



## Planning and Evaluation Tracking

College Year: 2012-2013

Division of: Business

Person Responsible: Bruce Moseley

Department of: Paralegal Studies

Person Responsible: Bruce Moseley

**Purpose Statement:** Adequately prepare students for employment in the legal field

**Goal Statement #1:** Ensure students understand what constitutes the Unauthorized Practice of Law

**Objectives/Outcomes (including assessment tools and standards):**

90% of students will answer questions correctly regarding the unauthorized practice of law ("UPL"), which will be imbedded in a quiz and 2 exams in LGLA 1307 - Introduction to Law.

We had 2 sections of Intro to Law in 2011-2012, with a total of 45 students who were twice tested over what constitutes the unauthorized practice of law.

**Results:**

**2011-2012**

**82/90 = 91%**

**N = 90**

**Use of Results (including improvements and revisions):**

**Previous Year's Analysis:** The percentage of correct responses continues to increase.

**Next Year's Plan of Action:** Continue to test twice, emphasizing the importance of learning UPL in every class as a review of this important concept.

**Goal Statement #2:** 80% of graduates will be employed in the legal field, pursuing a Bachelor's degree or serving in the military (No Excuses).

**Objectives/Outcomes (including assessment tools and standards):**

We surveyed our 7 2010 graduates to determine their employment and education, and 6 out of 7 answered the survey. All 6 are working on a BAAS or working as paralegals.

**Results:**

**2011-2012**

**10/12 = 83%**

**N = 12**

**Use of Results (including improvements and revisions):**

**Previous Year's Analysis:** Not enough data

**Improvements:** I have all three professional paralegal organizations come speak to my Intro class and at least one upper-level class each semester. I also have been doing research and meeting with BAAS coordinators to pursue articulation agreements and give our graduates more options.

**Next Year's Plan of Action:** Continue to stress importance of answering survey, continuing education and joining local organizations for networking opportunities.