



PET FORM

Planning and Evaluation Tracking

(2011-2012 Assessment Period)

Division of: Career & Technical Education
Person Responsible for this Division: Lyndy Wilkinson
Department of: Professional Truck Operations
Person Responsible for this Form: Robert Mathews
Purpose Statement: Train students to be safe, productive and desirable employees.

GOAL NO. 1 Adequately prepare students with proficient skills and knowledge: AC strategic plan through 2015; Strategy 1.4.1 and 1.5. : Meet primary No Excuse Goal No. 5

Outcome/Objective Statement After completing The Academy Program consisting of the
Following courses: Following courses:

A	Defensive Driving	16 Hrs.
B	CDL Written	48 Hrs.
C	CDL Driving	48 Hrs.
D	Advance Driving I	40 Hrs.
E	Advance Driving II	48 Hrs.

Totaling 200 Hours of Instruction

1 – 95% of the students will have a Commercial Truck Driving License Class A

2 – 95% will have a Defensive Driving Certificate from the National Safety Council

3 – 95% of the students will have an OSHA Certificate for Forklift Operator

B The Commercial Truck Driving Statistics are produced by

1. – Commercial Driver’s License Class A: The student passing all five of the core written tests and the three skills tests conducted by the Texas Department of Public Safety. To pass the student, must achieve a score of 80% on each test.

2 – The Defensive Driving Certificate requires a passing score of 80%. The student must pass both the written and skills test conducted by Certified National Safety Council Instructors

3 – The OSHA Forklift Certificate is issued by a National Safety Council Instructor and requires a grade of over 80% on written and Skills Exam.

RESULTS DATA:

A – Commercial Operator License

2010-2011-Out of 236 students, 233 received their license-
Percent Passing-99%

2011-2012-Out of 236 students, 233 received their license-
Percent Passing 99%

B – Defensive Driving

2010-2011-Out of 225 students – 220 received a Certificate-
Percentage Passing-98%

2011-2012-Out of 237 students-237 received a Certificate-
Percentage Passing-100%

C – Forklift Operator

2010-2011-Out of 197 students, 195 received an OSHA
Operators Certification. Percentage Passing 99%.

2011-2012-Out of 2325 students, 230 received an OSHA
Operators Certification. Percentage Passing 99%

ANALYSIS:

A - Provide previous data/results analyses

1 – The 95 percent passing goal of students receiving certification in courses appears to be acceptable

IMPROVEMENTS:

A-In January of 2012 the Beginning Four Week Course and the Advance three week course was consolidated into a five week program with five courses. Students are required to take all five weeks.

B - The program is five weeks long and is started every three weeks. This allows us to have 15 courses per year with a total of 240 students.

C - To maintain a quality course and make students experience ample hands on training, classes are limited to 16 students.

D - The program is very successful. During the past year every class has been full. The industry has been extremely pleased with the quality of the student drivers. Immediate employment after school has been over 50%. Employment for remaining student has been achieved within 30 days.- Reason for ninety percent success was due to the additional time student have for on hand training.

E – Budget-Additional part time instructors added at \$21.00 per hour. Increase from six to 11 instructors. Program has been financially successful.

RECOMMENDED ACTIONS FOR 2012-2013

A – Person Responsible – Robert Mathews

B – Action Plan – Establish a 16-week 256/320Hr Academic-Transportation/Logistics Course

C – Time Frame – Design, layout of curriculum and get course approved by September, 2013. Offer Course by January 2014.

D – Budget Implication – Not available at this time

GOAL STATEMENT No. 2

To improve and expand our process of providing our student with the knowledge and skills necessary to enter and advance in the Transportation Industry.

OUTCOME/OBJECTIVE

In January of 2014, we intend to introduce a new certificate producing course. This course will be in addition to our present CDL Program.

The program will be long enough for returning Veterans and others to qualify for student loans (No Excuses – Poverty).

The course will cover

A – Defensive Driving

B – CDL License

C – OSHA Forklift Certification

D – Economic and Financial Course

E – Logistics

RESULTS:

Not available until new class is established and has operated for a semester – May/June 2014.

ANALYSIS:

A – Support Group made up of potential employers and Veteran groups were brought together for planning the new course. Their feedback was good.

IMPROVEMENTS:

A – The course will open up additional avenues to student for support funds, especially Veterans.

B – Additional time will allow Logistics to be added to the driving course, Improve student promotion possibilities. Lay a foundation for a Logistics Degree.

RECOMMENDED ACTIONS:

A – Person Responsible – Robert L. Mathews

1 – Action Plan

A – New Course is being designed on a semester, 16 week, 4 Hr a day, 4 or 5 days per week – total 256/320 Hrs

B - Syllabus is being laid out

C – The course will need to obtain the approval of the Academic Committee.

D – Course will need to be laid out for the Spring schedule 2014.

C – Expected Time Frame

1 – Course Design and schedule completed Fall 2013

2 – Academic Committee Approval – Fall 2013

3 – Course Syllabus laid out Spring 2013

4 – 2014 Spring class schedules laid out

5 – Start course January 2014

D – Budget Implication

No additional Funds Required