

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
October 23, 2012**

REGENTS PRESENT: Mr. John D. Hicks, Chair; Mr. Don L. Nicholson, Vice Chair; Ms. Mary Jane Nelson, Secretary; Mr. Carroll M. Forrester; Ms. Michele Fortunato; Dr. Gene Norman; Mr. H. Bryan Poff; and Dr. Paul L. Proffer

REGENT ABSENT: Dr. David C. Woodburn

OTHERS PRESENT: Mr. Robert Austin, Vice President of Student Affairs; Mr. Terry Berg, Vice President of Business Affairs; Mr. Lee M. Colaw, Chief Information Officer; Dr. Paul Matney, President; and Ms. Danita McAnally, Chief of Planning and Advancement

Mrs. Dolores Arambula – Instructor, Hereford FYS
Major Diego Barela – Hereford Advisory Committee
Ms. Kelli Boydston – Hereford Advisory Committee
Mr. Bruce Cotgreave – Director, Physical Plant
Mr. Randy Farr – Chair, Hereford Advisory Committee
Ms. Irene Favila – Hereford Advisory Committee
Ms. Ina Fiel – representing Classified Employees Council
Mr. Logan Harkey - West Texas A&M University Student
Mr. Quay Howard – West Texas A&M University Student
Mr. Michael Kitten – Hereford Advisory Committee
Mrs. Lori Merriman – Executive Secretary, President’s Office
Mr. Wayne Moore – Attorney, Sprouse, Shrader, Smith P.C.
Ms. Sara Pesina – Hereford Advisory Committee
Ms. Lindsay Raften – West Texas A&M University Student
Ms. Becky Riethmeyer – Instructor, Hereford FYS
Mr. Mark Rowh – Dean of Health Sciences
Mrs. Brenda Sadler – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents
Mr. Sid Shaw – President, Hereford Chamber of Commerce
Mrs. Vickie Shelton – Director, Purchasing
Mr. Mark White – Attorney, Sprouse, Shrader, Smith P.C.
Mr. Joseph Wyatt – Communications Coordinator, College Relations
Mr. David Ziegler – Assistant Director, Physical Plant

The meeting was called to order by Mr. Hicks, Chairman. He welcomed all present and asked if there were any public comments. Dr. Norman gave the invocation. The Hereford instructors and Advisory Committee were welcomed and introduced.

MINUTES APPROVED:

Ms. Fortunato moved, seconded by Mr. Forrester to approve minutes of the regular meeting of September 25, 2012 with the addition of Texas Government Code 551.071 and 551.072 under Consideration of East Property Development. The motion carried unanimously.

EDUCATION REPORT – HEREFORD CAMPUS UPDATE:

Daniel Esquivel, Executive Director, Hereford Campus, presented a PowerPoint presentation.

EDUCATION REPORT – HEREFORD CAMPUS UPDATE Continued:

Hereford Campus is serving 469 students this fall. Mr. Esquivel thanked everyone involved in the groundbreaking for the new Hereford Campus on August 31. The Hereford Campus was awarded a \$1.0 million grant from the Economic Development Administration – Disaster Relief Grant, U.S. Department of Commerce. This grant was awarded to counties affected by the drought; it will help Hereford purchase technology equipment.

There are three First Year Seminar classes being taught at the Hereford Campus; there are two instructors, Delores Arambula and Becky Riethmeyer; and 32 students enrolled. Ms. Riethmeyer believes these classes have made a huge impact on students' confidence levels. The students have learned organizational skills; how to take notes in class; and many life skills. Students are learning to take responsibility for their own actions.

CONSENT AGENDA APPROVED:**A. BUDGET AMENDMENTS:**

A list of budget amendments for approval by the Board is attached at page 30.

Mr. Nicholson moved, seconded by Ms. Nelson to approve the Consent Agenda. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1281 – 2007 BOND PROJECT, BYRD BUSINESS/PARCELLS HALL GROUND FLOOR RENOVATIONS FOR AMARILLO COLLEGE, WASHINGTON STREET CAMPUS APPROVED:

RFP No. 1281, for the renovation of the 1st floor of Byrd Business Building and the 1st floor of Parcels Hall for Amarillo College, Washington Street Campus, was advertised in the newspaper for sub-contractors and suppliers, by Page & Associates, Inc., Construction Manager-at-Risk (CMR). Proposal Package includes the completion of the 1st floor to include interior finishes, new plumbing, HVAC, electrical, along with new network infrastructure.

Page & Associates, Inc., provides a guaranteed maximum price of \$1,961,485.00.

Funds are available in the 2007 Bond Budget.

Mr. Nicholson moved, seconded by Mr. Forrester to approve RFP No. 1281. The motion carried unanimously.

FINANCIAL REPORTS ACCEPTED:

The financial statements as of August 31, 2012 and September 30, 2012 are attached at pages 31 through 50.

August:

The balance of the reserve analysis as of 08/31/12 was \$24,021,539; minus the current fiscal year activity of \$773,126 equals a total of \$23,248,413. The year-end close added \$3,429,472 which

FINANCIAL REPORTS ACCEPTED Continued:

makes the final balance of 08/31/12 a total of \$26,677,885.

September:**Revenue**

We have received \$8.3 million in academic tuition and fees; running 1% ahead of this time last year. Continuing education tuition and fees has brought in \$406,267.

Expenditures

We have spent \$4 million out of the 2013 amended budget of \$58 million.

Auxiliary Enterprises

Bookstores' net profit is \$41,694; and rental properties' net profit is \$162,829.

Restricted Funds

Federal grants and contracts have increased \$147,366; state grants and contracts are up \$769,802; local grants and contracts are down \$25,357; and KACV grants and contracts have decreased by \$51,741. Resident instruction has increased \$116,777.

Cash and Investments

\$59.3 million total minus \$18.4 million (bond) = \$40.9 million – September 2012; \$45.8 million total minus \$10.3 million (bond) = \$35.5 million – September 2011; \$55.2 million total minus \$22.8 million (bond) = \$32.4 million – September 2010.

Alterations & Improvements

There has been \$11,343 in actual expenditures out of the \$1.3 million projected costs; Hereford Campus projected alterations and improvement costs equal \$2.0 million; Moore County Campus \$300,000.

Tax Schedule

\$26,436 has been collected out of \$19,866,400 budgeted; we have \$19.8 million to collect.

Bond Expenditures

There has been \$54.9 million spent for completed projects out of \$66.4 million projected for the Amarillo campuses.

Ms. Fortunato moved, seconded by Mr. Nicholson to accept the August and September financial reports. The motion carried unanimously.

PRESIDENT'S REPORT:

Dr. Matney reported that AC was awarded the Department of Labor – Trade Adjustment Assistance Community College and Career Training grant in the amount of \$2.5 million over a four year period. This was a THECB designated grant to accommodate underprepared students and get them in the work market quickly.

PRESIDENT'S REPORT Continued:

The Hereford Campus was awarded a \$1.0 million grant from the Economic Development Administration – Disaster Relief Grant, U.S. Department of Commerce. This grant will help Hereford purchase equipment to support programs new to Hereford in industrial maintenance, forklift operations, truck driving, renewable energy, and supporting STEM professions.

“An Evening with Rudy Giuliani,” benefiting Center City of Amarillo and the Amarillo College Honors Program, was held on Tuesday, October 16; it was a big success. Lubbock Christian University held a reception for the nursing and honor students.

The Career and Technical Center Groundbreaking in Dumas was held on Friday, October 19 at 10:00 a.m. Senator Kel Seliger gave the keynote address.

This year’s Amarillo College Piper Professor nominee is Dr. James Rauscher, professor and department chair of the Music Department.

Bruce Moseley, Program Coordinator, Paralegal Studies, and Jennifer Ashcraft, Grant Compliance Officer, will be among those honored at the Amarillo Chamber of Commerce Annual Banquet on October 25 and will receive the Top 20 Under 40 Award.

The 2012 Higher Education Leadership Conference was held in Austin on October 4-5; Dr. Proffer and Dr. Matney attended.

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES:

Ms. Fortunato distributed information regarding AMoA’s 12 x 12 Exhibition and Silent Auction to be held on October 25, 2012. There will be 100 pieces of art available. There will be an exhibit, *The World on Our Walls*, Eastern American and European Paintings from the Panhandle-Plains Historical Museum; art will be exhibited November 8 – December 30, 2012.

A handout regarding Dust Bowl programming on KACV was distributed.

Ms. Irene Favila, Hereford Advisory Committee member, requested to make a comment to the Board of Regents. Ms. Favila commended Amarillo College on being recognized in the *Texas Observer* regarding the Power Utility Program graduates and their successes.

CONSIDERATION OF SALE OF EAST PROPERTY LAND BY CONTRACT WITH AN INDEPENDENT FOUNDATION:**a) Consideration of approval of formation of Northeast Amarillo Development Foundation.**

Motion was made by Mr. Nicholson to approve the formation of an independent foundation for the purpose of the east property project, to be named at a later time. The motion was seconded by Dr. Proffer. The motion passed 6 – 2. “Nay” votes were Mr. Poff and Mr. Forrester.

CONSIDERATION OF SALE OF EAST PROPERTY LAND BY CONTRACT WITH AN INDEPENDENT FOUNDATION Continued:**b) Consideration of appointment of board members to Northeast Amarillo Development Foundation.**

Motion was made by Ms. Fortunato to appoint as initial board members of the foundation Mary Jane Nelson, Don Nicholson, and Paul Proffer. The motion was seconded by Mr. Forrester. The motion passed 7 – 1. Mr. Poff announced “present but not voting.”

c) Consideration of approval of the sale of 780 acres of land situated near the East Campus to Northeast Amarillo Development Foundation by contract for deed.

Motion was made by Ms. Fortunato to approve the sale in concept, subject to final documentation. The motion was seconded by Ms. Nelson. The motion passed 6 – 2. “Nay” votes were Mr. Poff and Mr. Forrester.

d) Consideration of approval of a Development Agreement between Northeast Amarillo Development Foundation and Prana Development Group, LLC.

Motion was made by Ms. Nelson to approve the development agreement in concept, subject to final documentation. The motion was seconded by Ms. Fortunato. The motion passed 6 – 2. “Nay” votes were Mr. Poff and Mr. Forrester.

e) Consideration of whether restrictive covenants should apply to residential area.

Motion was made by Mr. Nicholson to have restrictive covenants not apply to existing structures. The motion was seconded by Ms. Fortunato. After discussion, the motion was tabled.

f) Consideration of whether to survey the East Campus, landfill and residential area.

Motion was made by Mr. Nicholson to survey the East Campus. The motion was seconded by Dr. Proffer. The motion passed unanimously.

g) Consideration of whether to replat the East Campus.

Motion was made by Mr. Forrester to replat the East Campus. The motion was seconded by Dr. Proffer. The motion passed 8 – 1; “Nay” vote was Mr. Poff.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Mary Jane Nelson, Secretary

