

**AMARILLO COLLEGE**

**ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES**

DATE: December 5, 2012

TIME & PLACE: 1:30 p.m. - West Campus, Jones Hall, Room 205

ATTENDANCE: Present: Jan Cannon, Ginny Coppock, Cindy Crabtree, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Deborah Hall, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Angie Ross, Kelly Savage, Lyndi Shadbolt, Kim Wright, Kerrie Young and Carolyn Leslie-Administrative Assistant

ABSENT: Carol Hergert and Mona Yarbrough

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>1.0 Opening Remarks</p> <p>2.0 ASSOCIATE DEGREE NURSING PROGRAM DIRECTOR REPORT</p>	<p>1.0 Opening Remarks-S. Mueller</p> <ul style="list-style-type: none"> <li>• Ms. Mueller called the meeting to order at 1:30 p.m.</li> </ul> <p>2.0 Director's Report-S. Mueller</p> <ul style="list-style-type: none"> <li>• <b>2012-2013 SEP</b>—As part of the systematic evaluation plan (SEP), the faculty need to identify/verify <b>communities of interest</b> to the program and discuss potential program <b>partnerships</b> that promote excellence in nursing education, enhance the nursing profession, and/or benefit the community. Faculty also need to consider whether student learning and <b>program outcomes</b> are clearly articulated and whether the curriculum is based on established <b>professional standards, guidelines, and competencies</b>.</li> <li>• <b>Unduplicated Head Counts</b>—The unduplicated fall headcount of students for the past 10 years was published last month. There were 960 RNSG.AAS ADN-declared majors in fall 2011. There has been an upward trend of ADN-declared majors since 2008. In 2008, there were 646 ADN-declared majors. In fall 2010, there were 882 ADN-declared majors. The number of ADN-declared majors in fall 2011 is the largest number of ADN-declared majors reported during the last 10 years. In fall 2011, there were 570 YRNSG.AAS students enrolled in the program.</li> <li>• <b>Advising Session Numbers</b>—There were 221 individuals who attended the Traditional Generic Advising Sessions this semester. An additional 65 individuals attended the Fast Forward Transition Advising Sessions.</li> <li>• <b>Applications</b>—The application period for the spring 2013 Traditional Generic</li> </ul>	<p>The faculty gave examples of communities of interest such as: SIM Central, preceptors, Chamber of Commerce, ACAL. Ms. Mueller asked the faculty to email her if they have ideas on any communities of interest or partnerships so they can be included in the SEP. The faculty commented that home health and hospice are also communities of interest.</p>

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	<p>Option and the summer 2013 Fast Forward Transition Option closes at 5:00 pm today. <b>So far, there have been 166 Traditional Generic applications and 40 Fast Forward Transition Option applications.</b> We still plan to admit approximately 80 students into the Traditional Generic Option in spring 2013 and 30 students into the FF Transition Option in summer 2013.</p> <ul style="list-style-type: none"> <li>• <b>Health Science Core Curriculum</b>—The additional information that the NLNAC requested in relation to the proposed change in the ADN Program curriculum to incorporate HITT 1305: Medical Terminology I and delete HECO 1322: Principles of Nutrition was submitted on November 27, 2012.</li> <li>• <b>MSN Education Scholarship Program</b>—A program to provide scholarship awards to RN staff members and CTAs employed by the Nursing Department has been delayed. This program is being funded by the NSRP money received from the THECB. The program guidelines and application are expected to be ready for interested individuals no later than fall 2013.</li> <li>• <b>Spring Committee Meeting Dates/Times</b>—See Handout.</li> <li>• <b>WC Computing Center</b>—The WC Computing Center is short-staffed. Be aware that the nursing faculty will be required to more extensively proctor exams during the remainder of this week and during finals week. All faculty, including clinical faculty, need to be available to help with proctoring exams. Dr. Pullen and I have a meeting with Lee Colaw on December 13<sup>th</sup> to discuss some issues with scheduling and staffing in the WC Computing Center especially in relation their impact upon the Nursing Department. Mr. Colaw is scheduled to meet with all nursing faculty at 8:30 am on January 7, 2013 at the beginning of the Nursing Department Faculty Organization meeting. This will be your opportunity to dialog with Mr. Colaw about some of the problems that you have encountered with the WC Computing Center.</li> <li>• <b>ATI Presentation</b>—John Brooks, Solutions Consultant for ATI Nursing Education, will be here on Wednesday, January 23, 2013 for a presentation of Real Life. The presentation will be from 11:00 am – 1:30 pm, and will include a lunch provided by ATI. <b>Mr. Brooks needs a headcount of those who will be able to attend this important presentation.</b></li> <li>• <b>BON Chapter 215 Changes</b>—On October 23, 2012, some changes to Chapter 215, which governs professional nursing education, became effective. Many of the changes were directed at clarifying existing requirements within the chapter. One change in Chapter 215.10: Clinical Learning Experiences involved the qualifications of clinical preceptors. Only professional nurses (RNs) may precept students in professional nursing programs. Other licensed healthcare professionals including physicians cannot precept RN students. Another addition to Chapter 215 is the requirement that professional nursing education programs must include geriatric and end-of-life care in their program content. Also added to Chapter 215 is the requirement that ADN programs must establish articulation agreements with BSN programs.</li> <li>• <b>Local Organizational Changes</b>—1) The ownership and operation of BSAHS</li> </ul>	

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	<p>changed on October 22, 2012. CHRISTUS Health sold its share of BSAHS to Ardent Health Services. Ardent now owns 80% of BSAHS, and Baptist Community Services owns 20% of BSAHS. Ardent is based in Nashville, TN and owns and operates acute care health systems in Tulsa, OK and Albuquerque, NM. Ardent Health Services consists of 11 hospitals, a 236,000-member health plan, two multi-specialty physician groups with more than 225 providers, and 11 retail pharmacies. BSAHS is now a for-profit healthcare system. Planned changes at BSAHS include a new ED, new cancer clinical facility, and a \$40 million community foundation. 2) On December 21, 2012, Becky Hunter, CNO at NWTHS, will end her long career at NWTHS to take the CNO position for a large healthcare system in Memphis, Tennessee.</p> <ul style="list-style-type: none"> <li>• <b>2013 Panhandle Days</b>—Becky Hunter, Helen Reyes and I met with the Amarillo Chamber of Commerce today. This was an opportunity for us to present a community nursing issue to the Chamber for inclusion in the Panhandle Days presentation at the capital for the 2013 legislative session. The issue we brought to the Chamber was the nursing faculty shortage in the Panhandle. Our request to the state legislature was to 1) continue funding the NSRP, 2) consider funding a loan repayment program for graduate education, and 3) consider legislative augmentation of nursing faculty salaries in the state.</li> <li>• <b>TTUHSC</b>—Dr Matney and Dr. O'Brien, WTAMU, met with TTUHSC representatives on November 29, 2012 in effort to reach a collaborative agreement about the initiation of a second-degree generic baccalaureate program in Amarillo by TTUHSC. A memorandum of understanding (MOU) has been generated which clearly states that TTUHSC SON will work collaboratively through the central scheduler to secure clinical site space for no more than 15 students beginning in spring 2013. They will primarily precept their students on nights and weekends. The MOU also indicates that TTUHSC has no intent to initiate a traditional general baccalaureate program in Amarillo.</li> <li>• <b>Vista College</b>-Vista College announced on October 30, 2012 their intention to establish a vocational nursing program in Amarillo as an extension of their El Paso campus. Their timeline for this program is within the next 4-6 months. They plan to start with a cohort of 20 students and increase enrollment to three cohorts of 20 students each year. They have not yet submitted a request for approval of this extension program to the BON. AC and WTAMU are in the process of preparing an objection to the BON and THECB based upon limited clinical site space in the community for additional students.</li> </ul>	

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<b>3.0 ASSOCIATE DEGREE NURSING REPORTS</b>	<p><b>3.0 ASSOCIATE DEGREE NURSING REPORTS</b></p> <p><b>3.1 Level I—J. Cannon</b></p> <ul style="list-style-type: none"> <li>• <b>RNSG 1209/1105 Introduction to Nursing/Nursing Skills I</b> <ul style="list-style-type: none"> <li>○ 78 students are passing after the Module 4 Exam. 21 students are not passing, but there is a potential for 14 to still pass.</li> </ul> </li> <li>• <b>RNSG 1331/1362 Principles of Clinical Decision Making</b> <ul style="list-style-type: none"> <li>○ <u>Section 001</u>--61 students are attending, 5 drops and 5 not passing after the Module 4 Exam (4 of these have a 68 or 69 average so could still pass, and one failure will not be eligible to return as it is her second course failure).</li> <li>○ <u>Section 002</u>--62 students are attending, 2 drops and 4 not passing after Module 4 Exam (3 of these are not passing Pharmacology and will not be able to pull their grade up in Ms. Cannon's course. One will not be eligible to return as it will be her third course failure. One is a Fast Forward student).</li> </ul> </li> <li>• <b>RNSG 1301 Pharmacology</b> <ul style="list-style-type: none"> <li>○ <u>Section 001</u>--64 students attending, 1 drop and everyone is passing after the Module 4 Exam.</li> <li>○ <u>Section 002</u>--58 students attending, 1 drop and 1 not attending. 3 students are not passing after the Module 4 Exam. (These 3 students are also not passing Principles; one is a Fast Forward student.)</li> </ul> </li> </ul> <p><b>3.2 Level II—L. Shadbolt</b></p> <ul style="list-style-type: none"> <li>• Level II has a combined total of 81 students in courses plus 22 Fast Forward Generic students that have completed Health Assessment (online).</li> <li>• <b><u>RNSG 1247/1263 Concepts of Clinical Decision Making I</u></b> <ul style="list-style-type: none"> <li>○ 79 students (3 drops)</li> <li>○ The Module III exam was November 27, 2012: Section 001-A's (4); B's (18); C's (21); D's (2); F's (0) Section 002-A's (2); B's (14); C's (16); D's (2); F's (0)</li> </ul> </li> <li>• <b><u>RNSG 1251/1260 Care of Childbearing Family</u></b> <ul style="list-style-type: none"> <li>○ 71 students (3 drops and 1 not attending)</li> <li>○ Module III exam was Tuesday, November 20, 2012: Section 001-A's (0); B's (7); C's (17); D's (5) Section 002-A's (3); B's (9); C's (27); D's (3)</li> </ul> </li> <li>• <b><u>RNSG 1115-Health Assessment-Classroom</u></b> <ul style="list-style-type: none"> <li>○ 62 students (2 drops and 1 failure)</li> </ul> </li> <li>• <b><u>RNSG 1115-Health Assessment-Online</u></b> <ul style="list-style-type: none"> <li>○ 22 students</li> </ul> </li> </ul> <p><b>3.3 Level III—K. Wright</b></p> <ul style="list-style-type: none"> <li>• <b><u>RNSG 1248/2261-Concepts of Clinical Decision Making II</u></b></li> </ul>	

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	<ul style="list-style-type: none"> <li>○ 103 enrolled, 1 clinical failure</li> <li>○ A's (4), B's (40), C's (51), D's (7)</li> <li>• <b><u>RNSG 2201/2260-Care of Children and Families</u></b> <ul style="list-style-type: none"> <li>○ 79 enrolled, 1 not attending and 1 drop</li> <li>○ A's (6), B's (25), C's (43), D's (3)</li> </ul> </li> <li>• <b><u>RNSG 2213/2161-Mental Health Nursing</u></b> <ul style="list-style-type: none"> <li>○ 102 enrolled</li> </ul> </li> <li>• <b><u>RNSG 2101/2160-Care of Children and Families (Transition)</u></b> <ul style="list-style-type: none"> <li>○ 29 enrolled</li> </ul> </li> </ul> <p><b><u>3.4 Level IV—R. Pullen</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>RNSG 2231/2262-Advanced Concepts of Adult Health</u></b> <ul style="list-style-type: none"> <li>○ 111 enrolled. 8 not passing going into the final exam.</li> </ul> </li> <li>• <b><u>RNSG 2221/2263-Professional Nursing: Leadership and Management</u></b> <ul style="list-style-type: none"> <li>○ 107 enrolled. 8 not passing going into the final exam.</li> </ul> </li> <li>• <b><u>RNSG 1110/2163-Introduction to Community Based Nursing</u></b> <ul style="list-style-type: none"> <li>○ 57 enrolled. 1 failed clinical. 56 passing going into final exam.</li> </ul> </li> </ul>	
<p><b>4.0 ADN COMMITTEE REPORTS</b></p> <p><b>5.0 ADDITIONAL COMMENTS</b></p>	<p><b><u>4.0 ADN COMMITTEE REPORTS</u></b></p> <p><b><u>4.1 Advisory Committee-S. Mueller</u></b></p> <ul style="list-style-type: none"> <li>• The annual meeting will be in late February or early March. The date and time will be determined soon.</li> </ul> <p><b><u>4.2 Admission/Progression-T. Mathias</u></b></p> <ul style="list-style-type: none"> <li>• The committee will meet on December 13-14 in WCJH*285.</li> <li>• The committee has received 10-12 letters.</li> <li>• Forms to report class grades will be sent to faculty. Please return completed forms to Angie Ross.</li> </ul> <p><b><u>4.3 Curriculum-L. Shadbolt</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b><u>5.0 Additional Comments</u></b></p> <p><b><u>5.1 Outstanding Major and Clinical Award Recipients-Fall 2012</u></b></p> <ul style="list-style-type: none"> <li>• Ms. Mueller noted that Kelley Battey would be the Honor Graduate for the December 2012 graduating class.</li> </ul> <p><b><u>5.2 Summer Start Dates for Nursing Summer Courses</u></b></p> <ul style="list-style-type: none"> <li>• Ms. Mueller and the faculty discussed start dates for the summer courses. The college does not begin summer I until May 28<sup>th</sup>, so the Registrar's Office will need to be contacted concerning an early start date for those instructors who wish to begin classes prior to May 28<sup>th</sup>.</li> </ul>	<p>After entertaining nominations for Outstanding Major and Clinical Awards, the faculty voted to select Kyla Lynch as the Outstanding Major for the December 2012 graduating class. The faculty also voted to give the Clinical Awards to Patrick Trejo, Jason Castillo and Susie Detten.</p>

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	<p><b><u>5.3 Implementation Date for Dress Code Changes</u></b></p> <ul style="list-style-type: none"> <li>The faculty discussed several issues concerning the implementation of the revised dress code for ADN students in clinical rotations. Ms. Cannon suggested that students begin wearing the new uniforms in the spring 2013 semester, but others were concerned that the spring semester would be too soon to implement the new dress code. The financial impact of implementing the dress code change for students in spring 2013 was discussed by the faculty. Ms. Mueller noted that it is imperative that enough advance time is provided to students about the change from white to blue uniform pants.</li> </ul> <p><b><u>5.4 Level I Didactic Course Re-Scheduling</u></b></p> <ul style="list-style-type: none"> <li>Jan Cannon and Ginny Coppock presented a proposal to change course scheduling for RNSG 1331 and RNSG 1301 beginning in fall 2013 (see handout). Faculty discussion centered on how the change in scheduling would impact SI sessions and how to handle students registering for the different sections of RNSG 1331 and RNSG 1301. Ms. Cannon noted that the SI Leaders are adaptable in terms of scheduling SI sessions. She also reported that she will talk to the Introduction students this spring semester before registration begins to explain the new schedules for the two Level I didactic courses in the fall 2013 semester.</li> </ul> <p><b><u>5.5 Immunization Requirements and Points System Changes</u></b></p> <ul style="list-style-type: none"> <li>Ms. Mueller reported that she will ask the A&amp;P Committee to consider requiring that all student immunizations be complete at the time of application for admission to the ADN program.</li> <li>Ms. Mueller also noted that she would like the A&amp;P Committee to entertain changes to the admission points system. These changes, which are data-based, would include adding an additional point for achieving the entry-level scores on the HESI Admission Assessment Exam on the first attempt and deducting a point when one or more science courses are not passed on the first attempt.</li> </ul> <p><b><u>5.6 Announcements</u></b></p> <ul style="list-style-type: none"> <li>Ms. Mueller and Ms. Cannon have been selected to participate in a THECB grant project to build a concept-based nursing curriculum for ADN programs in the state. They will travel to Austin on January 3-4, 2013 to attend a project workshop.</li> <li>The annual faculty and staff Christmas party will be on Friday, December 14, 2012 at The Plaza Restaurant. The party will begin at 11:30 a.m. Please bring a small \$5.00-\$10.00 gift for the "Night Before Christmas" gift exchange. Donations to the West Campus Food Pantry can also be made.</li> <li>Denise Hirsch, NLN Ambassador for the Nursing Department, announced that the NLN Leadership Conference will be held in Arizona on January 10-12, 2013. She also reminded faculty to pay faculty dues if they have not done so.</li> <li>The ADN Pinning Ceremony will be on Thursday, December 13, 2012 at the Central Church of Christ. Faculty who are available to help set up for the</li> </ul>	<p>A motion was made by Marianne Jones and seconded by Denise Hirsch that Level I students would wear blue pants with the AC polo shirt beginning in spring 2013 and all other students would change to the blue pants during the summer 2013 sessions. The motion carried by majority vote.</p> <p>The schedule changes for the Level I courses in fall 2013 were endorsed by the faculty.</p>

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	reception were asked to be at the church between 9:00 a.m. and 9:30 a.m. Pinning rehearsal will begin at 11:45 am for students. Faculty and students need to be at the church for the ceremony by 5:30 p.m.	
<b>6. ADJOURNMENT</b>	<b><u>6.0 ADJOURNMENT</u></b> <ul style="list-style-type: none"><li>• The meeting was adjourned at 3:20 pm.</li></ul>	

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Sheryl Mueller, Nursing Department Chair/ADN Program Director

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Date