

**Dean's Council
September 4, 2013
Minutes**

Members Present: Joy Brenneman, Tamara Clunis, Kim Davis, Daniel Esquivel, Patsy Lemaster, Russell Lowery-Hart, Mark Rowh, Renee Vincent and Lyndy Wilkinson

Members Absent: Carol Moore, Jerry Moller

Others Present:

East Campus Tour

The deans toured the East Campus.

Russell reiterated all the positive changes over the last couple of years in all the divisions. He reminded everyone that now it's time to move the needle and the goal will be to double the number of graduates – certificate, degree and transfer. Not asking people to do more work, but to do better work.

Community Partner Presentation

No community partners attended the meeting.

IT Partnerships

IT has provided exceptional assistance to all areas of the college and the deans wanted to determine the best way to express thanks. They want to celebrate IT's support of East campus, the new Pharoah printers on West Campus, support to CTL working with Blackboard on the integration, CE Web registration and Pre-Assessment advising

What: Breakfast

Where: Check with Lee

When: September 20, 2013; 8:00 a.m. - tentative

Rebecca and Lyndy will coordinate and send assignments.

Online Course Offering Goals

53% of students take some sort of online or hybrid course. That number will increase in the future because every course is required to be in Blackboard. The deans were asked to think of ways to increase online courses, not necessarily more courses, but more degrees/programs online. Bring information back to the next meeting regarding which programs are close to being available online.

Department Chair Retreat

Russell plans to facilitate a retreat with academic leadership to get their support of the Student Success goals. He plans to meet four times this year, read a book on leadership and set goals. The deans will identify key people (program coordinators/directors) to include in the retreat.

Deans Retreat

The deans retreat will be held in conjunction with ACTS, but the dates aren't set yet. We will look at data from this year, review the year and set goals for next year. Russell asked that Deans fund their own travel to this.

Student Experience Simulation

A student experience simulation would use student success contingency funds and pay students to be secret shoppers. Everyone will know these students have been hired but will not know who they are. The process would allow other divisions to understand how they impact students. Only Ellen and Russell would know who the students are and focus groups would be conducted throughout the year. We need to identify our processes and determine where they break down and where things are more difficult than necessary.

Calendar of Events

The Calendar of Events was distributed to Deans.

60 Hour Degrees

Recent legislation passed that will require completion of associate degree programs in 60 hours. The deadline for implementation of the new requirements is Fall 2015. Program accreditations don't require a specific number of hours. A list of associate degrees was distributed to the council indicating number of hours for degree completion.

Core Curriculum

Moved to the next meeting because Jerry and Carol were out.

Deans' Council Member Reports

- Mark – Met with Jay Barrett and AACAL to discuss starting a Pharmacy Tech program there; they already have a CNA program and started a CMA program. Lyndy met with Leann Eastep and she mentioned they

talked about the good relationships developing with AISD and AC in the Health Science fields

- Renee – Moving into new building slowly and trying to come up with a name for Dumas' main campus
- Lyndy – Met with Bruce and Russell to talk about possible management tracts for technical programs; they will discuss with industry to determine if it's something needed or wanted. GEARUp has moved out of the Student Services Center. The plan is to make that space Advising, IT, Financial Aid support, computer access lab and bookstore. Other improvements include the gymnasium, workout room and student lounge (also includes food pantry) and includes security and Learning Center. Use of uniforms has been well received.
- Patsy – Blackboard seems to be going well; it has been an unusually calm start to semester. CTL received flowers from Faculty Senate as a thank you.
- Daniel – New building getting closer to completion every day; their students are liking Blackboard and AC Connect. On October 22nd Hereford will be hosting Board of Regents and will tour the new building
- Kim – WebReg is working better but still trying to work out some kinks.
- Tamara – Redesign of Access Learning Center – increased success rates from 50% - 73%. The same processes are being incorporated at West, East and Hereford. Presented to P16 about the pre-assessment advising; she and Lee Colaw created a pre-assessment advising website for our students and are sharing with others across the state

Hope to start training on tools that are available in Blackboard as soon as faculty are comfortable with the essentials.

General Assembly on Friday will be followed by break out sessions – *How to Live the No Excuses Philosophy* or *No Excuses in Action with Customer Services*. During lunch Super Hero awards will be presented; other presentations include honors students, math redesign and common reader.

Poverty training with elected officials – September 11th
9:00 – 3:00 poverty training for anyone – September 12th

CASP update – Information is available on our website at www.actx.edu/casp. The conference will feature Vincent Tinto & Janet Zedina and focus on Developmental Ed and FYE. Faculty who would like to attend need to contact Lana Jackson

Adjourned at 3:30