

PET FORM
Planning and Evaluation Tracking
(2012-2013 Assessment Period)

Division of: [Career and Technical Division](#)

Person Responsible for this Division: [Lyndy D. Wilkinson](#)

Department of: [Renewable Energy](#)

Person Responsible for this Form: [Ronald Mashburn](#)

Purpose Statement (With Last Updated Date): To educate quality technicians in the growing fields of [Renewable Energy](#).

Goal Statement #1:

[Start a tracking system to determine advancement and review data on a yearly basis \(No Excuses – Attainment of Credentials.\)](#)

Outcome/Objective Statement

[Track those students who advance from Basic certificates to go on to associates degree program. Work to increase that number by 10% from former year \(No Excuses – Attainment of Credentials.\)](#)

- **Results (Provide Numbers and Percentages for Quantitative Data)**
[No previous data had been gathered at this time – New Goal/Outcome.](#)

- **Analysis**
 - o Provide Previous Data/Result Analysis
[We will begin compiling data as of the current semester.](#)

- **Improvements**
 - o List any Improvements Made in the **2011-2012** (Last Academic) Year Based on the **2010-2011** PET Results:
[N/A](#)
 - o Evaluate Why Improvements Were Successful/Were Not Successful:
[N/A](#)
 - o Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
[\\$5,000.](#)

- **Recommendations/Actions for 2012-2013**
 - o Person Responsible (Who will complete the action?):
The Program Coordinator will monitor evaluation process and outcomes.
 - o Action Plan:
Develop a database and track process of students' advancement.
 - o Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
One year to achieve at least 10%. This will be an ongoing process of review and maintain desired goal.
 - o Budget Information Needed for Future Action (Cost/Details):
\$5000.

Goal Statement #2:

Create a procedure to access and document student success for completers (AC Strategic Plan through 2015: Strategy 1.1).

Outcome/Objective Statement

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

An assessment procedure and documentation will be developed to assess student's outcomes for Solar and Wind options under the Renewable Energy Program. This information will be used to assess student's comprehension and skill levels in these options, and will be used in the future to improve the programs' goals and tracking of success rates of completers (AC Strategic Plan through 2015: Task 1.1.1).

- **Results (Provide Numbers and Percentages for Quantitative Data):**
No previous data had been gathered at this time.
- **Analysis**
Provide Previous Data/Result Analysis (Include if benchmark was met and how results relate to outcome statement):
No previous data had been gathered at this time.
- **Improvements**
 - o List any Improvements Made in the **2011-2012** (Last Academic) Year Based on the **2010-2011** PET Results:
No previous data had been gathered at this time.
 - o Evaluate Why Improvements Were Successful/Were Not Successful:
No previous data had been gathered at this time.
 - o Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
\$1,000.
- **Recommendations/Actions for 2012-2013**
 - o Person Responsible (Who will complete the action?):
The Program Coordinator will oversee the procedures and the evaluation processes.
 - o Action Plan:
Develop a database to track students' success of completion.

o Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):

By start of the spring semester 2013, this action plan will be implemented.

o Budget Information Needed for Future Action (Cost/Details):

\$2,000

Goal Statement #3:

Develop industrial partnerships for employment opportunities and support for programs (AC Strategic Plan through 2015: Strategy 3.2).

Outcome/Objective Statement

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

As the Renewable Energy industry continues to increase, opportunities will be available for the graduates of the program (AC Strategic Plan through 2015: Task 3.2.4).

- **Results (Provide Numbers and Percentages for Quantitative Data)**
Industries continue to request student's applicants and referrals.
Industries continue to show interest in performing on-campus job interviews.
Students will realize the opportunity to interview for jobs after graduation.
- **Analysis**
 - o Provide Previous Data/Result Analysis (Include if benchmark was met and how results relate to outcome statement):
Number of jobs available and industries performing interviews will drive the programs development.
- **Improvements**
 - o List any Improvements Made in the **2011-2012** (Last Academic) Year Based on the **2010-2011** PET Results:
Companies are calling us asking for students to apply.
 - o Evaluate Why Improvements Were Successful/Were Not Successful:
Industries continue to call and request students applicants and referrals.
 - o Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
\$1,000.
- **Recommendations/Actions for 2012-2013**
 - o Person Responsible (Who will complete the action?):
The Program Coordinator will coordinate with industry to come on campus to interview student prospects.
 - o Action Plan:
Visit with industry, develop contact information, and seek out industry support and corporation for the program.
 - o Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
Action plan has been implemented and will be ongoing throughout the year.
 - o Budget Information Needed for Future Action (Cost/Details):
\$2000