

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
August 27, 2013**

REGENTS PRESENT: Mr. Don L. Nicholson, Chair; Dr. Paul L. Proffer, Vice Chair; Ms. Mary Jane Nelson, Secretary; Mr. Carroll M. Forrester; Ms. Michele Fortunato; Mr. Johnny E. Mize; Dr. Gene Norman; and Dr. David C. Woodburn

REGENT ABSENT: Mr. John D. Hicks

OTHERS PRESENT: Mr. Robert Austin, Vice President of Student Affairs; Mr. Terry Berg, Vice President of Business Affairs; Mr. Lee M. Colaw, Chief Information Officer; Mrs. Ellen Robertson Green, Chief of Communication and Marketing; Dr. Russell Lowery-Hart, Vice President of Academic Affairs; Dr. Paul Matney, President; and Ms. Danita McAnally, Chief of Planning and Advancement

Mr. Robert and Mrs. Sheila Boyd – Retired Faculty/Guest of Honor and Spouse
Ms. Mollie Bryant – representing *Amarillo Globe News*
Ms. Judy Carter – Retired Faculty and Honors Program Coordinator
Mr. Steve Chance – Chief, AC Police Department
Mr. Bruce Cotgreave – Director, Physical Plant
Mr. Matthew Craig – representing Faculty Senate
Mrs. Sharon Doggett – Associate VP of Finance & Administrative Services
Mr. Daniel Esquivel – Executive Director, Hereford Campus
Dr. Dan Ferguson – Department Chair, English/Modern Language
Mrs. Ina Fiel – representing Classified Employees Council
Ms. Angel Foster – Honors Student
Ms. Vanessa Garcia – representing *The Ranger*
Mrs. Jill Gibson – Advisor, Student Media & Assistant Professor, Speech/Mass Comm
Mrs. Lynae Jacob – Department Chair/Assistant Professor, Speech/Mass Comm
Mrs. Karen & Shane Logan – Administrative Clerk, Speech/Theatre & Spouse
Mrs. Lori Merriman – Executive Secretary, President's Office
Mr. Darryl Moore – AC Police Corporal
Mrs. Jeanette Nelson – Budget Manager, Business Office
Mrs. Michelle Orcutt – Instructor, Speech/Mass Comm
Mr. Mark Rowh – Dean of Health Sciences
Mrs. Brenda Sadler – Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents
Mrs. Lou Ann Seabourn – Retiree & Extended Programs – Off Campus
Ms. Madeline Shaw – Honors Student
Mrs. Vickie Shelton – Director, Purchasing
Mr. Lynn Thornton – Director, Administrative Services/Human Resources
Mr. Mario Villarreal – President of Student Government Association
Mrs. Renee Vincent – Executive Director, Moore County Campus
Mrs. Lyndy Wilkerson – Dean of Technical Education
Mr. John Windham – Resident of Amarillo
Mr. Joseph Wyatt – Communications Coordinator, College Relations

The meeting was called to order by Mr. Nicholson, Chairman. He welcomed all present and asked if there were any public comments. Dr. Norman gave the invocation.

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Dr. Matney presented a special achievement award to Robert Boyd, former professor and division chair with 31 years of service to Amarillo College and 48 years of service as an educator.

MINUTES APPROVED:

Ms. Fortunato moved, seconded by Ms. Nelson to approve minutes of the regular meeting of June 25, 2013 and special meetings of August 8, August 16, and August 19, 2013. There was one change to the June 25, 2013 minutes: Mr. Johnny E. Mize needed to be added to "Regents Present"; Mr. Mize was inadvertently omitted. The motion carried unanimously.

STUDENT GOVERNMENT ASSOCIATION REPORT:

Mario Villarreal, president of SGA, reported that they were hosting a movie night on Thursday, August 29; they will show *The Great Gatsby*. On September 26, they will have Fallfest; on September 16-17 nominations for new SGA members will be held; Constitution Day will be held on September 17. The first SGA meeting of the year will be held on Wednesday, August 28.

EDUCATION REPORT – PRESIDENTIAL HONORS STUDENT TRIP TO CHINA:

Ms. Judy Carter and Mrs. Jill Gibson, Honors Program Co-Coordinators, were introduced. They started off with a Confucius quote: "It is better to travel 10,000 miles than to read 10,000 books." This past summer Ms. Carter and Dr. Lowery-Hart accompanied a group of honors students to China. Students observed the differences and similarities in America's and China's cultures. Prior to the trip students had to research historical literary and political figures. While in China, students interacted with professional tutors. Since returning home, different students have given presentations about the program and trip to China to Amarillo College classes and groups, area schools, and other organizations. Fourteen students and two chaperones made the nine day, three cities trip to China. AC students were appreciative and learned a lot about themselves and the Chinese culture; they volunteered and worked for a day at Sun Village, a home for children of incarcerated parents. The Honors Program is open for any students with a 2.5 or better GPA and no disciplinary problems to make application. Two students who went on the trip, Angel Foster and Madeline Shaw, were introduced and given the opportunity to talk about their experiences on the trip. Some comments included: the trip and country were awesome; first time out of the U.S.; students were treated like celebrities; each student worked on a China project which related to their major; the trip opened up their minds; and they were grateful for the opportunity to go on the trip and happy to be a part of the Honors Program.

REPORT ON DAMAGE TO COLLEGE PROPERTY FROM MAY 28, 2013 HAILSTORM:

Mr. Berg reported that there were 22 vehicles and 30 buildings; 18 on Washington Street Campus; nine on West Campus; and three at the Downtown Campus damaged during the hail storm on May 28. AC received \$500,000 in June from insurance as partial payment. Amarillo College's property insurance policy expired in July; premium deductibles will increase upon renewal; currently the deductible for wind damage is \$50,000; it will increase to \$100,000; and hail damage deductible will go up to \$500,000.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013**PUBLIC HEARING ON THE BUDGET FOR 2013-2014 FISCAL YEAR:**

Any person and/or persons wishing to come before the Board of Regents regarding the 2013-2014 Budget for Amarillo College in the Amarillo Junior College District was given the opportunity to be heard. A summary schedule of the proposed budget for 2013-2014 is attached at pages 272 through 273. This summary represents the budget as discussed in the Board Budget Workshop of June 12, 2013.

Dr. Matney explained the budget process which supports AC's student success and completion priorities. Administration proposed a 2-1/2% raise for Board appointed employees; and a \$25 per semester hour for overload and part-time faculty.

Mr. Berg gave a summary of the budget. The projected FY 2014 revenue is \$59,298,230; which is an increase of 1.6% over FY 2013. The estimated cost of alterations and improvements is \$2.3 million. Contingency funds total \$2.3 million which is down \$282,488 from FY 2013. This year's tax rate will raise more taxes for maintenance and operations (M&O) than last year's tax rate; the tax rate will effectively be raised by 4.6% and will raise taxes for M&O on a \$100,000 home by approximately \$6.72.

BUDGET FOR 2013-2014 FISCAL YEAR ADOPTED:

We recommend the adoption of the budget by passing the following resolution:

R E S O L U T I O N

WHEREAS, the legal requirements of the laws of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding this document have been met;

NOW, THEREFORE, BE IT RESOLVED that the said proposed budget for the 2013-2014 fiscal year is hereby designated as the official budget for Amarillo College in the Amarillo Junior College District for the 2013-2014 fiscal year.

BE IT FURTHER RESOLVED that Mr. Don L. Nicholson, Chair of the Board of Regents of the Amarillo Junior College District, be directed to file copies of this official budget with the county clerks of Potter and Randall counties of Texas, and with the Texas Higher Education Coordinating Board for distribution to the Governor's Budget and Planning Office, the Legislative Budget Board, and the Legislative Reference Library.

Ms. Fortunato moved, seconded by Dr. Woodburn to adopt the proposed budget. The motion carried unanimously.

TAX RATE FOR 2013 ADOPTED:

In accordance with the provisions of Section 26.04 of the Texas Property Tax Code, the Randall County Tax Assessor/Collector published the legal notice stating that the effective tax rate for 2013 for the Amarillo Junior College District is \$0.19633 per \$100 of assessed value.

Adoption of the following resolution will set the 2013 Tax Rate at \$0.19950 for operations.

TAX RATE FOR 2013 ADOPTED Continued:**R E S O L U T I O N**

WHEREAS, the Chair of the Board of Regents of the Amarillo Junior College District has caused to be formulated and adopted a budget for Amarillo College in the Amarillo Junior College District for the fiscal year beginning September 1, 2013, and ending August 31, 2014, the tax year 2013, now, therefore,

BE IT RESOLVED THAT:

1. An ad valorem tax of, and at the rate of four and four hundred twenty-nine thousandths cents (\$0.04429) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America, be levied to pay interest on and provide a sinking fund for Amarillo College in the Amarillo Junior College District for bonds issued December 15, 2003, June 15, 2008, June 15, 2009, June 15, 2010, and June 19, 2012.
2. An ad valorem tax of, and at the rate of fifteen and five hundred twenty-one thousandths cents (\$0.15521) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America, be levied to pay for the support and maintenance of Amarillo College in the Amarillo Junior College District for the fiscal year 2013 - 2014, the tax year 2013.

BE IT ORDERED by the Board of Regents of the Amarillo Junior College District that there is hereby levied for the tax year 2013 on all real property situated in, and all business personal property owned within the limits of said district on the first day of January 2013 same being the current year, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, or of the United States of America, a total of nineteen and nine hundred fifty thousandths cents (\$0.19950) on the one-hundred dollar (\$100) value thereof, estimated in lawful currency of the United States of America for support and maintenance, payment of current interest, and a sinking fund for the retirement of bonds of Amarillo College in the Amarillo Junior College District for the fiscal year 2013-2014. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.5% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$6.72."

Information regarding the tax rate history is attached at page 274.

Ms. Nelson moved, seconded by Mr. Forrester to adopt the tax rate. The motion carried unanimously.

BOARD POLICY MANUAL CHANGE APPROVED:

This item was placed on the agenda to allow the Board to consider, review, and possibly modify Board Policy Manual Section FLBF – Student Conduct, Weapons. Administration recommended modifying the sentence in the first paragraph of the current policy. The sentence in question

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013**BOARD POLICY MANUAL CHANGE APPROVED Continued:**

reads: "Students are prohibited from carrying firearms on campus unless special prior authorization has been given by the administration." It is recommended to remove the exemption clause in the current policy by deleting the underscored line in the above sentence.

The approved Section FLBF is attached at page 275.

Mr. Mize moved, seconded by Dr. Proffer to approve the modification to Board Policy Section FLBF. The motion carried unanimously. Mr. Nicholson suggested future discussion regarding prohibiting other weapons in this section of the Board Policy Manual.

SALE OF COUNTY PROPERTY OBTAINED THROUGH SHERIFF'S SALE APPROVED:

Properties foreclosed for taxes and sold at a "Sheriff's Sale" must sell for a minimum bid which is the lower of the adjusted value or the taxes due plus costs of the sale. In some cases this puts the price above what people will pay at a "Sheriff's Sale." Those properties which do not sell are then held in trust by the county/school tax office. The law provides that they can be offered for sale by sealed bids or auction without a minimum bid at a later date. A listing of those properties is below and additional information is attached at pages 276 through 279. Board approval is required because the properties are held in trust by Potter County.

IRREG TR BEG 2460.65FT W &1150FT N OF SE COR OF SECT BLOCK 2 SECT 135 A B & M	\$5,373.40
3001 NE 27 TH AVE	\$ 373.64
3003 NE 27 TH AVE	\$ 351.04
3005 NE 27 TH AVE	\$ 351.04
3007 NE 27 TH AVE	\$ 351.04
3009 NE 27 TH AVE	\$ 351.04
3011 NE 27 TH AVE	\$ 351.04
3013 NE 27 TH AVE	\$ 351.04
3015 NE 27 TH AVE	\$ 353.48
2000 & 2002 NW 27 TH AVE	\$ 516.42
2701 HAMNER DR	\$ 384.80

The Potter County Tax Assessor/Collector recommended acceptance of these bids as this puts the property back in production and on the tax rolls. The motion should authorize the Chairman of the Board of Regents to execute the Tax Deeds transferring these properties to the successful bidders.

Mr. Forrester moved, seconded by Ms. Nelson to authorize the chair of the Board of Regents to execute the Tax Deeds. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013**INTERLOCAL AGREEMENT WITH TEXAS ASSOCIATION OF COMMUNITY COLLEGES APPROVED:**

Pursuant to Chapter 791 of the Texas Government Code, Amarillo College desires to enter into an Interlocal Agreement with Texas Association of Community Colleges to provide shared contract pricing with other community colleges. Attached at pages 280 through 283 is a Resolution authorizing the Board Chair to execute the Interlocal Agreement, and a copy of the Interlocal Agreement to be executed.

It was recommended the Board approve the attached Resolution and Interlocal Agreement allowing Amarillo College to contract with Texas Association of Community Colleges. This interlocal agreement will allow us to participate in purchasing goods and services competitively awarded by the network.

Dr. Proffer moved, seconded by Dr. Woodburn to approve the attached Resolution and Interlocal Agreement. The motion carried unanimously.

CONSENT AGENDA APPROVED:**A. APPOINTMENTS:**FacultyCasias, Eddie L. - Instructor, Automotive Collision

Effective Dates: August 19, 2013 – August 31, 2014

Salary: \$41,096.00 per year for 9 months full-time temporary

Experience: 20 years related work

Replacement for: Gene Ray Buchanan

Bio: Eddie Casias has more than 20 years of experience in automotive body repair and custom paint fabrication. Some of his work has been featured in national publications.

Mr. Casias comes to Amarillo College from Acme Body Shop in Amarillo. In addition, Mr. Casias spent 3 years as a lead aircraft painter for Bell Helicopter.

B. REAPPOINTMENTS:

These individuals are being reappointed to the position previously held. A list is attached at page 284.

C. BIDS AND PROPOSALS:

- Copy Paper- Fiscal Year 2013-2014

Approval to purchase copy paper for the 2013-2014 budget year was requested. Purchases will be made according to Board Policy and State regulations.

The estimated cost of paper is \$51,000.00

Funds for this procurement are available from the 2013-2014 Print Shop Budget.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013**BIDS AND PROPOSALS Continued:**

- **Custodial Supplies – Fiscal Year 2013 - 2014**

Approval to purchase custodial supplies for the 2013-2014 Budget Year was requested. Purchases will be made through the Buy Board Contract originally approved by a Board resolution on January 27, 2003.

Estimated price of supplies is \$107,500.00.

Funds are available in the 2014 Custodial Budget.

- **Vehicle Fuel – Fiscal Year 2013 - 2014**

Approval to purchase fuel, which includes unleaded gasoline, highway diesel, and off-road diesel for the 2013-2014 budget year was requested. Purchases will be made through local vendors and distributors.

Estimated price of fuel is \$125,000.00.

Funds are available in the 2014 Vehicle Maintenance Budget.

D. BUDGET AMENDMENTS:

A list of budget amendments for approval by the Board is attached at pages 285 through 286.

Ms. Nelson moved, seconded by Ms. Fortunato to approve the Consent Agenda. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1285 - PRINTING OF THE AC CONTINUING EDUCATION CLASS SCHEDULES FOR 2013-2014 – COLLEGE RELATIONS DEPARTMENT APPROVED:

RFP No. 1285, for the printing of the 2013-2014 Continuing Education class schedules, was mailed to seven vendors and advertised in the newspaper. Six proposals were returned that met specifications.

Attached at page 287 is the evaluation of the six responding vendors.

It was recommended to award Liberty Press for the printing of schedules based on best value to specifications, in the amount of \$35,502.00. This contract may be extended for an additional three years, provided both parties agree.

Funds for the procurement are available from the 2013-2014 College Relations budget.

Ms. Fortunato moved, seconded by Ms. Nelson to approve RFP No. 1285. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013**REQUEST FOR PROPOSAL NO. 1287 - MEDIA BUYING SERVICES – COLLEGE RELATIONS DEPARTMENT APPROVED:**

RFP No. 1287, for the request of Media Buying services was mailed to seven vendors and advertised in the newspaper. Three proposals were returned that met specifications.

Award to Mariwyn Webb and Associates for Media Buying services based on best value, with anticipated expenditures ranging from \$50,000.00 to \$130,000.00 was recommended. This contract may be extended for an additional three years, provided both parties agree.

Attached at page 288 is the evaluation of the three responding vendors.

Funds for the procurement are available from the 2013-2014 College Relations budget.

Ms. Nelson moved, seconded by Mr. Forrester to approve RFP No. 1287. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1286 - AUDIO EQUIPMENT AND INSTALLATION APPROVED:

RFP No. 1286, for audio equipment and installation, was sent out to eight vendors and advertised in the newspaper. Two vendors returned packages, and it was recommended to award based on best value to Lubbock Audio Visual, Inc (L.A.V. Amarillo).

Attached at page 289 is the evaluation of the two responding vendors.

These funds will purchase upgrades to existing smart classrooms as well as equipping new classrooms currently needing technology.

Funds are available from bond, grants, and departmental budgets.

Dr. Proffer moved, seconded by Ms. Fortunato to approve RFP No. 1286. The motion carried unanimously.

AUDIO EQUIPMENT AND INSTALLATION – FISCAL YEAR 2013-2014 APPROVED:

Administration recommended the acquisition of audio video equipment and services from the awarded vendor Lubbock Audio Visual, Inc (L.A.V. Amarillo). The approximate amount to be purchased for FY 2014 should not exceed \$400,000.

Funds are available from the FY 2014 Board of Regents approved budget, Technology Replacement Task Force funds, departments, and various grant opportunities throughout the academic year. Bond funded audio equipment and installation acquisitions are excluded from this authorization, and will be handled separately.

These funds will purchase upgrades to existing classrooms, conference rooms, and other appropriate areas as well as equipping new classrooms currently requiring technology. This

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request directly applies to *Goal 4: Ensure the College's Future, and more specifically, strategy 4.1: Connect planning and budgeting, and strategy 4.6: Commit the College to technology which*

AUDIO EQUIPMENT AND INSTALLATION – FISCAL YEAR 2013-2014 APPROVED Continued:

attracts and retains students and enables effective and efficient College operations, from the Amarillo College Strategic Plan through 2015.

Mr. Forrester moved, seconded by Ms. Nelson to approve the audio equipment. The motion carried unanimously.

NETWORK EQUIPMENT, SWITCHES, AND RELATED INFRASTRUCTURE PURCHASES – FISCAL YEAR 2013-2014 APPROVED:

Every August Amarillo College brings a request to the Board of Regents for network equipment, switches, and related infrastructure purchases for the upcoming fiscal year. Information Technology Services has developed a multi-year plan for the replacement of network equipment, switches, and related infrastructure on a planned rotation cycle. The projected cost for network infrastructure (hardware, software, and licenses) is not to exceed \$350,000.

The funds for these purchases of network infrastructure are available from the FY 2014 Board of Regents approved budget, Technology Replacement Task Force funds, departments, and various grant opportunities throughout the academic year. Information Technology Services' recommends continuation of prior years' purchases from General Datatech LP, INX, and CISCO based on an outstanding past performance. General Datatech LP, INX, and CISCO acquisitions are available through The Cooperative Purchasing Network (TCPN) and/or State/DIR purchasing cooperatives approved by Board resolution in 1993. Bond funded network equipment, switches, and related infrastructure acquisitions are excluded from this authorization, and will be handled separately.

This request directly applies to *Goal 4: Ensure the College's Future, and more specifically, strategy 4.1: Connect planning and budgeting, and strategy 4.6: Commit the College to technology which attracts and retains students and enables effective and efficient College operations, from the Amarillo College Strategic Plan through 2015.*

Mr. Forrester moved, seconded by Dr. Proffer to approve the network equipment, switches, and related infrastructure purchases. The motion carried unanimously.

PERSONAL COMPUTERS, PRINTERS, SERVERS, AND PERIPHERAL PURCHASES – FISCAL YEAR 2013-2014 APPROVED:

Every August Amarillo College brings a request to the Board of Regents for computers, printers, servers, and peripheral purchases for the upcoming fiscal year. Information Technology Services (ITS) has developed a multi-year plan for the replacement of classroom and desktop technologies on a planned rotation cycle. ITS has evaluated all computers and printers and devised a replacement schedule to insure appropriate technology is available campus-wide. The plan is based upon a computer life cycle of four years, and a printer life-cycle of five plus

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years, and other peripherals of varying life-cycles. For FY 2014, up to 700 computers and printers, comprised of personal computers (PC's), Apple computers, Hewlett Packard and Dell printers, CDWG peripherals and a few boutique peripherals from other vendors have been identified for

PERSONAL COMPUTERS, PRINTERS, SERVERS, AND PERIPHERAL PURCHASES – FISCAL YEAR 2013-2014 APPROVED Continued:

replacement. The estimated cost for the projected life-cycle replacements is not to exceed \$700,000, pending the availability of funding.

These purchases of life-cycle replacements are currently in a deferred replacement status due to the lack of available funds from the FY 2014 Board of Regents approved budget, Technology Replacement Task Force funds, department funds, and reductions in grant opportunities for this upcoming academic year. However, there is optimism that funding from various sources will be identified for some of these replacements and Information Technology Services recommends continuation of prior year's purchases from Dell, Apple, Hewlett Packard, and CDWG based on past performance. The Dell computers and printers, and Hewlett Packard printers are available through the State of Texas Department of Information Technologies (DIR) contract with Dell and Hewlett Packard. Amarillo College's participation in the State/DIR purchasing cooperatives were approved by a Board resolution in 1993. The Apple computers are only available directly from Apple, the sole source provider due to the Collegiate Purchase Program Agreement that Amarillo College has had with Apple for approximately the last 19 years. CDWG acquisitions are available through The Cooperative Purchasing Network (TCPN) and State/DIR purchasing cooperatives approved by Board resolution in 2000. Bond funded personal computers, servers, wireless technology, and peripheral acquisitions are excluded from this authorization, and will be handled separately.

This request directly applies to *Goal 4: Ensure the College's Future, and more specifically strategy 4.1: Connect planning and budgeting, and strategy 4.6: Commit the College to technology which attracts and retains students and enables effective and efficient College operations*, from the Amarillo College Strategic Plan through 2015.

Dr. Woodburn moved, seconded by Ms. Fortunato to approve the personal computers, servers, wireless technology, and peripheral purchases. The motion carried unanimously.

TRACSYSTEMS PHAROS COST-PER-COPY PRINT SOLUTIONS - FISCAL YEAR 2013-2014 APPROVED:

Administration recommended a continuation of the TracSystems Pharos printing solution services and products during FY 2014. Amarillo College projections forecast the acquisition of multiple licenses, supplies, hardware, and add-value stations in an amount not to exceed \$70,000 from the sole-source awarded vendor TracSystems.

Funds are available from the FY 2014 Board of Regents approved budget, Amarillo College Technology Replacement Task Force funds, various department funds, and possible grant opportunities throughout the academic year. Bond funded additions and enhancements are excluded from this authorization, and will be handled separately.

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These funds will purchase infrastructure, supplies and expendables to provide state-of-the art cost-per-copy print functionality to the student and employee communities. This request directly applies to Goal 4: Ensure the College's Future, and more specifically, strategy 4.1: Connect planning and budgeting, and strategy 4.6: Commit the College to technology which attracts and

TRACSYSTEMS PHAROS COST-PER-COPY PRINT SOLUTIONS - FISCAL YEAR 2013-2014 APPROVED Continued:

retains students and enables effective and efficient College operations, from the Amarillo College Strategic Plan through 2015.

Ms. Nelson moved, seconded by Dr. Proffer to approve the Tracsystems Pharos Cost-Per-Copy Print Solutions purchases. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1289 – DEMOLITION AND REMOVAL OF AUTO BODY BUILDING, AMARILLO COLLEGE, EAST CAMPUS APPROVED:

RFP No. 1289, for the demolition and removal of the Auto Body Building located on the East Campus, was advertised in the newspaper. Project documents were obtained by five (5) contractors. Five (5) contractors submitted proposals. A tabulation of the proposals received is attached at page 290.

Award of Proposal No. 1289 to WCSA, the low proposer to the specifications, for the amount of \$77,591.00 was recommended.

Funds for the project are available in the current 2012 - 2013 A & I Budget.

Ms. Nelson moved, seconded by Dr. Proffer to approve RFP No. 1289. The motion carried unanimously.

REQUEST FOR CHANGE ORDER NO. 4 – EVERETT & MABEL MCDUGAL HINKSON MEMORIAL CAMPUS, AMARILLO COLLEGE, HEREFORD CAMPUS APPROVED:

A Change Order in the amount of \$98,352.00 to finish out two restrooms and the construction of an all-weather road at Greenwood Right of Way as required by the Hereford Fire Chief for fire protection accessibility was recommended.

Funds are available from the Sybil B. Harrington Fund at the Amarillo Area Foundation and the Campaign for Hereford Funds at the Amarillo College Foundation.

Ms. Fortunato moved, seconded by Ms. Nelson to approve the request for change order for the Hinkson Memorial Hereford Campus. The motion carried unanimously.

FINANCIAL REPORT ACCEPTED:

The financial statements as of July 31, 2013 are attached at pages 291 through 300.

Minutes of the Amarillo College Board of Regents Regular Meeting of August 27, 2013Revenue

We are 92% through the year; 91% of revenue has been received. Two lines have been added: East Campus Land Sale Proceeds and Hereford Campus A&I.

Expenditures

Fringe Benefits include payment of TRS of \$650,000.00 which was paid in July; funds came out of reserves.

FINANCIAL REPORT ACCEPTED Continued:

Auxiliary Enterprises

Bookstores' profit is \$352,954.00; and rental properties' net profit is \$886,028.00 which is down \$89,000.00 from last year; \$207,000.00 has been used in employee scholarships.

Restricted Funds

Federal grants and contracts have decreased \$123,030.00; state grants and contracts are up \$104,019.00; local grants and contracts have decreased \$420,053.00; and KACV grants and contracts have decreased \$339,174.00. Resident instruction has increased \$877,276.00.

Cash and Investments

\$46.5 million total minus \$7.8 million (bond) = \$38.7 million – July 2013; \$59.5 million total minus \$20.4 million (bond) = \$39.1 million – July 2012; \$49.8 million total minus \$13.2 million (bond) = \$36.6 million – July 2011.

Alterations & Improvements

\$4.5 million has been spent out of total A&I/Land Improvements plus branches. \$2,199,149.00 has been spent for the Hereford New Campus – Hinkson Foundation out of \$3.0 million.

Tax Schedule

\$20.4 million has been collected out of \$19,866,400.00 budgeted; we have collected \$554,325.00 over budget.

Bond Expenditures

There has been \$62.7 million spent for completed projects out of \$68.0 million projected for the Amarillo campuses.

Ms. Nelson moved, seconded by Dr. Proffer to accept the July financial reports. The motion carried unanimously.

PRESIDENT'S REPORT:

Dr. Matney reported on the recent deaths of Amarillo College staff, former faculty, community leaders, and friends: Jack Stanley, former division chair of Sciences and Engineering; Doug Pickle, former professor of Electronics; Dale Robinson, former Senior Production Coordinator, KACV-TV; and Steve Gens, former president of Harrington Regional Medical Center and an active civic volunteer.

To date 10,400 students have enrolled at AC; 1.5% above this time last year. Most dual credit students have been registered.

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Dr. Matney addressed the Achieving the Dream (AtD) letter which was distributed. The feedback regarding AC's achievements was positive. The AtD coaches will be on campus on September 12. AC is starting its third year as an AtD school.

SACSCOC reaffirmed Amarillo College's accreditation in a letter dated, July 10, 2013; a copy was distributed to the Board.

PRESIDENT'S REPORT Continued:

The fall Board retreat will be on Friday, October 11 from 11:00 a.m. – 4:00 p.m.; focus will be on student success and risk management; Dr. Bill Holda, President of Kilgore College, will facilitate.

Amarillo College will host a Texas Higher Education Coordinating Board West Texas Regional Task Force on Community and Technical Colleges meeting on September 16. Community College presidents or their designees from this region were invited, along with the Task Force which is comprised of three members of the Texas Higher Education Coordinating Board (THECB), and the THECB Commissioner and Assistant Commissioner.

In an attempt to bring regent portrait composites up-to-date, Art Gray, Gray's Studio, will take portraits at Amarillo College; we will check on Mr. Gray's schedule and attempt to bring him to AC prior to the September 24 Board meeting.

At regents' request, an electronic version of the Board agenda and minutes will be distributed beginning with the September 24 meeting.

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES:

The AC Foundation will host *Badger Bash* on Saturday, September 21; the Foundation annual meeting will be held on September 10; Sharon Oeschger will be honored. Ms. Nelson will take Ms. Fortunato's seat on the Foundation Board.

Dr. Proffer will replace Mr. Poff on the Amarillo Museum of Art Board.

Mr. Mize will replace Mr. Hicks on the KACV Board.

KACV is now Panhandle PBS; it has been rebranded to reflect the region served.

Ms. Fortunato distributed AMoA handouts regarding 2013 fall classes and upcoming exhibits.

Mr. Nicholson praised Mrs. Vincent and the great Dumas community for the outstanding ribbon tying and recent open house.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Mary Jane Nelson, Secretary

