

**Dean's Council
February 20, 2013
Minutes**

Members Present: Joy Brenneman, Tamara Clunis, Kim Davis, Daniel Esquivel, Russell Lowery-Hart, Patsy Lemaster, Carol Moore, Mark Rowh, Renee Vincent and Lyndy Wilkinson

Members Absent: Jerry Moller

Others Present:

Budget

Budget processes are progressing. Members were asked to prioritize all requests in anticipation of budget cuts. Use of Perkins funds will now be reviewed by the President's Cabinet.

Department of Labor

Janice Johnston has been hired as Director of the Department of Labor grant. She has been affiliated with DOL grants in the past. She has also worked as an adjunct English instructor.

Faculty Excellence Awards

Some applications have been submitted for the Faculty Excellence Awards. Council members were encouraged to seek out qualified faculty to nominate for the awards.

Members were also encouraged to seek external award opportunities for themselves and people in their divisions.

Space Planning

Russell, Bob and Patsy conducted a student focus group to identify positive and negative student space on campus. The feedback will be used to re-design the first floor of the library, the College Union Building and other student spaces.

Russell met with Lynn, Lyndy and Bob to discuss student needs regarding bookstore services on the East Campus. Council members have been asked to poll students on each campus to determine the needs of the students versus the internal concerns of business services.

Curriculum Committee Review

The final Curriculum Committee meeting was held Friday, February 15, 2013. Russell encouraged Council members, in the future, to be more proactive in enforcing deadlines within their divisions regarding curriculum submissions.

Council Member Reports

- Academic Success
- Arts & Sciences
- Center for Teaching and Learning
 - Batch migration of courses from Angel into course shells in Blackboard
 - Piloting Blackboard beginning March 1
 - Benefit Bank Tax Week training – March 25-28
- Continuing Education
- Health Sciences
- Hereford Campus
- Moore County Campus
- Technical Education
 - Gear Up grant is ending and the space they are occupying will be renovated and utilized for student services and student space
 - Partnering with Becky Burton, who discovered a professional development opportunity; a “Forging Ahead in Industry Partnerships” event is scheduled on April 19
 - Streamlined and updated curricula in multiple programs for the next catalog year
 - Jeff Wallick – Technical Training Solutions Coordinator

Adjourned at 3:30