

**Dean's Council  
January 23, 2013  
Minutes**

**Members Present:** Joy Brenneman, Tamara Clunis, Kim Davis, Daniel Esquivel, Russell Lowery-Hart, Jerry Moller, Carol Moore, Mark Rowh, Renee Vincent and Lyndy Wilkinson

**Members Absent:** Patsy Lemaster

**Others Present:** Ellen Green

**Marketing**

Ellen Green attended the meeting to discuss which programs are priorities for marketing. Mark Rowh previously submitted the following programs for Health Sciences:

- Radiation Therapy – Tony Tackitt
- Medical Laboratory Technology – Jan Martin

Jerry Moller suggested the following programs for Arts & Sciences:

- Drafting – Tony Thomas

Renee and Daniel already have appointments to meet with M.J. Coats in College Relations to discuss marketing needs in Hereford and Dumas.

Kim Davis suggested the following programs for Continuing Education:

- Massage Therapy – Kim Crowley
- Personal Enrichment

Lyndy Wilkinson has a meeting scheduled with Daniel Esquivel to discuss specific technical programs to be offered in Hereford. They will submit suggestions to College Relations next week.

Expenses for funding will be charged to each department.

## **Budget**

There is still time to submit requests for additional personnel in the budget; all requests must include supporting data. Requests will be submitted at the next President's Cabinet meeting.

Deans were directed to proceed with budget development and keep as flat as possible.

Statewide, Amarillo College tuition and tax rates are slightly above average. Increases in the next year are not anticipated.

## **Department of Labor**

Tamara, Kim, Mark and Lyndy have begun meeting to discuss the Department of Labor grant. One focus will be on curriculum redesign for phlebotomy and CNA. Technical Education will focus on curriculum redesign in Utility Power Worker and Truck Driving. The Phlebotomy program will be redesigned to stack into the Medical Laboratory Technology program.

## **Community Link**

Community Link has conducted a self evaluation and presented it to President's Cabinet on Tuesday. Members of the Council indicated interest in offering some academic training on the campus but expressed concern that there will be no oversight by Academic Affairs.

## **Council Member Reports**

- Academic Success
  - Focusing on a Sustaining Student Success grant
- Arts & Sciences
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- Center for Teaching and Learning
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- Continuing Education
  - Kim has a meeting with Lee Colaw to review a potential online registration process for CE classes
- Health Sciences
  - There will be a Mortuary Science site team on campus March 3-5
  - April 30 – Men in Health Care event scheduled to target the following programs:
    - Surgical Technology
    - Nursing
    - Dental Hygiene
- Hereford Campus

- Steel arrived at the campus today
- Slab is  $\frac{3}{4}$  done
- Crane should arrive this week
- Nursing students start clinical rotations in Hereford next week
- Moore County Campus
  - A meeting is scheduled with Bruce Cotgreave to discuss the Student Activities Center in MCC; it should open on time in August
  - Working to identify technical programs to target in Moore County
  - Health Science directors planning to attend meeting with Dumas hospitals
  - Nursing scheduled to meet with Dumas hospital to discuss implementation of clinicals
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- Technical Education
  - East Campus buildings have been renamed
    - Student Activities Center – Student Services Center
    - Bldg L – Public Service Training Center
    - Bldg S – Transportation Career Center
    - Bldg V – Manufacturing Education Center
    - Bldg R – Logistics Training Center
    - Bldg T – Academic Classroom Center

Adjourned at 3:30