Workforce Needs. Their exemplary initiative is titled, “Creating an Electronic Health Record for Nursing Students”. • <u>Announcements</u>—Ruth Whitehead has resigned her full-time ADN faculty position effective October 31st. She will continue to work part-time during the remainder of the semester. Ruth has accepted a position at Texas Tech. <p>2.0 REPORT FROM DEPARTMENT CHAIR-S. Mueller</p> <ul style="list-style-type: none"> • <u>West Campus Food Pantry</u>—Please consider donating to the West Campus (WC) Food Pantry. Many VN and ADN students have already received help through the generous donations of various individuals and groups. Thank you to those of you who have donated to the WC Food Pantry, and thank you to Connie Lax, Tamara Rhodes, and Lizzy Sharp for their oversight of the WC Food Pantry operations. • <u>Ending Nurse-to-Nurse Hostility Conference</u>—This conference has been re-scheduled to Friday, March 1, 2013, due to the lack of registrations for the October 13th conference. The fee has been reduced to \$50.00 per person or \$25.00 per student. Please re-consider attending the conference in March, if possible. 	<p>Kelly Savage said that a correction needed to be made to the September 19, 2012 minutes. The meeting time needed to be changed from 1:30 a.m. to 1:30 p.m. Richard Pullen made a motion to accept the September 19, 2012 minutes with the correction. Marcia Green seconded the motion. The minutes were approved by majority vote.</p>

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
3.0 COLLEGE COMMITTEE REPORTS	<ul style="list-style-type: none"> • <u>New Nursing Education Programs</u>—As of this month, there are no active proposals or inquiries (plan to file a proposal) at the Texas Board of Nursing (TBON) for the Panhandle region. The TBON has appointed a task force lead by Dr. Yoder-Wise to study the implications of growth in nursing education on clinical availability, availability of qualified faculty, innovative educational models, and workforce issues. The report is due to the TBON in January 2013. <p>3.0 COLLEGE COMMITTEE REPORTS</p> <p>3.1 <u>Academic Technology--Pullen</u></p> <ul style="list-style-type: none"> • The committee met on October 16, 2012. • The focus of the meeting was to discuss the migration from Angel LMS to Blackboard LMS. CTL will be conducting training sessions for faculty as early as February, 2013. The training sessions will be called “tiered training”, which means that not all faculty need the same training. For example, some faculty members who have very little to no experience with an LMS will need full training while those with experience will need limited training. • Full implementation of Blackboard will occur in fall 2013. However, the plan is get the process started in all summer 2013 courses. In fall 2013, all AC courses must have an online component consisting of a minimum of course calendar, syllabus, grade book and email. The process of migrating from Angel to Blackboard should be fairly seamless. • CTL is planning to have a meeting about the current definitions of a traditional course, online course, hybrid course, blended course, enhanced online course and interactive television course. The current definitions in the AC Catalog are incongruent with how the THECB defines them. • Mr. Lee Colaw reminded everyone that passwords must be changed every 90 days in order to have access to the college computer systems. • The college now has a total of 195 Smart Classrooms. <p>3.2 <u>Commencement-Edwards, Grove, Hirsch, Rhodes, Smoot</u></p> <ul style="list-style-type: none"> • Commencement will be on December 15, 2012 at 10:00 a.m. Faculty need to arrive by 9:30 a.m. to line up for the processional. <p>3.3 <u>Faculty Evaluation-Barrett</u></p> <ul style="list-style-type: none"> • No Report. <p>3.4 <u>Faculty Handbook-Savage</u></p> <ul style="list-style-type: none"> • No Report <p>3.5 <u>Faculty Professional Development-Whitehead</u></p> <ul style="list-style-type: none"> • The committee met on October 11, 2012. • Information was given about AVID training. • Changes to New Faculty Academy were discussed. • The Center for Teaching and Learning, located on the first floor of the Lynn Library, is undergoing new construction. A classroom will be set up with electronic teaching strategies for faculty to use. • The committee discussed the annual faculty retreat. Feedback on when and where to have the retreat is being solicited. 	<p>The consensus of the nursing faculty present is that the</p>

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<p>4.0 NURSING DEPARTMENT COMMITTEE REPORTS</p>	<ul style="list-style-type: none"> • Ginny Coppock will replace Ruth Whitehead on the committee. • The committee will meet the 2nd Thursday of the month. <p>3.6 <u>Faculty Senate-Edwards, Rhodes and Whitehead</u></p> <ul style="list-style-type: none"> • The minutes for this meeting were sent by e-mail to all faculty. • Ruth Whitehead will ask the Senate President about how her replacement will be decided. Carol Hergert expressed her interest in serving on the Faculty Senate. • The December meeting will be in Jones Hall. <p>3.7 <u>Financial Aid Appeals-Mueller</u></p> <ul style="list-style-type: none"> • <u>Financial Aid Appeals</u>—The committee met on September 14th. Eleven financial aid appeals were reviewed. Most appeals were related to the loss of financial aid eligibility due to failure to maintain at least a 67% cumulative completion rate and/or being mathematically unable to complete degree requirements prior to reaching a maximum time frame. The committee will meet this afternoon to consider five more student appeals. <p>3.8 <u>General Education Competency-Communication-McKelvy</u></p> <ul style="list-style-type: none"> • No Report. <p>3.9 <u>General Education Competency-Critical Thinking-Smoot</u></p> <ul style="list-style-type: none"> • No Report. <p>3.10 <u>General Education Competency-Personal Responsibility-Cannon</u></p> <ul style="list-style-type: none"> • No Report. <p>3.11 <u>Program Reviews-Hirsch</u></p> <ul style="list-style-type: none"> • No Report. <p>3.12 <u>Rank and Tenure-Shadbolt</u></p> <ul style="list-style-type: none"> • Rank and Tenure Committee met on Tuesday, October 9, 2013. • Ray Newberg is the new chair for this year. • All faculty received a Power Point presentation that gives detailed instructions regarding the petition for Rank and/or Tenure. <ul style="list-style-type: none"> ○ Anyone eligible for tenure should have been notified by Joy Brenneman earlier this semester. ○ Tenure notebooks are due to Mrs. Mueller today. ○ Petitions for rank will be due to Mrs. Mueller by February 1, 2013. ○ If you qualify for rank, feel free to contact Lyndi Shadbolt or anyone in the Health Science Division that has experience with compiling a notebook. <p>3.13 <u>Testing and Remediation Committee-Cannon</u></p> <ul style="list-style-type: none"> • No Report. <p>3.14 <u>Wellness-Cannon</u></p> <ul style="list-style-type: none"> • No Report. <p>4.0 NURSING DEPARTMENT COMMITTEE REPORTS</p> <p>4.1 <u>Instructional Technology--McKelvy</u></p> <ul style="list-style-type: none"> • No Report. <p>4.2 <u>Learning Resources—Hirsch</u></p> <ul style="list-style-type: none"> • No Report 	<p>retreat should be scheduled just after the spring semester has concluded.</p>

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<p>5.0 MISCELLANEOUS</p>	<p>4.3 <u>Nursing Peer Review—Hergert</u></p> <ul style="list-style-type: none"> • No Report <p>4.4 <u>Research and Program Effectiveness—Johnson/Savage</u></p> <ul style="list-style-type: none"> • No Report. <p>4.5 <u>Student Activities—Jones</u></p> <ul style="list-style-type: none"> • Student Activities Committee members reviewed their goals at the last meeting. • The Vocational Nursing Program is managing the West Campus Food Pantry and will have students volunteer to work in the pantry at various times. • The Vocational Nursing Pinning Ceremony will be in Ordway Hall on Tuesday, December 11 at 1:00 p.m. • Central Church of Christ is redoing their stage in the sanctuary, but the December Pinning Ceremony can still be held there. • The SNA Fall Social is scheduled for October 30, 2012. • The ADN SNA is considering collaborating with the VN SNA in having a social at the beginning of the semester in the spring. • Goody bags will be handed out to students during finals week. <p>4.6 <u>Testing—Pullen</u></p> <ul style="list-style-type: none"> • The committee has met three times since the beginning of the semester. The last meeting was October 10, 2012. • The focus of each meeting was to provide feedback to faculty members about their exams. Feedback means evaluating test items to ensure that they follow the guidelines for using the established blueprint for the Nursing Department. Test items are evaluated for NCLEX-RN Client Need Category, Nursing Process and Cognitive Level. An evaluation of content clarity, sentence structure and grammar are integral to the process. Committee members also provided feedback about statistical components including the point bi-serial coefficient for each item as well as whether distractors were effective. Committee members provided written feedback on each exam and engaged in active dialog with the instructor who constructed the exam. Exams from RNSG 1248: Concepts of Clinical Decision-Making II (Level 3 Medical Surgical), RNSG 1251: Care of the Childbearing Family (Level 2 OB), RNSG 1209: Introduction to Nursing and RNSG 1115: Health Assessment Online have been reviewed. • The meeting scheduled for October 31, 2012 has been cancelled. • Kelly Savage said that students attended an interdisciplinary simulation at SIM Central and they gave very positive feedback. The students gave the positive feedback verbally and tried to give reports online. <p>5.0 MISCELLANEOUS</p> <p>5.1 <u>NRC -- Hirsch</u></p> <ul style="list-style-type: none"> • The NRC is currently fully staffed. • If any faculty has spring schedules completed for the NRC, Denise Hirsch would appreciate these schedules being submitted to the NRC as soon as possible. <p>5.2 <u>Advising-McClure</u></p> <ul style="list-style-type: none"> • No Report. 	

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<p data-bbox="107 370 348 428">6.0 TREASURER'S REPORT</p> <p data-bbox="107 493 331 581">7.0 VOCATIONAL NURSING REPORTS</p> <p data-bbox="107 980 352 1068">8.0 ASSOCIATE DEGREE NURSING REPORTS</p>	<p data-bbox="394 191 835 215">5.3 <u>Staff Development-Kile/Rhodes</u></p> <ul data-bbox="527 224 1535 342" style="list-style-type: none"> • Evolve training is scheduled for October 31, 2012. <ul data-bbox="638 253 1535 310" style="list-style-type: none"> ◦ The time will be spent on Evolve information, HESI Specialty Exams and building student reports. • Kim Wright will present at the faculty development in November. <p data-bbox="394 350 779 375">6.0 <u>Treasurer's Report--Hirsch</u></p> <ul data-bbox="527 383 1625 464" style="list-style-type: none"> • There is currently \$365.63 in the faculty dues fund. <ul data-bbox="638 412 1625 464" style="list-style-type: none"> ◦ An e-mail was sent to faculty as a reminder about paying the dues by November 1st. <p data-bbox="394 472 884 496">7.0 VOCATIONAL NURSING REPORTS</p> <p data-bbox="394 505 772 529">7.1 <u>Director's Report – Barrett</u></p> <ul data-bbox="527 537 1591 716" style="list-style-type: none"> • Ms. Barrett reported that ATI has real-life clinical scenarios online. The scenarios are especially good in building the students' clinical reasoning skills. <ul data-bbox="638 599 1268 623" style="list-style-type: none"> ◦ Ms. Sharp uses 3 or 4 of the scenarios in Level II. • Vocational nursing students recently participated in the interdisciplinary simulation at SiMCentral. • The Vocational Nursing Program is also using Prep U. <p data-bbox="394 724 638 748">7.2 <u>Level I-Rhodes</u></p> <ul data-bbox="527 756 716 781" style="list-style-type: none"> • No Report. <p data-bbox="394 789 625 813">7.3 <u>Level II-Smoot</u></p> <ul data-bbox="527 821 716 846" style="list-style-type: none"> • No Report. <p data-bbox="394 854 852 878">7.4 <u>Admission/Progression—Barrett</u></p> <ul data-bbox="527 886 709 911" style="list-style-type: none"> • No Report <p data-bbox="394 919 716 943">7.5 <u>VN Advisory—Barrett</u></p> <ul data-bbox="527 951 709 976" style="list-style-type: none"> • No Report <p data-bbox="394 984 982 1008">8.0 ASSOCIATE DEGREE NURSING REPORTS</p> <p data-bbox="394 1016 758 1040">8.1 <u>Director's Report-Mueller</u></p> <ul data-bbox="527 1049 1625 1497" style="list-style-type: none"> • <u>All USA Academic Team Nominations</u>—Please consider nominating an ADN student for the All-USA Academic Team. See Joy Brenneman's e-mail of October 5th for the criteria. The process to nominate a student is to contact Joy Brenneman with the student's name, Colleague ID and a few comments explaining the basis for the recommendation by October 18th. • <u>Evolve Case Study and HESI Training</u>—Charla Parsons and a training team will be here on Wednesday, October 31st, to provide the ADN faculty with Evolve Case Study and HESI training. The training will begin at 11:00 am and conclude at 3:00 pm. There will be a lunch break from 12:00-12:30 pm. Lunch will be provided by Charla. See the agenda. • <u>2012-2013 PET Form</u>—The 2012-2013 Planning and Evaluation Tracking (PET) form was submitted to the AC Assessments Coordinator by the October 15th deadline. Thank you to Dr. Pullen for his help with compiling data for the report. This report will be disseminated to the faculty through the R&PE Committee. • <u>2012 RN-NEPIS</u>—The annual TBON survey was submitted on October 15th prior to the 	

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	<p>required deadline. Thank you to Carolyn Leslie for compiling the student data required by the report for the 2011-2012 academic year. Some interesting facts are: 1) the total ADN program enrollment as of September 30th was 558 (95% of students were enrolled in the generic options), 2) the total number of students admitted to all three options in 2011-2012 was 249, 3) the total number of graduates in 2011-2012 was 216 (75% of graduates were from the generic options), 4) of the graduates in 2011-2012, 74% were white, 24% Hispanic, and 1.4% were African American, and 5) of the 2011-2012 graduates, 91% were female and 64% were less than or equal to 30 years of age.</p> <ul style="list-style-type: none"> • <u>2011 TBON Report of Enrollment, Graduation, and Admissions</u>—The ADN Program was the fourth largest of the 66 ADN program in the state by pre-licensure enrollment in fall 2011. The official enrollment was 573 students. Austin Community College had 583, El Centro College had 718, and San Antonio College had 816. The AC ADN Program was the 7th largest producer of ADN graduates in 2011. • <u>2013 NSRP – Regular Program Award</u>—The ADN Program will receive a NSRP award of \$132,634 for having produced an additional 43 graduates from FY 2011 to FY 2012. This is the largest award of the 13 community colleges that were eligible and applied for NSRP funds. Some of this money will be disbursed in full-time ADN faculty stipends in April of 2013. The amount of these stipends has not been determined yet. • <u>Faculty Professional Development</u>—Please continue to apply for external professional development activities. There is still money available for any full-time ADN faculty that has not attended a major conference/workshop during this past year. • <u>Professional Behavior in Clinical</u>—There were several comments from students about the professionalism of faculty in the clinical area during the last evaluation cycle. These comments included reports of faculty reporting late to clinical, faculty spending an inordinate amount of time on breaks away from the units, and faculty congregating in the cafeteria and being loud. Please remember that you are nurse educators representing AC and are role-modeling the professional nurse role to students. • <u>Clinical Judgment White Paper</u>—Dr. Susan Sportsman of The Academic Consulting (AC) Group (Elsevier) has written a white paper about clinical judgment. The paper defines critical thinking and “thinking like a clinician”. A model of clinical judgment is presented and activities to guide faculty in learning activities that offer students opportunities to practice the behaviors that are associated with critical thinking/clinical judgment are provided. See handout. • <u>80/20 Initiatives</u>—There are multiple educational, legislative and workforce proposals to support the Texas Team goal that 80% of Texas RNs hold a baccalaureate degree or higher by 2020. One of these initiatives initially supported by a Perkins Grant led to the formation of the Consortium for Advancing Baccalaureate Nursing Education in Texas (CABNET). The CABNET group’s grant project was to develop a seamless ADN to BSN curriculum pathway with an ADN exit point. The model developed features: 1) shared minimum admission and progression standards, 2) standardized general education requirements and 3) guaranteed admission to participating university schools offering the BSN. Another grant project funded by a Perkins Leadership grant worked on the foundations of a standardized concept-based curriculum. Their work included the 	

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	<p>selection of a list of 51 nursing curriculum concepts with definitions and key exemplars for each concept. The group also developed the new WECM courses which include these concepts. A THECB Nursing Innovation Grant (NIG) will continue the work of this group in the implementation/evaluation of a 60 credit hour, concept based curriculum leading to the associate degree in at least 6 community colleges in fall 2013. Another grant, Academic Progression in Nursing (APIN), funded by RWJF will focus on recruiting 60 nursing programs in the state to adopt the CABNET agreement, recruiting 40 programs to adopt the concept-based curriculum, providing faculty development programs to increase faculty expertise in concept-based curriculum, and increasing the percentage of RN to BSN minority graduates. TNA is asking the state legislators this legislative session to revise the PNSRP programs to promote RN to BSN education. Some hospital units in the major cities have already begun to implement dedicated education units (DEUs). These are units dedicated exclusively to BSN education. Preferential hiring of baccalaureate-educated nurses is already common practice in the larger cities in the state. Becky Hunter, CNO at NWTSH, announced this week that the organization will begin “preferential” interviewing for BSN graduates. The organization will also pay a differential for the BSN degree. (Becky assures that the organization does value AD nurses and will continue to hire AD nurses. There are currently 70 RN positions open, and unit directors will hire the best candidates for those openings regardless of the educational background of the candidate.)</p> <p>8.2 Level I-Cannon</p> <ul style="list-style-type: none"> • <u>RNSG 1209/1105</u> <ul style="list-style-type: none"> ○ Original enrollment-103, 2 dropped on 10/17/12 from section 002, total enrollment is now 101. ○ Failing after 2 exams: Section 001--D's-16, F's-3 for a total of 19; Section 002-D's-11. Total failing from both sections is 32. ○ Enrollment in RNSG 1105 is 101 with all passing. • <u>RNSG 1301-001</u> <ul style="list-style-type: none"> ○ 65 attending (no drops); 2 not passing after the second exam (A-12; B-31; C-12; D-2); 1 student has not taken the second exam. • <u>RNSG 1301-002</u> <ul style="list-style-type: none"> ○ 59 attending; 1 dropped; 2 not passing after the second exam (A-12; B-33; C-18; D-2); 2 students have not taken the second exam. • <u>RNSG 1331/1362-001</u> <ul style="list-style-type: none"> ○ 63 attending, 1 dropped; 3 not attending, but have not dropped yet. 2 have immunization issues. ○ 12 not passing after the first exam (A-3; B-28; C-20; D-7; F-5), Second exam is Tuesday, October 23. • <u>RNSG 1331/1362-002</u> <ul style="list-style-type: none"> ○ 63 currently enrolled and all are attending. 1 dropped. ○ 12 not passing after the first exam (A-6; B-20; C-25; D-9; F-3), second exam is Tuesday, October 23. 	

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	<p>8.3 <u>Level II-Shadbolt</u></p> <ul style="list-style-type: none"> • Level II has a combined total of 82 students in courses plus 22 Fast Forward Generic students that are in Health Assessment (online). • <u>RNSG 1247/1263- Dr. J. Embrey</u> <ul style="list-style-type: none"> ○ 79 students; 2 drops; 1 student not attending. ○ Module I exam was Tuesday, September 25th. ○ Section 001--35 passing and 10-D's, Section 002--26 passing and 7-D's and 1 F. • <u>RNSG 1251/1260- Jody Kile</u> <ul style="list-style-type: none"> ○ 72 students; 2 students have dropped; 1 student not attending. ○ Module I exam was this week: 6 students have D's (3 in each section) • <u>RNSG 1115- Theresa Edwards</u> <ul style="list-style-type: none"> ○ 63 students; 2 students have dropped; 1 student not attending. Final exam is next week. • <u>RNSG 1115- Mona Yarbrough (online)</u> <ul style="list-style-type: none"> ○ 22 students, 1 failing. Final exam today. <p>8.4 <u>Level III-Wright</u></p> <ul style="list-style-type: none"> • <u>RNSG 1248/2261</u> Concepts of Clinical Decision Making II <ul style="list-style-type: none"> ○ 103 Students, 19 not passing after the 1st exam; 1 student had a clinical failure. Next exam will be October 23, 2012. • <u>RNSG 2213/2161</u> Mental Health Nursing <ul style="list-style-type: none"> ○ 102 Students. After 2 exams; 8 are not passing. Next exam will be November 7, 2012. • <u>RNSG 2201/2260</u> Care of Children and Families <ul style="list-style-type: none"> ○ 79 Students, one not attending; A-14, B-27, C-24, D-13, F-1 ○ Next exam-October 30, 2012 • <u>RNSG 2101/2160</u> Care of Children and Families (Transition) <ul style="list-style-type: none"> ○ 29 Students; Module 2 Exam is October 30th and Final Exam is December 11th <p>8.5 <u>Level IV-Pullen</u></p> <ul style="list-style-type: none"> • 116 individual students enrolled among the Level 4 courses. • <u>RNSG 2231/2262</u> <ul style="list-style-type: none"> ○ 111 enrolled in Critical Care. 13 not passing after the first exam. ○ Next exam, October 31, 2012. • <u>RNSG 2221/2263</u> <ul style="list-style-type: none"> ○ 107 enrolled in Leadership/Management (33 not passing after 1st exam). 1 not passing clinical. ○ The second exam is today. • <u>RNSG 1110/2163</u> <ul style="list-style-type: none"> ○ 57 enrolled in Community Health; 2nd exam is next week. • HESI Exit Exam next week (9th week HESI). • NCLEX-Team Celebration Party on Saturday, November 3, 2012 from 1400-1600. The purpose of this event is to have a celebration social for the NCLEX Team with the 	

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<p>9.0 ADN COMMITTEE REPORTS</p>	<p>highest improvement overall between the 1st HESI Exit score and the 2nd HESI Exit score. The theme is “All About You”. “All About You” is referring to each student team member. A catered meal and cake will be provided at this event and each student will receive a Kaplan NCLEX-RN 2012-2013 Strategies, Practice and Review with CD-ROM. All NCLEX Faculty Leaders will also be celebrating with the winning student team. We will also include a gaming technique (Catch Phrase) that will bring together faculty team leaders and student team winners.</p> <ul style="list-style-type: none"> • The number of potential graduates for the December 2012 graduation is 105-110. <p>9.0 ADN COMMITTEE REPORTS</p> <p>9.1 <u>ADN Advisory Committee-Mueller</u></p> <ul style="list-style-type: none"> • The committee will meet once this year. A date will be selected in the spring semester. <p>9.2 <u>Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> • The A&P Committee met yesterday. We discussed a priority progression policy and formatting of a new re-admission form for students. We also discussed two students with progression issues due to prerequisite issues. The committee will bring the issue of prioritizing students who have requested readmittance into the program before the faculty in November. • Policy changes to the Student Handbook must be made by May. <p>9.3 <u>Curriculum-Shadbolt</u></p> <ul style="list-style-type: none"> • The Curriculum Committee met on October 3, 2012. The committee continues to follow-up on various Task Force responsibilities. • NCLEX-RN Program Analysis- <ul style="list-style-type: none"> ○ <u>Interdependence & Self-Concept</u>: Pullen & Hogue are gathering from faculty examples of teaching strategies in this area. They will present their data at the November Curriculum Committee meeting. ○ <u>Cardiovascular content</u>: Hall presented a preliminary evaluation of how this content is treaded in the program. She is continuing to gather data. ○ <u>Health Maintenance</u>: Embrey has a survey circulating and will be presenting to the committee at the November meeting. ○ <u>Physiologic Needs</u>: Pullen has a survey circulating and will be presenting to the committee at the November meeting. ○ <u>Basic Care & Comfort/Assessment/Evaluation</u>: Cannon is visiting with faculty members and especially focusing on clinical instruction and how assessment and evaluation is included in the care plan. ○ <u>Growth & Development (Adolescence)</u>: Wright has a survey circulating and will be presenting to the committee at the November meeting. ○ <u>Joining Forces</u>: This task force will meet next week to explore ways to incorporate content through our curriculum that addresses issues such as PTSD and Traumatic Brain Injury. We also hope to be able to address some particular needs for families of the military who are coming to school. We encourage faculty to give input on these issues. ○ Other Task Force groups continue to meet: Dosage & Solution, Documentation, Nutrition, and Nursing Central. 	

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	<ul style="list-style-type: none"> • The committee is also looking at the student <u>dress code policies</u>. We are exploring having updated statements that deal with facial hair and fingernail polish. We are also beginning the discussion about changing uniforms and moving away from white pants. • <u>Textbook changes</u>: Faculty that is considering a change in textbooks should begin the review process now. Any changes will need to be presented to the Curriculum Committee in early spring 2013 to be ready for summer or fall courses. 	
10.0 ADJOURNMENT	10.0 ADJOURNMENT The meeting was adjourned at 2:55 p.m. by faculty consensus.	

Sheryl Mueller, Nursing Department Chair

Date