

PET FORM
Planning and Evaluation Tracking
(2012-2013 Assessment Period)

Division of: [Student Affairs](#)

Person Responsible for this Division: [Robert Austin](#)

Department of: [Tutoring](#)

Primary Person Responsible for this Form: [Charlotte Goebel](#)

Purpose Statement (With Last Updated Date): [To promote student success by providing tutoring for students currently enrolled in academic courses \(Last Review: Fall 2012\)](#)

Goal Statement #1:

[Adjust instruction and services based on assessment data \(AC Strategic Plan through 2015: Strategy 1.1\).](#)

Outcome/Objective Statement #1A:

[Employees will use institutional data/evidence to determine sustainability and viability based on trend lines for instruction , academic support services, and student services \(AC Strategic Plan: Task 1.1.1\).](#)

[At the end of each year, the Tutoring Dept. will use institutional data/evidence based on usage reports and transcripts to determine whether 70% of students using SMARTHINKING online tutoring successfully complete \(with a "C" or better\) the course in which they are tutored \(No Excuses\).](#)

• Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)

- **2010-2011 Data:** Numbers = 159 out of 204 and percentage = 78%
- **2011-2012 Data:** Numbers = 153 out of 185 and Percentage = 83%

• Analysis

- [Benchmark was met and exceeded.](#)

• Improvements

- List any Improvements Made in the **2011-2012** (Last Academic) Year:
[For fall 2011 and spring/summer 2012, students who used SMARTHINKING were also evaluated to see whether they were retained for the next long semester. \(No Excuses\)](#)
- Evaluate Why Improvements Were Successful/Were Not Successful: [146 out of 185 unique users reenrolled for the next long semester \(79%\).](#)
- What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details): [No cost to the institution.](#)

- Recommendations/Actions for 2012-2013
 - Person Responsible (Who will complete the action?): Charlotte Goebel
 - Action Plan: Students who use SMARTHINKING will be tracked to see whether the fall to spring retention rates of the cohort will exceed the overall AC retention rates as reported by the AC Databook statistics (No Excuses).
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date): Plan will begin immediately.
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details): N/A
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Goal Statement #2:

Promote student success for individuals enrolled in Reading Tech I and Reading Tech II by providing a professional tutor ten hours per week. (modified)

Outcome/Objective Statement #2A:

2.a. After Tech I and Tech II students work with a professional tutor, 70% will successfully complete the reading course in which they are enrolled as demonstrated by a grade of "C" or higher, based on data collected by the reading department and student transcripts (No Excuses).

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)

- 2.a.:

- **2010-2011 Data:** Numbers = 93 out of 145 and Percentage = 64%
 - **2011-2012 Data:** Numbers = 93 out of 133 and Percentage = 70 %

- Analysis

- 2.a. Benchmark was met for the 2011-2012 cohort of tutored students.

- Improvements

- List any Improvements made in the **2011-2012** (Last Academic) Year: This increase in student success may be due to the addition of critical thinking skill-building which was offered in one hour tutoring sessions.
 - Evaluate Why Improvements Were Successful/Were Not Successful: Tutoring clearly increases student pass rates.
 - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details): No additional cost to the institution. Critical thinking skill-building was presented by Reading Specialist during the 10 hours per week the tutor was already available.

- Recommendations/Actions for 2012-2013

- Person Responsible (Who will complete the action?): Charlotte Goebel
 - Action Plan: Will continue to track success rate of tutored reading students.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details): N/A
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Goal Statement #3:

Participation in tutoring will result in increased student engagement and student success.

Outcome/Objective Statement:

3.a.: At the end of each long semester, at least 75% of the individuals who have received tutoring will report that interacting with a tutor has helped them improve study skills and behavior that will make them more successful students.

- Results (If Applicable, Provide Numbers and Percentages for Quantitative Data)
 - N/A – New Goal

 - Analysis
 - N/A

 - Improvements
 - List any Improvements Made in the **2011-2012** (Last Academic) Year: N/A

 - Evaluate Why Improvements Were Successful/Were Not Successful: N/A

 - What Budget Implications Were Involved with this Improvement? (Please Provide Cost Estimate/Details):
N/A

 - Recommendations/Actions for **2012-2013**
 - Person Responsible (Who will complete the action?): Charlotte Goebel

 - Action Plan: Electronic surveys to tutees will begin at the end of Fall 2012.

 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):

 - What Budget Implications Are Involved with this Action? (Please Provide Cost Estimate/Details): No cost to the institution.
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