

**Dean's Council  
March 20, 2013  
Minutes**

**Members Present:** Joy Brenneman, Kim Davis, Daniel Esquivel, Russell Lowery-Hart, Patsy Lemaster, Jerry Moller, Carol Moore, Mark Rowh, Renee Vincent, Lyndy Wilkinson

**Members Absent:** Tamara Clunis

**Others Present:**

**Online Course Development Stipends**

Stipends are paid for development of new online courses or significantly re-designed courses. Faculty must submit a request to the immediate supervisor and receive approval from the dean and VPAA. Once approved the faculty is assigned to a Curriculum Enhancement Specialist in CTL.

**Budget**

All submitted Academic Affairs job audits were denied except for one in Criminal Justice.

At the last President's Council meeting it was announced that the budget is \$3.5 million over. The current consideration is to increase the general fee by \$3 and not increase tuition.

Budgets are due to the Business Office by March 21. Council members were asked to prioritize needs and submit a flat budget. Travel expenses are also being reviewed.

**Awards**

Faculty Senate sent out another email asking for nominations for the Faculty Excellence Awards. There was concern expressed by the President's office that there might be confusion between the Faculty Excellence Awards and the John F. Mead Faculty Excellence Award. They will continue to be called Faculty Excellence Awards.

### **Open Discussion**

Next week is Benefit Bank Tax Week. Council members were strongly encouraged to make students aware of the service. Any questions regarding the Benefit Bank should be sent to Jason Norman and copied to Russell and Patsy.

Achieving the Dream coaches will be on campus April 1-2.

The President's Cabinet has recommended an increase in Dual Credit tuition from \$40/credit hour to \$50/credit hour.

### **Diversity Training**

Dr. Kazique Prince presented information on diversity training at the last Dean's Council meeting. The Council's next steps are to determine the cost of the training, identify how many training sessions are needed and when to offer training.

### **Council Member Reports**

- Academic Success
- Arts & Sciences
  - Math outreach center is operational.
  - Core curriculum course submission training occurred before spring break and some courses have already been submitted for consideration.
- Center for Teaching and Learning
  - All adjuncts must have a presence in Blackboard.
  - Blackboard Collaborate will be on campus in April.
- Continuing Education
  - Online registration for CE classes should be available for Fall 2013
  - Specifications for shopping cart registration in WebAdvisor have been submitted to Ellucian by Lee Colaw.
- Health Sciences
  - Paramedicine program has received accreditation.
  - ADN and LVN programs now have separate program directors.
  - Men in Healthcare event is scheduled for April 30.
  - Kelly Jones plans to have a conference on Geriatrics, Aging and Balance on September 21.
  - Mortuary Science re-accreditation went well but there are many recommendations.
- Hereford Campus
  - Building of new facility is progressing.
  - Financial Aid night was held prior to spring break.
  - Hereford Gear Up students are preparing to enroll in fall.
  - Daniel is working with Lyndy and Delane on technical course offerings in Hereford.

- Nursing students completed their first clinical rotation in Hereford,
- Moore County Campus
  - Financial Aid night was held last night.
  - Renee is working with Lyndy on technical education course offerings.
  - Doug Adcock talked to high school students about EMSP course offerings in high school
- Technical Education
  - A survey is being distributed to East Campus students to get feedback regarding bookstore and miscellaneous services on that campus.
  - Women in Industry event is scheduled.
  - Programs are working to streamline curriculum and course scheduling.
  - April 19 is a professional development event titled “Forging Ahead with Industry Partnerships”.

Adjourned at 4:00