

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: April 3, 2013

TIME & PLACE: 1:30 p.m. - West Campus, Jones Hall, Room 205

ATTENDANCE: Present: Jan Cannon, Ginny Coppock, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Angie Ross, Kelly Savage, Lyndi Shadbolt, Teresa Smoot, Kim Wright, Mona Yarbrough, Kerrie Young and Carolyn Leslie-Administrative Assistant

ABSENT: Deborah Hall and Tabatha Mathias

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 OPENING REMARKS 2.0 ADN PROGRAM DIRECTOR REPORT BIRTHDAYS THANK YOU	<p>1.0 Opening Remarks-S. Mueller</p> <ul style="list-style-type: none"> Ms. Mueller called the meeting to order at 1:30 p.m. The Nursing Department Faculty Organization Minutes from the March 6, 2013 meeting were deferred until the May 1, 2013 meeting. <p>2.0 Director's Report-S. Mueller</p> <ul style="list-style-type: none"> <u>Birthdays</u>—Cynthia Daniel (11) and Debby Hall (13) <u>Thank You</u>—Thank you to all the faculty who have heeded the call to advise the large numbers of potential applicants who have attended Advising Sessions this semester. You all are greatly appreciated!! Thank you to Angie Downs for organizing our faculty luncheons this semester, and thank you to all of you who have participated in these times of fellowship and good food! Thank you to Jody Kile for arranging the staff development programs for us this semester. You are all appreciated! <u>Health Science Division Restructuring</u>—Effective on March 8, 2013, the Nursing Department was dissolved by the Dean of Health Sciences, Mark Rowh. As per his e-mail of March 17, 2013, the reason for this re-organization is to "...maintain consistency in the current structure and format of having program directors over each Health Science program..." Also as indicated in Mr. Rowh's e-mail, the VN and ADN programs are now "stand-alone programs". Ms. Barrett, VN Program Director, now reports directly to Mr. Rowh as the Dean of Health Sciences. Since there is no longer a Nursing Department, there is no longer a department chair. Mr. Rowh e-mailed the new Health Sciences division organizational chart to all nursing faculty members. The organizational chart for the ADN Program has been revised to reflect the changes required by the restructuring of the Health Sciences division. (See attachment.) As noted in Ms. Mueller's e-mail of March 20, 2013 to all ADN faculty, numerous changes must be made to policies/procedures and processes in 	

the weeks and months ahead to separate the organization and functions of the two nursing programs. (See attachment.) Both programs will continue to share resources in Jones Hall and work together collegially to educate students and support faculty and staff members.

- **College Committee Service**—Please do not miss the opportunity to express your desire to serve on a college committee during the next academic year. There is still time to submit the Committee Interest Form to the Faculty Senate to be considered for committee service on those college committees that the Senate makes recommendations to the President's Cabinet. The deadline is April 12, 2013.
- **Blackboard Training**—Blackboard training sessions are being offered on a frequent basis. To register, please visit <http://www.actx.edu/ctlregistration> .
- **Professional Development--**
 - NLN Simulation Innovation Resource Center—The NLN has recently introduced four new courses in their SIRC simulation series for faculty professional development. The SIRC is an online resource for designing and integrating simulation into nursing curricula. The new courses include: Beyond Basic Debriefing, Standardized/Simulated Patients, Advanced Evaluation, and Simulation-Based Interprofessional Education. There are 12 other courses in this series. The ADN Program could purchase with NSRP funds all 16 of these courses for \$10,500 or just the four new courses for \$2,700. However, it would be important to secure a commitment from the faculty to actually participate in these courses if NSRP funding is utilized to purchase them. (See course selections form.)
 - NurseTim, Inc.—The ADN Program purchased access to all of the professional development opportunities offered by NurseTim, Inc. with NSRP funds. This is an important resource for nursing faculty members to increase their knowledge about topics that are relevant to nursing education, such as concept based curriculums, NCLEX-RN testing, etc. Please do not forget about this opportunity to obtain continuing education
- **West Campus Bookstore Changes**—The rumors that the West Campus Bookstore is closing have been greatly exaggerated. However, bookstore hours have been reduced beginning Monday, April 8, 2013, to Monday through Thursday, 8:00 am to 12:30 pm. During peak times, such as the beginning of the fall and spring semesters, the Bookstore will offer extended hours.
- **AskAC Counters**—Please note that the title “Assistance Center” is being phased out and replaced with the name, “AskAC Counter.”
- **NCSBN News**—The 2013 NCLEX-RN Test Plan became effective April 1, 2013. Please see the handout for a summary of the changes/clarifications made between the 2010 and 2013 Test Plans. Please note that the 2013 NCLEX-RN Detailed Test Plan—Item Writer/Item Reviewer/Nurse Educator Version contains an item writing guide and a section with case scenarios to provide nurse educators with additional item examples. The NCSBN and Pearson VUE recently announced a new cell phone policy for NCLEX candidates. All candidates must now store their electronic devices in their lockers in a sealable bag. A bag is provided to each candidate at check-in by the test administrator and is inspected by the TA at the end of the exam. A candidate cannot access any electronic device during the exam, including breaks. If a candidate violates this rule, the NCSBN will pursue an exam result cancellation with the appropriate board of nursing.

It was the consensus of the faculty that NSRP funds should not be used to purchase the NLN SIRC courses.

Ms. Mueller will re-send the access information to NurseTim, Inc. professional development webinars.

Ms. Mueller asked faculty to disseminate this information concerning new procedures for NCLEX testing to the Level IV students.

	<ul style="list-style-type: none"> • <u>New Study re BSN Graduates</u>—A new study was just published in the March issue of Health Affairs, which reports patient deaths following common surgeries decrease when hospitals hire more nurses with four-year degrees. The study was funded by the Agency for Healthcare Research and Quality, the National Institute of Nursing Research of the National Institutes of Health, and the Robert Wood Johnson Foundation. The researchers are with the University of Pennsylvania School Nursing's Center for Health Outcomes and Policy Research. The study asserts that the lives of about 500 patients who had undergone general, vascular or orthopedic surgery might have been saved if the 134 hospitals in Pennsylvania involved in the study had increased the proportion of nurses with four-year degrees. Further, the lead author indicates that this study adds to the importance of directing a substantial shift toward the production of nurses with baccalaureate degrees. A response to the study by N-OADN Board Member, Cynthia Maskey, questions the study design and conclusions. Maskey states, "This is a retrospective, two-panel study with many intervening variables for which no statistical procedures can control within the complexity of the health care environment." Maskey also points out that this study is "antithetical to the spirit and intent of the IOM report, which is to advance a highly proficient, well-educated nursing workforce from associate degree and baccalaureate programs". 	<p>Richard Pullen commented that there is a need to embrace all levels of nursing. Kerrie Young noted that a good solution would be to have a presence on professional nursing boards and be involved in the professional organizations.</p>
3.0 COLLEGE COMMITTEE REPORTS	<p><u>3.0 College Committee Reports</u></p> <p><u>3.1 Academic Technology—Pullen</u></p> <ul style="list-style-type: none"> • Lee Colaw provided an update on the migration from Angel to Blackboard. He provided all meeting members with an opportunity to practice using Blackboard. A handout was provided as he helped participants use Blackboard. Further information was given concerning Blackboard during the faculty meeting. It will be piloted during summer II and included everyone in the fall. Faculty need Blackboard training and will be able to participate in teleconferences in their office. <p><u>3.2 Commencement-Grove, Hirsch, Smoot</u></p> <ul style="list-style-type: none"> • The next meeting will be on April 17th in the Allied Health Building. <p><u>3.3 Faculty Handbook-Savage</u></p> <ul style="list-style-type: none"> • No Report. <p><u>3.4 Faculty Professional Development-Coppock</u></p> <ul style="list-style-type: none"> • The Faculty Development Committee met on Wednesday, March 20, 2013. • Participation was encouraged for the 2013 ACTX Retreat in Dumas on May 16-18 as only 12 faculty have signed up to attend. Participation was encouraged in order to keep the funding for the Retreat. • Blackboard Training: Staff should call Kay Taylor about any problems accessing Blackboard. Also, classes are being offered on the Washington Street campus only right now (4 sessions a week) or by on-line training. A session may be offered on West Campus in the future. • New Faculty Academy and Adjunct Academy: Make sure new and adjunct faculty 	<p>A handout was provided to help faculty use Blackboard.</p>

	<p>are aware of the Blackboard training and let them know that they need to read their emails.</p> <ul style="list-style-type: none"> FYS: FYS certification training is May 13-15. A stipend is paid for the certification. If you are interested, contact Lana Jackson. <p><u>3.5 Faculty Senate-Ross, Young</u></p> <ul style="list-style-type: none"> There will be a meeting on April 5th. <p><u>3.6 Financial Aid Appeals-Mueller</u></p> <ul style="list-style-type: none"> Financial Aid Appeals—The committee met on March 28, 2013 to consider several financial aid appeals. All of these appeals were related to the new DOE regulations which require students to be placed on financial aid suspension if mathematically unable to complete their degrees prior to reaching maximum time frame allowed for each degree plan. All attempted credit hours, plus any accepted transfer hours, are counted toward the maximum time frame total. The maximum time frame total is important to consider when advising students about changing majors, dropping/withdrawing from courses, taking credit hours not required in the degree plan or repeating courses to be more competitive for a program admission. <p><u>3.7 General Education Competency/Communication-McKelvy</u></p> <ul style="list-style-type: none"> The committee is waiting for more artifacts. <p><u>3.8 General Education Competency/Critical Thinking-Smoot</u></p> <ul style="list-style-type: none"> Artifacts are due at the end of April. <p><u>3.9 General Education Competency/Personal Responsibility-Cannon</u></p> <ul style="list-style-type: none"> The committee is working on artifacts. <p><u>3.10 Program Reviews-Hirsch</u></p> <ul style="list-style-type: none"> No Report. <p><u>3.11 Rank & Tenure-Shadbolt</u></p> <ul style="list-style-type: none"> The committee completed reviewing the notebooks. Recommendations have been sent to Dr. Lowery-Hart. <p><u>3.12 Testing and Remediation Committee-Cannon</u></p> <ul style="list-style-type: none"> We are meeting April 11th from 3:00 pm – 5:00 pm. <p><u>3.13 Wellness-Cannon</u></p> <ul style="list-style-type: none"> The committee has still not met. I have not heard anything from the chair of this committee. I sent an e-mail but have not heard back. 	
4.0 ADN COMMITTEE REPORTS	<p><u>4.0 ADN COMMITTEE REPORTS</u></p> <p><u>4.1 Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> The committee will be meeting on April 23rd to review policies in regards to the 	

admission and progression criteria.

- The regular meeting will be May 9th and May 10th at 9:00 a.m. in WCJH-285.

4.2 Advisory Committee-Mueller

- Fifteen individuals from the community and college attended the Advisory Committee Meeting on March 25th.
- Ms. Mueller gave a Power Point presentation to the faculty which contained some of the information that she presented to the ADN Advisory Committee on that date.
- There was subsequent discussion by the faculty concerning program outcomes and curriculum considerations.

4.3 Curriculum-L. Shadbolt

- **Faculty Handbook:** Ms. Mueller reported that many revisions to terminology in the Faculty Handbook will need to be accomplished to reflect recent changes in organizational structure. She also noted that the re-organization changes need to be reported and approved by Texas BON and NLNAC.
- **Student Handbook:** Ms. Hall reported that the new student dress code is on the J-drive and will be on the ADN website by May 13, 2013. Hall also reported that both ADN and VN Program websites will need to be separated as individual sites to reflect recent changes in organizational structure.
- **Public Relations:**
 - Claudia Reed recently attended a 2-day workshop with the End of Life Nursing Education Consortium (ELNEC) in Anaheim, California. This evidence-based workshop has curricular implications for not only RNSG 1248/2261 where end of life care concepts and content are positioned, but also throughout the entire nursing program.
 - Young and nine Level 4 Students participated in a video that will serve to promote Sim-Central and the use of clinical simulation in the development of decision-making. She also reported that she and Johnson are considering submitting a manuscript to the journal, Nursing Education Perspectives, regarding the use of "Huddles" in RNSG 2262 as a teaching strategy for students in the intensive care units.
 - Kelly Savage and D'dee Grove recently attended a conference on HESI outcomes in Philadelphia, Pa.
 - Pullen and Embrey had a manuscript accepted for publication in the journal Nursing Made Incredibly Easy. The manuscript will appear as an article in the May/June issue of the journal and is titled, "Weathering the Storm: Caring for a Patient in Thyroid Storm".
 - Jan Cannon (Thermoregulation and Fluids and Electrolytes) and Mueller (Immunity) reported that they are working very hard on the standardized Concept Based Curriculum for ADN programs in Texas. Mueller reported that the curriculum in this program may one day be a concept-based one.
- **Staff Development:**
 - Kile reported that she and Verena Johnson presented an overview from the

See attached handout of Power Point presentation.

2012 Nurse Educators conference in Breckenridge, CO today . Hogue and Pullen also presented a staff development on “Self Concept and Interdependence”. Kile reported that additional programs have been planned for the 2013-2014 academic year.

- Embrey reported that Level 2 introduces the concept of central lines. She reported that additional content will include the step-by-step process of removing a central line. Cannon also suggested that a test item or two be included on the removal of central lines. In subsequent levels, students may be allowed to remove central lines/PICC with a registered nurse within the policies and procedures of the clinical agency. It is also necessary to ensure that teaching of central line removal corresponds with the agency policy and procedures.
- Shadbolt provided a historical account of the integration of the clinical portfolio through the program. There was much discussion about the amount of written work that is required of students in addition to the proposed clinical portfolio. The committee voted to delete the clinical portfolio requirement effective fall 2013. The skills checklist will be kept. Jan Cannon is in the process of updating that skills list for each level.
- Wright reported that she, Cannon and Kile have been evaluating the NCLEX-RN Program Report data from Mountain Measures. (See attached.) Wright reported that the Task Force has been visiting with faculty members about how the plan of care is included in clinical. Preliminary recommendations include:
 - Every plan of care prepared by students must include the 5 steps of the nursing process, which are assessment, diagnosis, planning, implementation, and evaluation. Also include the priority of the nursing diagnosis. The word “relevant” rather than “abnormal” lab values should be used. Wright stated that the SBAR is a very good communication tool, but it is only one part of the data collection process. Wright reported that the plan of care in many clinical courses is too long. It may be limiting student success. Wright and Cannon stated that there are significant differences among the levels with regards to the plan of care. Consistency is necessary. Wright also emphasized that application of nursing process in didactic instruction is necessary. Kile recommended that faculty as an integral whole discuss the nursing process. Wright stated that it is important to her to challenge her students verbally at the bedside with regards to nursing process.

4.4 Instructional Technology-McKelvy

- Angie Ross gave the report for Ms.McKelvy. Ms. Ross reported that the Community class recently participated in a virtual world simulation. (A demonstration was provided.) The subject was about safety issues in the home. The Community students also participated in a telehealth simulation on the same day as the virtual world simulation. (A demonstration was provided.)

<p>5.0 ADDITIONAL COMMENTS</p>	<p><u>4.5 Learning Resources-Hirsch</u></p> <ul style="list-style-type: none"> Funds are still available for non-print items. <p><u>4.6 Nursing Peer Review-Hergert</u></p> <ul style="list-style-type: none"> No Report. <p><u>4.7 Research and Program Effectiveness-Johnson/Savage</u></p> <ul style="list-style-type: none"> No Report. <p><u>4.8 Students Activities-Jones</u></p> <ul style="list-style-type: none"> The Student Nurses Association met on April 2, 2013. Kidfest is on April 27, 2013. A fund raiser will be held on April 30, 2013. The nursing polo shirts will be sold and Chick Filet will cater. Pinning is May 9, 2013 at Central Church of Christ. <ul style="list-style-type: none"> Auditions will be held on April 17, 2013 for the special music for the pinning ceremony. The faculty discussed the amount of food that is served at the pinning reception. Lyndi Shadbolt noted that the reception used to be held in the basement of the church which worked out well. The committee will check and see if this is available. It was noted that the money that comes from the Student Activity Fund for pinning must be used or it goes back into the college fund. <p><u>4.9 Testing-Pullen</u></p> <ul style="list-style-type: none"> The committee reviewed the 9th week HESI Exit Exam results. The Traditional Generic mean was 815 with a national mean of 847. This has improved from the 2nd week HESI Exit Exam. The Fast Forward Generic Mean was 872, which was significantly higher than the national mean of 847. Level 4 students have signed their Prep-U Contracts to continue remediation. The committee reviewed two VN exams--Pediatrics and Medical Surgical. These exams were reviewed to provide feedback about sentence structure, grammar, cognitive level, nursing process and client need category. The Dosage and Solution Guidelines were revised to ensure that dosage/math examples were clear. The revised guidelines were sent to faculty members in preparation to vote for adoption at the ADN Faculty Organization meeting April 3, 2013. <p><u>5.0 Miscellaneous</u></p> <p><u>5.1 Advising-McClure</u></p> <ul style="list-style-type: none"> Ms. McClure thanked the faculty for assisting with the process of enrolled students reviewing and signing their degree plans. Summer and fall registration will begin on April 18, 2013 at 6:00 a.m. Ms. McClure said that the Financial Aid verification process for specific areas is confusing for the students. She will be glad to talk to the students who have 	<p>A motion came from committee to accept the revisions to the Dosage and Solution Guidelines. Angie Downs seconded the motion. The motion carried by majority vote.</p>
---------------------------------------	---	--

<p>6.0 TREASURER'S REPORT</p> <p>7.0 ASSOCIATE DEGREE NURSING REPORTS</p>	<ul style="list-style-type: none"> • questions and thanked the faculty for their help with this issue. • Ms. McClure also stated that the success of the Fast Forward Generic students will give motivation to revamping admissions to all of the ADN programs. <p><u>5.2 NRC-Hirsch</u></p> <ul style="list-style-type: none"> • Ms. Hirsch asked that the faculty please get their summer schedules to Sarah Milford ASAP if they have not already done so. <p><u>5.3 Staff Development-Kile</u></p> <ul style="list-style-type: none"> • The staff development for the spring semester has ended. <p>There are plans to bring someone in to speak on Concept Based Curriculum in the fall.</p> <p><u>6.0 Treasurer's Report-Hirsch</u></p> <ul style="list-style-type: none"> • There is currently \$236.30 in the account. <p><u>7.0 Associate Degree Nursing Reports</u></p> <p><u>7.1 Level I—J. Cannon</u></p> <ul style="list-style-type: none"> • RNSG 1209/1105 Introduction to Nursing/Nursing Skills I <ul style="list-style-type: none"> ○ 83 students are enrolled, 1 is not attending. ○ 27 are failing after the second exam. ○ All are passing skills. • RNSG 1331/1362 Principles of Clinical Decision Making <ul style="list-style-type: none"> ○ <u>Section 001</u>--53 students are enrolled. 1 has stopped attending and 9 are failing after the second exam. ○ <u>Section 002</u>—31 students are enrolled. 2 students are dropping and 6 are not passing after the second exam. ○ <u>Clinical</u>—84 are enrolled. 2 students are dropping and 1 is not attending. • RNSG 1301 Pharmacology <ul style="list-style-type: none"> ○ <u>Section 001</u>—49 students are enrolled and everyone is attending. 2 are failing after the Module 2 Exam. ○ <u>Section 002</u>—27 students are enrolled and everyone is attending. 1 student has dropped and 1 is not attending. 1 student is failing after the Module 3 exam. <p><u>7.2 Level II—L. Shadbolt</u></p> <ul style="list-style-type: none"> • Level 2 has a total of 120 students plus 18 Fast Forward Transition (LVNs) • <u>RNSG 1247/1263-</u> Dr. Embry and M. Jones <ul style="list-style-type: none"> ○ Total number of students registered: 119 ○ Number of students dropped: 1 ○ Not attending: 1 ○ Total number not passing after 2nd module exam: 10 students (3- F; 7- D) ○ Module 3 exam: April • <u>RNSG 1251/1260-</u> Jody Kile and Lyndi Shadbolt 	
---	---	--

	<ul style="list-style-type: none"> ○ Total number registered: 112 ○ Number of students dropped: 1 Not attending: 1 ○ Total number not passing after module 1 exam: 17 students (1-F; 9-D) ○ Module 3 exam: April ○ 4 students not passing both classes. <ul style="list-style-type: none"> • <u>RNSG 1115- Health Assessment</u> <ul style="list-style-type: none"> ○ <u>Section 001-</u> Theresa Edwards ○ Total number of students registered: 49 ○ Number of students dropped: 1 ○ March 8, 2013 final date- all passed ○ <u>Section 002</u> (online)- Mona Yarbrough ○ Total number of students registered:18 ○ Number of students dropped: 0 ○ March 8, 2013 final date- all passed ○ <u>Section 003-</u> Theresa Edwards ○ Total number of students registered: 47 ○ Number of students dropped: 0 ○ March 8, 2013 final date-all passed • <u>HPRS 2200- Pharmacology Online-Judy Wilson</u> <ul style="list-style-type: none"> ○ Total number of students registered:18 ○ Number of students dropped: 0 ○ March 8, 2013 final date- all passed <p><u>7.3 Level III—K. Wright</u></p> <ul style="list-style-type: none"> • <u>RNSG 1248/2261-Concepts of Clinical Decision Making II</u> • 81 enrolled; 22 (27%) not passing after 2nd exam. 11 of these are 65 and below. • <u>RNSG 2201/2260-Care of Children and Families</u> <ul style="list-style-type: none"> ○ 70 enrolled. ○ After 2 exams, A=1. B=23. C=30, D=16. (22.9% not passing) • <u>RNSG 2213/2161-Mental Health Nursing</u> <ul style="list-style-type: none"> ○ 83 enrolled. After 3 exams, A=4, B=30, C=44, D=4, F=1 (6% not passing) <p><u>7.4 Level IV—R. Pullen</u></p> <ul style="list-style-type: none"> • <u>RNSG 2231/2262-Advanced Concepts of Adult Health</u> <ul style="list-style-type: none"> ○ 121 enrolled. 20 not passing (17%). 8 at 65 or below. • <u>RNSG 2221/2263-Professional Nursing: Leadership and Management</u> <ul style="list-style-type: none"> ○ 118 enrolled. 17 not passing (15%). 4 at 65 or below. • <u>RNSG 1110/2163-Introduction to Community Based Nursing</u> <ul style="list-style-type: none"> ○ 114 enrolled. All passing. 1 not attending. • There are 105-110 potential graduates for May 2013. 	
8.0 ADDITIONAL ITEMS/ ANNOUNCEMENTS	<p><u>8.0 Additional Items/Announcements</u></p> <p><u>8.1 Richard Pullen-</u>Dr. Pullen will send data specialist information to faculty through email. In the next meeting, he will discuss how to use data for enhancing teaching effectiveness.</p>	

	<p>8.2 Jan Cannon-Ms. Cannon suggested that we present a Caring Heart Award at the Pinning Ceremony in May.</p> <p>8.3 Sheryl Mueller-Ms. Mueller distributed copies of several books on simulation and incorporation of IOM competencies in the curriculum.</p>	<p>A recipient will be identified at the next faculty meeting.</p> <p>Copies of the Kaplan book on NCLEX success and the Morrison book on test item writing will be ordered for the faculty as requested.</p>
<p>9.0 ADJOURNMENT</p>	<p>9.0 Adjournment The meeting was adjourned at 3:45 p.m. by faculty consensus.</p>	

Sheryl Mueller, ADN Program Director

Date