

PET FORM
Planning and Evaluation Tracking
(2012-2013 Assessment Period)

Division of: [Academic Success](#)

Person Responsible for this Division: [Tamara Clunis](#)

Department of: [ACcess Learning Center](#)

Primary Person Responsible for this Form: Jenna Marion (Coordinator)

Purpose Statement (With Last Updated Date): [To provide opportunity for students to build strong foundation skills in Reading, Writing, and Math allowing students to be successful in their gateway courses \(September 2012\).](#)

Goal Statement #1: [Build Partnerships with secondary leaderships in order to assess student's gaps in readiness.](#)

Outcome/Objective Statement #1A

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method): [Upon completion of each spring semester, ACcess Learning Center's partnership with Caprock High School will assess the gaps in readiness, by making at least 50% of students college level, in one area of developmental coursework. \(AC Strategic Plan through 2015: Strategy 3.2.1\). Students will be assessed through Accuplacer.](#)

Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)

- **2010-2011 Data:** [N/A – New Goal/Outcome](#)
- **2011-2012 Data:** [Numbers = 1 out of 12 and Percentage =s 8 %](#)
- Analysis
 - Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement): [The benchmark was not met. Caprock High School administration made the course optional to the student. Most of these students were in their Senior year of high school and did not fully understand the benefits of the course.](#)
- Improvements
 - List any Improvements Made in the **2011-2012** (Last Academic) Year:
 - [We had a mandatory orientation for the students explaining the developmental sequence and how important it was to take this course.](#)
 - [We offered incentives](#)
 - [\\$10 gift card to different places to eat](#)
 - [\\$200 scholarship to AC is completion of the course and a score of college level was reached.](#)
 - Evaluate Why Improvements Were Successful/Were Not Successful:
[The improvements were not successful. I believe Caprock should have made the course mandatory. I also believe if we would have been able to meet with the parents, our enrollment would have increased.](#)
 - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):

- Recommendations/Actions for 2012-2013
 - Person Responsible (Who will complete the action?):
Donald Palmer and the Learning Center Staff
 - Action Plan:
 - We will meet regularly with advisors from Caprock and maintain weekly records of student's progress.
 - Make the program mandatory
 - Have a parent teacher night to promote the program and get the parents involved.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
Spring 2013 Semester: 40 students will attend the Learning Center for remediation in reading, writing, and math.
 - Budget Information Needed for Future Action (Cost/Details):
Caprock will give Learning Center \$20,000 through a grant for this project.

Goal Statement #2: Increase the BAS, BASR, BASM, and BASW head count enrollments by 10% over the previous academic year.

Outcome/Objective Statement #2A

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method): Data will be collected from Colleague. Compare fall semester to previous fall semester and spring semester to previous spring semester.

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)
 - **2010-2011 Data:** Numbers = 390 out of 383 and Percentage =s -1.79 %
 - **2011-2012 Data:** Numbers = 390 out of 445 and Percentage =s 14.1 % (Spring 2011 to Spring 2012)
 - **2011-2012 Data:** Numbers = 502 out of 485 and Percentage =s -3.3 % (Fall 2011 to Fall 2012)

(Note: The above numbers represent head count for the following:

Spring enrollment for 2011 was 390 and spring enrollment for 2012 was 445

Fall enrollment for 2011 was 502 and fall enrollment for 2012 was 485.)

- Analysis

Provide Previous Data/Result Analysis

(Include if benchmark was met and how results relate to outcome statement): The benchmark was met for the spring semester but not the fall semester. We believe the decrease in the fall semester was due to no late enrollment set by the intuition. The institution was down in enrollment across the board.

Improvements

- List any Improvements Made in the **2011-2012** (Last Academic) Year:
n/a
- Evaluate Why Improvements Were Successful/Were Not Successful:
n/a
- What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):
n/a

- Recommendations/Actions for 2012-2013
 - Person Responsible (Who will complete the action?):
 - Learning Center Staff
 - Action Plan:
 - Meet with advising and counseling to promote the advantages of one-on-one instruction.
 - Revise the reading curriculum.
 - Started mandatory orientations.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
 - n/a
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details):
 - n/a
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Goal Statement #3: Students will demonstrate skill improvement

Outcome/Objective Statement #3A

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method): Upon completion of a Basic Academic Skills course, 45% of students will improve one course level as measured by pre-post test assessment (No Excuses: Goal 2).

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)
 - **2010-2011 Data:** Numbers = 181 out of 387 and Percentage = 47 %
 - **2011-2012 Data:** Numbers = 147 out of 252 and Percentage = 58 %
 - Analysis

Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement): Benchmark was met. 58% of students enrolled in BASM, BASR, or BASW improved at least one level on the section of the Accuplacer exam which they were enrolled in.
 - Improvements
 - List any Improvements Made in the **2011-2012** (Last Academic) Year:
The BASM curriculum continued to be revised and enhanced.
 - Evaluate Why Improvements Were Successful/Were Not Successful:
The new BASM curriculum was aligned to the Accuplacer test and the curriculum used for Basic Math, Beginning Algebra, and Intermediate Algebra.
 - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):
The revision of the math curriculum was funded by the Texas College Board.
 - Recommendations/Actions for 2012-2013
 - Person Responsible (Who will complete the action?):
Jenna Marion and Reem Witherspoon
 - Action Plan:
Attend teaching workshops and keep the new curriculum up to date with current changes.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
On-going
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details):
n/a
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Goal Statement #4: Students will be successful in a gateway math course after completing BASM.

Outcome/Objective Statement #4A

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method): Upon completion of BASM 0202 or BASM 0302, 50% of students will pass College Algebra or Math for Business Decisions I with a C or better.

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)
 - **2010-2011 Data:** Numbers = 79 out of 120 and Percentage =s 64 %
 - **2011-2012 Data:** Numbers = na out of na and Percentage =s na %
 - Analysis
 - Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement):
We have contacted both IR and IT to determine how we can get this data. We are waiting and planning on trainings on Business Objects soon. The BASM 0202 and BASM 0302 courses contain curriculum from Basic Math through Intermediate Algebra. Students work on an individual plan of study and receive one-on-one instruction.
 - Improvements
 - List any Improvements Made in the **2011-2012** (Last Academic) Year:
The BASM curriculum was revised and enhanced.
 - Evaluate Why Improvements Were Successful/Were Not Successful:
The new BASM curriculum was aligned to the pre-requisites for students to be successful in gateway math courses.
 - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):
n/a
 - Recommendations/Actions for **2012-2013**
 - Person Responsible (Who will complete the action?):
Jenna Marion and Reem Witherspoon
 - Action Plan:
Keep updated on the changes made to curriculum and requirements for the gateway math courses.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
on going
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details):
n/a
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Goal Statement #5: Decrease the Failure rate of students enrolled in the Learning Center.

Outcome/Objective Statement #5A

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method): With the implementation of a mandatory orientation for all students enrolled in a BAS, BASR, BASM, or BASW courses, the failure rate will decrease by 3%.

• Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)

New outcome/goal

- **2010-2011 Data:** Numbers = na out of na and Percentage =s na %
- **2011-2012 Data:** Numbers = na out of na and Percentage =s na %

• Analysis

- Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement):
No data at this time

• Improvements

- List any Improvements Made in the **2011-2012** (Last Academic) Year:
No data at this time
- Evaluate Why Improvements Were Successful/Were Not Successful:
No data at this time
- What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):
No data at this time

• Recommendations/Actions for **2012-2013**

- Person Responsible (Who will complete the action?):
The Learning Center staff
 - Action Plan:
During the first two days of each semester, The Learning Center staff will hold a mandatory orientation to discuss the course syllabi, time-requirement, and expectations.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
The first two days of each section in the Learning Center
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details):
n/a
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