PET FORM
Planning and Evaluation Tracking
(2012-2013 Assessment Period)

Division of: Arts & Sciences

Person Responsible for this Division: Jerry Moller

Department of: Criminal Justice

Person Responsible for this Form: Toni Gray

Purpose Statement (With Last Updated Date): To Provide Justice Through Education (May 2010).

Goal Statement #1A:

Criminal Justice will work to utilize the resources and information available to increase completers in the associate's degrees, CRIJ.AS, FORS.AS and CJLE.AAS.LENF (AC Strategic Plan through 2015: Task 1.7.1 and Task 1.7.1.3 and No Excuses Goal IV: Persistence from term to term and year to year).

Outcome/Objective Statement
(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Statement Revision: After encouraging the utilization of resources available to AC students, at least 2 more students will graduate from the Criminal Justice program each year, for the next five years, as evaluated by the Databook numbers tabulated at the end of a catalog year (AC Strategic Plan through 2015: Task 1.7.1 and Task 1.7.1.3 and No Excuses Goal IV: Persistence from term to term and year to year).

Original Statement: Upon completion of the catalog year, Criminal Justice will assess the number of completers (AC Strategic Plan through 2015: Task 1.7.1 and Task 1.7.1.3 and No Excuses Goal IV: Persistence from term to term and year to year).

- Results (Provide Numbers and Percentages for Quantitative Data) – No data. New Goal 2011-12.
    - 2010 and 2011 Databook information reflects 18 graduates in 2010 and 20 in 2011.

- Analysis – No data. New Goal 2011-12.
    - Provide Previous Data/Result Analysis
      (Include if benchmark was met and how results relate to outcome statement):
      Benchmark - Increase graduates by 2 each year for five years.

      For example:
*2008	17
*2009	17
*2010	18
*2011	20
2012	~22
2013	~24
2014	~26
2015	~28
2016	~30

      *Data already entered into Databook

- Improvements –
  - List any Improvements Made in the **2011-2012** (Last Academic) Year Based on the **2010-2011** PET Results:
    We have increased recruiting efforts by going into the high schools inviting CJ students to sneak peek.
    We have adopted the attitude of No Excuses and Achieving the Dream and have utilized the resources made available to assist a student who would other drop out of school (Food Pantry, Referrals to Housing and Childcare, awareness of other resources in the College).

    We work with WT CJ Professors very well. They come in and recruit/motivate our students and we provide them with a contact early in the process so the student's transition goes smoothly.

  - Evaluate Why Improvements Were Successful/Were Not Successful:
    The improvements were successful. I can't officially quantify the results other than increased graduates, but there is more interaction with the PD and AHS students and students are transferring on to WT.

  - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
    N/A to department - The high schools are in Amarillo so there is no cost to travel. Sneak Peak is in the Amarillo College budget but Criminal Justice does not expend any from the budget for Sneak Peak.

- Recommendations/Actions for **2011-2012**
  - Person Responsible (Who will complete the action?):
    Toni Gray and staff.

  - Action Plan:
    At the completion of the catalog year, Criminal Justice will analyze graduate and transfer information.   In addition, Criminal Justice will be meeting with AC and WT Enrollment Management to determine best transfer practices from AC to WT for Criminal Justice students on March 21, 2013.

  - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
    Annually through 2015

  - Budget Information Needed for Future Action (Cost/Details):
    N/A

Goal Statement #2A:
Criminal Justice will offer a new online Homeland Security Option within the Criminal Justice AAS Degree and a new online Homeland Security Certificate (Strategic Plan Goal 2, Strategy 2.2, and Task 2.2.1).

Outcome/Objective Statement #2A
(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluaton method):
After meeting with homeland security experts and conferring with the PRLEA – Criminal Justice Advisory Committee, Criminal Justice will establish an online Criminal Justice/Homeland Security AAS Degree option and a Homeland Security Certificate.

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)
  No Data – New 2012-13 Goal.

- Analysis

  Provide Previous Data/Result Analysis

  (Include if benchmark was met and how results relate to outcome statement):

  No Data – New 2012-13 Goal.

- Improvements
  - List any Improvements Made in the **2011-12** (Last Academic) Year Based on the **2010-11** PET Results:

    N/A

    Evaluate Why Improvements Were Successful/Were Not Successful:

    N/A
  - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):

    N/A

- Recommendations/Actions for **2012-13**
  - Person Responsible (Who will complete the action?):

    Toni Gray working staff, faculty, homeland security experts, new adjunct faculty and CTL.

  - Action Plan:

    Apply for AEDC funds to assist with online instruction.

    Bring in expert and pay for travel, equipment and provide stipend for each developed master course shell.

    Submit local needs requests to CoBoard.

    Inform Advisory Committee and vote degree offerings.

    Submit request to Curriculum Committee.

    Hire adjunct faculty.

    Develop online offerings.

    Launch January 14, 2013.

  - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):

    8/1/12 through 1/14/13

  - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details):

    Adjunct faculty costs per class based on their degree and experience.

    Travel and Equipment for homeland security expert. $7,000

    Stipend for online development of master course shells. $4,500

Goal Statement #3: <mark>Goal Completed</mark>

Reevaluate and restructure CJLE.AAS.LENF Criminal Justice Law Enforcement AAS, after collaboration and consensus with Law, Public Safety, Corrections, & Security Career Cluster (AC Strategic Plan through 2015: Strategy 1.2).

Outcome/Objective Statement
(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):
Upon completion of the catalog year, Criminal Justice faculty and staff will agree on career advice and course registration based on particular career clusters and pathways (AC Strategic Plan through 2015: Task 1.2.1).

- Results (Provide Numbers and Percentages for Quantitative Data) – No Data. New Goal 2011-12
  Law and Public Safety Cluster decided and will be implemented into curriculum 2013-14.

  The courses selected:

  BUSI 2301: Business Law I
  CRIJ 1310: Fundamentals of Criminal Law
  POFL 1305: Legal Terminology

- Analysis – No Data. New Goal 2011-12
  o Provide Previous Data/Result Analysis
     (Include if benchmark was met and how results relate to outcome statement):
     N/A

- Improvements – No Data. New Goal 2011-12
  o List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
     N/A
  o Evaluate Why Improvements Were Successful/Were Not Successful:
     N/A

  o Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
     N/A

- Recommendations/Actions for **2012-13**
  o Person Responsible (Who will complete the action?): Toni Gray, Sarah Uselding, Sondra Beighle, Alex Chancia, Bruce Moseley, Advisory Committee
  o Action Plan: WIDS has been completed for the career cluster. We are in the process of identifying a cluster core. Once identified and approved by above mentioned personnel, the degree plan will be updated and submitted to the Curriculum Committee for approval.
  o Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
     Initial Update will be completed by February 2012. Degree plan will be analyzed annually through 2015.
  o Budget Information Needed for Future Action (Cost/Details):
     Possibly $1,500 per semester to teach an additional course added to inventory.

Goal Statement #4:

Criminal Justice will offer high demand online TCLEOSE training using the AC LMS system (AC Strategic Plan through 2015: Strategy 2.2).

==This goal statement will be terminated for 2012-2013 as there was a shift in priorities in the Criminal Justice Department to Homeland Security. Also, there are currently free online courses offered through various websites.==

Outcome/Objective Statement

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Upon completion of the development of online courses, students will enroll and complete selected courses and receive TCLEOSE credit (AC Strategic Plan through 2015: Task 2.2.2).

- Results (Provide Numbers and Percentages for Quantitative Data)

    Criminal Justice has not offered CE online courses using the AC LMS.

    Benchmark – 20 Students

- Analysis
    - Provide Previous Data/Result Analysis

        (Include if benchmark was met and how results relate to outcome statement):

- Improvements – No Data. New Goal 2011-12
    - List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:

        Currently we are analyzing courses that are in high demand, are at 40 hours in length and difficult to attend in person. We are also analyzing other online providers, TCLEOSE and Classen-Buck, to determine what is already being offered and costs associated in taking their online courses.

    - Evaluate Why Improvements Were Successful/Were Not Successful:

        N/A – Planning stages

    - Provide the Budget Information Needed to Make Past Improvements (Cost/Details): *N/A*

- Recommendations/Actions for **2011-2012**
    - Person Responsible (Who will complete the action?): *Toni Gray and Sarah Uselding.*
    - Action Plan: *Sarah and I will meet with Kay Taylor in CTL to determine CE structure, expectations, details, etc. We will then select courses to develop.*
    - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):

        Development for initial courses will be completed and launched Fall 2012. Courses will be added, analyzed and updated annually.

    - Budget Information Needed for Future Action (Cost/Details): *Stipends for Master Shell Courses.*