

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:	Child Development/Early Childhood Education				
CHAIRPERSON:	Beverly Harrison (Hereford Day Care Center)				
MEETING DATE:	09/25/12	MEETING TIME:	9:00 a.m.	MEETING PLACE:	West Campus Allied Health Room 139
RECORDER:	Deborah Brown			PREVIOUS MEETING:	November 18, 2011

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Beverly Harrison	Executive Director	Hereford Community Day Care	806-364-5062	hdaycare@wtrt.net
	Frances Garcia	Director of Childcare	Panhandle Work Source – CCM	806-372-2836	fgarcia@wspanhandle.com
	Sydney Roach	Director of Early Head Start	Early Head Start	806-677-5420	sydney.roach@esc16.net
	Linda Pitner	Director	KACV General Manager	806-371-5225	ldpitner@actx.edu
X	Jerry Moller	Dean	Amarillo College	806-371-5297	jemoller@actx.edu
	Dr. Russell Lowery-Hart	Vice President	Amarillo College	806-371-5226	rdloweryhart@actx.edu
	Jill Goodrich	Executive Director	Opportunity School	806-373-4245	jillgoodrich@opportunitieschool.com
	Caytie Martin	Director of Communication Service	Northwest Texas Hospital	806-354-1117	caytie.martin@nwths.com
	Carol Herman	Director	DFPS	806-358-6211	carol.herman@dfps.state.tx.us
	Nancy Brent	Advisor	AC – Adult Student Services	806-371-5450	nfbrent@actx.edu
	Steve Burton	Director	Children's Learning Center	806-374-5223	sburton@clc-amarillo.org
X	Myrna Raffkind	Community Service		806-355-4733	
	Jessica Tudyk	Community Service	Cal Farley's Boys Ranch	806-570-6465	jessicatudyk@calfarley.org
	Janice James	UCAP Coordinator	Panhandle Services	806-349-5684	Janice.James@txpan.org
X	Dr. Ed Hammer	Texas Tech Professor Pediatrics		214-208-2724	Ed1hammer@gmail.com

EX-OFFICIO'S PRESENT

X	Mary Clare Munger	Department Chair	AC Education/Child Development Dept.	806-371-5188	mcmunger@actx.edu
X	Rochelle Fouts	Faculty	AC Education/Child Development Dept.	806-371-5206	rlfouts@actx.edu
X	Deborah Brown	Senior Staff Assistant	AC Education	806-345-5585	dobrown@actx.edu
X	Chelsey Munkres	Director	Child Development Lab School	806-356-3636	cbmunkres@actx.edu
X	Lynda Barksdale	Advisor	AC Education	806-371-5279	ljbarksdale@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Old Business:	None	

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Continuing Business: Welcome / Introductions	Meeting called to order at 9:00 a.m.	Beverly Harrison
Review of 2011-2012	Department Updates Child Development Lab School Allied Health 139 plus offices Smart Board Technology Grants – Texas School Read!, Work Source Scholarship Graduates Conferences and Trainings Course Scheduling Online CEU AC TEACH Club State Service	
New Business: Report on Newest Goals	Completion of Certificates and Associate Degrees for Scholars	
	Work Source and TEACH	
	No Excuses	
Report from Community Stakeholders	Myrna Raffkind discussed unwanted teen pregnancy	
	Dr. Ed Hammer discussed technology resources and imaging of the brain	
Curriculum Decisions:	Consider Marketable Skills Certificate for language enhancement	
	Revisit need for Paraprofessional Certificate	
Other:	None	
Adjourn	Meeting adjourned at 10:00 a.m.	Beverly Harrison
KEY DISCUSSION POINTS	DISCUSSION	
Old Business:	None	
Continuing Business: Welcome / Introductions	Beverly Harrison welcomed everyone then asked everyone to introduce themselves.	
Review of 2010-2011	<ul style="list-style-type: none"> Department Updates: www.actx.edu/education Child Development Lab School – Chelsea Munkres, Director discussed this program: nationally accredited; currently updating / maintaining NAEYC classroom portfolios for Reaccreditation in 2014; participating in the Texas School Ready! Grant. Allied Health 139 – This is our first advisory meeting in the newly remodeled room. 	

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	<ul style="list-style-type: none"> • Smart Board Technology – Allied Health 139 has a smart board and an interactive board in the four year old class room. • Grants – Texas School Ready is the preschool initiative across Texas begun at Children’s Learning Institute – UT-HSC. Cheri Sherley and Whitney Nestlehut coordinate and mentor in the project. • Graduates - From spring 2011 - summer 2012, we had 30 graduates. • Conferences and Trainings – Rochelle Fouts is conference chair and Vice President for PAEYC this year; Chelsea Munkres is membership chair; Beverly Harris is the affiliate representative and Mary Clare Munger is the Week of the Young Child Advocacy Chair. In addition we partner with PAEYC and have two conferences for fall and spring. Stephanie Wilkinson does an 8 hour pre-service training 24/7. Mary Clare Munger does a free training for the directors once a month – Director’s Leadership Circle. • Course Scheduling – We offered a full schedule of courses for fall and plan another for spring. • Online CEU – 8 Hour Pre-Service Training – is offered 24-7. • AC TEACH Club – We are going into our fourth year of TEACH Club. A big event will be a tour of WTAMU. • Statewide Early Childhood News – TAEYC, CDEA AND WEST TEXAS3TEP – Mary Clare Munger serves in leadership in all three organizations. Beverly Harris and Mary Clare serves on the National TexasAEYC board. 		
New Business: Report on Newest Goals	<ul style="list-style-type: none"> • Completion of Certificates and Associate Degrees – The state is increasing focus on the numbers of students completing Certificates and Associate Degrees. 		
	<ul style="list-style-type: none"> • Work Source and TEACH – Our local Workforce Board set aside scholarship money for our students for the fall and intend to do the same for spring. TEACH is a statewide scholarship offered by TAEYC. Amarillo College has helped make it available locally. 		
	<ul style="list-style-type: none"> • No Excuses – Amarillo College has a new policy “no late registration” which is intended to help students start on time and be supported all the way to completion. 		
Report from Community Round Table	Community Round Table shared information on unwanted teen pregnancy, resource on imaging of the brain and local technology support.		
Curriculum Decisions:	Marketable Skills Certificate: to be revisited at next meeting		
	Revisit Paraprofessional Certificate: examine continued need for this focus.		
Other:	None		
Chairperson Signature:		Date:	Next Meeting: January 2013