

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: September 4, 2013

TIME & PLACE: 1:30 p.m. - West Campus, Jones Hall, Room 205

ATTENDANCE: Present: Jan Cannon, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, Deborah Hall, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Tabatha Mathias, Khristi McKelvy, Sheryl Mueller, Kim Pinter, Richard Pullen, Angie Ross, Kelly Savage, Teresa Smoot, Kim Wright, Mona Yarbrough, Kerrie Young, Kati Alley, Carly Green-Graduate Student and Carolyn Leslie-Administrative Assistant

ABSENT: Ginny Coppock, D'dee Grove, Marcia Julian, Jody Kile, Susan McClure, Claudia Reed, Lyndi Shadbolt

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>1.0 OPENING REMARKS</p> <p>2.0 ADN PROGRAM DIRECTOR REPORT BIRTHDAYS THANK YOU</p>	<p>1.0 Opening Remarks-S. Mueller</p> <ul style="list-style-type: none"> • Ms. Mueller called the meeting to order at 1:30 p.m. • The Associate Degree Nursing Annual Meeting minutes for August 20, 2013 were deferred until the October 2, 2013 meeting. <p>2.0 Director's Report-S. Mueller</p> <ul style="list-style-type: none"> • <u>September Birthdays</u>—Marcia Julian (12), Carol Hergert (13), Kerrie Young (18) and Kathy Reed (22) • <u>Thank you</u>—Thank you to the faculty for providing the wonderful luncheon today and thank you to Angie Downs for organizing our faculty luncheons. • <u>General Assembly</u>—Please review the agenda for the fall 2013 General Assembly at the Civic Center, Heritage Room. The General Assembly actually begins at 9:00 a.m., but a Continental Breakfast will be served from 8:30 a.m. to 8:55 a.m. The Student Success Concurrent Workshop Sessions begin at 10:45 a.m. An All College Lunch begins at 12:00 and ends at 1:30 p.m. All ADN faculty members should try to attend the General Assembly, if at all possible. • <u>Committee Assignments</u>—Program committee assignments were emailed last week. If there are any questions, please contact me. • <u>NCLEX Update</u>—76 of the May 2013 graduates are licensed. 19 of the 103 May 2013 graduates are believed to have failed the NCLEX on the first attempt. Three graduates still have permits. Two graduates are clearly still in the eligibility process. One graduate has cleared enforcement and registered for the NCLEX exam on July 23, 2013. One graduate has never completed the CBC, NJE or registered for the NCLEX. The status of one graduate is unknown (never has had a permit and is not licensed). 	

	<ul style="list-style-type: none"> • <u>Consultant Recommendations</u>—See handout (attached) for a review of each of the program consultant’s recommendations and a tentative plan of action to address each of the recommendations. Ms. Mueller discussed the plan of action with the faculty. 	
<p>3.0 COLLEGE COMMITTEE REPORTS</p>	<p><u>3.0 College Committee Reports</u></p> <p><u>3.1 Academic Technology—Hall</u></p> <ul style="list-style-type: none"> • No Report <p><u>3.2 Benefits Plan Investment—Jones</u></p> <ul style="list-style-type: none"> • No Report <p><u>3.3 Commencement—Hirsch, Smoot, Ross</u></p> <ul style="list-style-type: none"> • No Report. <p><u>3.4 Curriculum-Pullen</u></p> <ul style="list-style-type: none"> • The first meeting will be Friday, September 27, 2013. <p><u>3.5 Faculty Handbook--Embrey</u></p> <ul style="list-style-type: none"> • No Report <p><u>3.6 Faculty Professional Development—Coppock, Embrey</u></p> <ul style="list-style-type: none"> • No Report <p><u>3.7 Faculty Senate—Ross, Young</u></p> <ul style="list-style-type: none"> • A special session will be held on September 11, 2013. <p><u>3.8 Financial Aid Appeals--Mueller</u></p> <ul style="list-style-type: none"> • The committee met on August 21, 2013. Six financial aid appeals were reviewed. Five suspensions were upheld and one was modified by the committee. <p><u>3.9 Library Network Advisory--Reed</u></p> <ul style="list-style-type: none"> • No Report <p><u>3.10 Rank and Tenure--Shadbolt</u></p> <ul style="list-style-type: none"> • No Report. <p><u>3.11 Testing and Remediation Committee--Young</u></p> <ul style="list-style-type: none"> • No Report 	

<p>4.0 ADN COMMITTEE REPORTS</p>	<p><u>4.0 ADN COMMITTEE REPORTS</u></p> <p><u>4.1 Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> The committee needs to meet in October to discuss pressing issues. <p><u>4.2 Advisory Committee-Mueller</u></p> <ul style="list-style-type: none"> No report. The committee will not meet until April. <p><u>4.3 Curriculum-L. Shadbolt</u></p> <ul style="list-style-type: none"> No Report <p><u>4.4 Instructional Technology-McKelvy</u></p> <ul style="list-style-type: none"> No Report <p><u>4.5 Learning Resources-Hirsch</u></p> <ul style="list-style-type: none"> The non-print budget has been preserved in the 2014 ADN Program budget, so the faculty need to decided how to best spend the funds for non-print items that could help students. <p><u>4.6 Nursing Peer Review-Hergert</u></p> <ul style="list-style-type: none"> No Report. <p><u>4.7 Research and Program Effectiveness-Johnson/Savage</u></p> <ul style="list-style-type: none"> The committee will meet on September 25, 2013. <p><u>4.8 Students Activities-Jones, Reed</u></p> <ul style="list-style-type: none"> The committee met on August 28, 2013. Marianne Jones and Claudia Reed were elected as co-chairs. The committee reviewed goals and objectives. The committee discussed changes in financial policies, since the SNA bank account is now under the control of the college business office. SNA held a fundraiser yesterday. Thank you to everyone that participated. A little over \$5,000.00 was made selling shirts and snacks. Small, medium and large ladies' shirts were sold out. The shirts are on order but will not be here Friday, so some students will not have shirts for orientation this week. The SNA sponsors are planning to take orders at the end of the semester from the Introduction students, so that enough of the right size shirts are available in the spring. The committee projects for the academic year have not been determined yet. Possibilities include volunteering in a soup kitchen, sponsoring a Gerri Merri Christmas Project or participating in a toys/book collection project. The Fall Festival will be on October 15th from 10:00 a.m.-2:00 p.m. There will be free food. T-shirts and polo shirts will be for sale. Student representatives are needed for each level, except for Level 3, since the officers are all in Level 3. The SNA committee has started planning the pinning ceremony for December 12, 2013. Pinning will be held at the Central Church of Christ. 	
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<p>5.0 MISCELLANEOUS</p> <p>6.0 TREASURER'S REPORT</p> <p>7.0 ASSOCIATE DEGREE NURSING REPORTS</p>	<p><u>4.9 Testing-Pullen</u></p> <ul style="list-style-type: none">• The meeting dates are set. The first meeting is September 18, 2013. <p><u>5.0 Miscellaneous</u></p> <p><u>5.1 Advising-McClure</u></p> <ul style="list-style-type: none">• No Report <p><u>5.2 NRC-Hirsch</u></p> <ul style="list-style-type: none">• The NRC needs a 9 month staff assistant. This position is 19 hours/week at \$8.00 per hour.• A student worker position is open. <p><u>5.3 Staff Development-Kile</u></p> <ul style="list-style-type: none">• Claudia Reed will do a presentation regarding "End of Life" in October.• Marianne Jones and Khristi McKelvy are going to do "TeamSTEPPS" in November. <p><u>6.0 Treasurer's Report-Hirsch</u></p> <ul style="list-style-type: none">• There is currently \$49.22 in the account. Denise Hirsch will make a deposit soon.• Faculty dues are \$40.00 and are due to Denise as soon as possible.• The Christmas Party will be Friday, December 13, 2013 at 11:15 p.m. <p><u>7.0 Associate Degree Nursing Reports</u></p> <p><u>7.1 Level I—J. Cannon</u></p> <ul style="list-style-type: none">• RNSG 1209/1105 Introduction to Nursing/Nursing Skills I<ul style="list-style-type: none">○ 96 students total○ All are attending• RNSG 1331/1362 Principles of Clinical Decision Making<ul style="list-style-type: none">○ 100 students total○ All are attending• RNSG 1301 Pharmacology<ul style="list-style-type: none">○ 90 students total○ All are attending <p><u>7.2 Level II—L. Shadbolt</u></p> <ul style="list-style-type: none">○ Level 2 has a total of 68 students plus 20 Fast Forward Generic students in Health Assessment online• <u>RNSG 1247/1263</u>- Dr. Embry and Marianne Jones<ul style="list-style-type: none">○ Total number of students registered: 67○ Number of students dropped: 0○ Not attending: 0• <u>RNSG 1251/1260</u>- Jody Kile and Lyndi Shadbolt<ul style="list-style-type: none">○ Total number registered: 57○ Number of students dropped: 0○ Not attending: 0• <u>RNSG 1115</u>- Health Assessment	
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- Section 001- Theresa Edwards
- Total number of students registered: 16
- Number of students dropped: 0
- Section 002 (online)- Mona Yarbrough
- Total number of students registered:20
- Number of students dropped: 0
- Section 003- Theresa Edwards
- Total number of students registered: 22
- Number of students dropped: 0

7.3 Level III—K. Wright

- There are a total of 124 students in Level 3 (100 Generic + 24 Transition).
- **RNSG 1248/2261-Concepts of Clinical Decision Making II**
 - 98 students are enrolled
 - The first exam is October 1, 2013.
- **RNSG 2201/2260-Care of Children and Families**
 - 87 students are enrolled.
 - The first exam is September 24, 2013.
- **RNSG 2213/2161-Mental Health Nursing**
 - 98 students are enrolled.
 - The first exam is September 18, 2013.
- 120 students took the Dosage and Solution exam. Four did not take the exam. Twenty-nine did not pass (24%) of those who took the test.
- The retake exam is Friday at 3:30 p.m.

7.4 Level IV—D.Hall

- **RNSG 2231/2262-Advanced Concepts of Adult Health**
 - 108 students are enrolled.
- **RNSG 2221/2263-Professional Nursing: Leadership and Management**
 - 98 students are enrolled.
- **RNSG 1110/2163-Introduction to Community Based Nursing**
 - 60 students are enrolled.
- The most relevant changes in Level IV in relation to the program consultant's recommendations are as follows:
 - Community—Duplicate content/reading was removed, home health clinical time was decreased, health teaching project now completed in teams.
 - Advanced Concepts—Unfolding case studies are used to teach content instead of lecture. The clinical paper was deleted.
- Professional Nursing—"Creep" content was removed, the comprehensive final was deleted and the HESI Exit #2 was adopted as the Capstone Exit Exam. Extra student activities were removed.

8.0 ADDITIONAL ITEMS

8.0 Additional Items/Announcements

8.1 Richard Pullen—Update on Cerner and EHR

- Cerner EHR at NWTHS: We are waiting to receive faculty account numbers so that faculty

<p>9.0 ADJOURNMENT</p>	<p>members can log-in to the computer system. Dustin HoGland and Adonna Ballard are spearheading this project. There was a request from the faculty Task Force to NWTSHS administration to allow students to print portions of the medical record for use at the facility. Printing was not approved for students in clinical at AC, but a request was made to see if nursing administration will approve printing portions of the medical record for the Level 1 students only. The issues with printing are cost and security of the patient's medical record. Faculty members will have to be with students to access patient information for the care plan.</p> <ul style="list-style-type: none">• <u>Sorian EHR at BSA</u>: For the time being, BSA will have both hard copy medical records and the Sorian EHR. <p><u>9.0 Adjournment</u> The meeting was adjourned at 3:00 p.m. by faculty consensus.</p>	
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Sheryl Mueller, ADN Program Director

Date