

Core Team Meeting

March 4, 2013
1:00 – 2:00 p.m.

Minutes

MEMBERS PRESENT: Bob Austin; Dr. Mike Bellah; Diane Brice; Dr. Tamara Clunis; LuLu Cowan; Cara Crowley; Sharon Doggett; Melodie Graves; Ellen Green; Dr. Lana Jackson; Patsy Lemaster; Danita McAnally; April Sessler; Jeanetta Smiley; Renee Vincent; Dr. Kathy Wetzel

Others present: None

Recorder: Joy Brenneman

MEMBERS ABSENT: Lee Colaw; Pam George; Dr. Russell Lowery-Hart; Dr. Paul Matney; Charlotte Rhodes; Mark Rowh; Tony Thomas

INTERVENTION TASK FORCE UPDATES (Task Force Chairs)

- Poverty (LuLu Cowan)
 - *See Report attached to these minutes*
 - Discussion regarding how faculty/advisors will know what descriptors led to the student's at-risk score in order to know how best to help the student; task force will consider options
 - Danita and Tamara added that AC may already have some data available that could be used now; Danita's area already has predictive modeling software that could be used
 - Retention Alert – almost 900 alerts for Fall 2012; alerts end up with advisors;
 - Jason is preparing a report on these students for the data specialists and the AtD coaches
 - Integration with Blackboard and Datatel could eventually capture information (grades) in real time and lead to automated alerts
 - Need for additional training – what constitutes an alert/what does not?
 - Need to revisit an attendance policy
- FYS (Lana Jackson)
 - All is well; no report this report
- Tutoring (April Sessler)
 - HR had a positive response to the proposed tutor pay scales and Kathy has built that into her budget; they did request creation of a process whereby an outside party would review the salary request; they noted that this created a template other departments might use
 - In the process of collecting data
 - Regents are interested in tutoring data
- Course Redesign (Cara Crowley)
 - Dale and Cara have been asked to present on Course Redesign at the Dept. of Education Higher Education Conference in Washington, D.C.
- Developmental Education (Tamara)
 - Will issue an e-learning newsletter update

- No Excuses University (Mark Rowh)
 - Institutes - June and October 2013
 - No Excuses/AC Symbolism Committee will meet this Thursday at 1:30 in LIB 112. Dr. Lowery-Hart will give the committee their "charge" at this meeting
 - Symbolism for a community college will look different than that of a K-12 school; since AC is the first No Excuses college, we need to determine what that is

DREAM INSTITUTE ACTIONABLE ITEMS (Attendees)

- April attended a good workshop on communicating the Achieving the Dream message with the college at large; she requested that others who attended the conference meet together and come up with a plan to present to the Core Team

SPRING CORE TEAM PURPOSE (Members)

- Communication plan – Ellen held a creative session with her staff in College Relations and presented some ideas to cabinet
 - Redo website – create a page devoted to No Excuses
 - Will begin sending out email factoids
 - AC will host a training for women through Leadership Texas for the college and community under No Excuses banner
 - Listen & Learn sessions led by faculty/staff
 - Recognize faculty/staff who are practicing No Excuses
- Need to find a way to tap into the internal communication faculty have within smaller groups
- April will provide conference information to Ellen
- Ellen will be attending a marketing conference in Chicago and will search out ideas focused on Student Success

COACHES VISIT (Russell)

- April 1-2, 2013; AtD coaches will be included in the in Core Team meeting and cabinet meeting that week
- Committee should bring ideas to that meeting with regard to what is needed from our coaches

TRUSTEE'S INSTITUTE (Paul)

- Don Nicholson and Mary Jane Nelson going this year

NEXT MEETING DATE: April 1, 2013; 1:00 – 2:00 pm; Library 113

AtD
Poverty Initiative Report
March 4, 2013

Primary Interventions

1. Student Profile
 - a. Meeting this morning
 - i. Pilot for Fall 2013
 - ii. Identified predictive descriptors for scoring
 1. Poverty/Pell eligible, developmental ed., single parent home, 1st generation, high school, minority status, ethnicity, GPA, TSI scores, dual credit
 - iii. We will run a query of descriptors across incoming students
 - iv. Based on number of descriptors students will be assigned an at risk score
 - v. Student score will determine interventions
 1. 5 = Advising, FYE, Tutor, mentor, career assessment
 2. 4 = Advising, FYE, Tutor, mentor
 3. 3 = Advising, FYE, Tutor
 4. 2 = Advising, Tutor
 5. 1 = Advising
 - vi. We are working on processes for implementation (who will run queries, assign scores, interventions, follow-up)
 - vii. We will present this to the AtD Coaches at our April meeting for their feedback and make necessary adjustments
2. Social Service Coordinator
 - a. Jordan Fajardo hired
3. Benefit Bank
 - a. Katleen trained on TBB taxes
 - b. Advisors updated TBB tax training
 - c. Tax filing events scheduled for Washington, East, and West campuses
 - i. Monday March 25 – Washington Street, 8 am – 7pm, Advising Center
 - ii. Tuesday, March 26 – East Campus, 8am -5pm, Student Activities Center
 - iii. Wednesday, March 27, West Campus, 8am – 5pm, Lecture Hall Student Services offices
 - iv. Thursday, March 28, Washington Street, 8am-5pm, Advising Center
 - d. Increase Use of Quick Check
4. Retention Alert
 - Bob and / or April