

<b>PROGRAM COMMITTEE NAME:</b>	Diesel Advisory Committee				
<b>CHAIRPERSON:</b>	Bobby Cooper				
<b>MEETING DATE:</b>	9/20/2013	<b>MEETING TIME:</b>	11:00 AM	<b>MEETING PLACE:</b>	East Campus, Public Service Training Center, Room 213
<b>RECORDER:</b>	Ina Fiel, Senior Secretary			<b>PREVIOUS MEETING:</b>	4/25/2012

**COMMITTEE MEMBERS**

List all members of the committee, then place an X in the box left of name of those present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
	Al Terrazas		Halliburton		
	Billy Rockhold	Manager	Baldwin Distribution	(806) 383-7650	
	Bobby Cooper	Owner	Amarillo Truck Center	(806) 374-1033	<a href="mailto:bobby@amarillotruckcenter.com">bobby@amarillotruckcenter.com</a>
X	Darren Pruett	Service Manager	Warren Cat	(806 ) 335-1511	<a href="mailto:darren.pruett@warrencat.com">darren.pruett@warrencat.com</a>
X	Dave Cooper	Product Support Manager	Warren Cat	(806 ) 335-1511	<a href="mailto:dave.cooper@warrencat.com">dave.cooper@warrencat.com</a>
	Dave Lundberg	Operations Manager	Cummins	(806) 373-3793	
	Deon McGimpsey	General Manager	Amarillo Truck Center	(806) 374-1033	<a href="mailto:deon@amarillotruckcenter.com">deon@amarillotruckcenter.com</a>
	Don Lofgren		Bruckner's	(806) 376-6273	
	George Langford		Affiliated Foods	(806) 372-3851	
	Glen Lavender		City of Amarillo	(806) 378-6831	
	J. R. Flowers		Thermo King	(806) 374-1865	<a href="mailto:bslaten@amarillothermoking.com">bslaten@amarillothermoking.com</a>
	Keith Martin		Bruckner's	(806) 376-6273	
	Ken Kelley		Jack B. Kelley	(806) 353-3553	
	Larry Spallings		American Trailer	(806) 383-8831	
	Lin Moore		City of Amarillo	(806) 378-6831	
	Mark Cavitt		Scott Tractor	(806) 335-2861	
	Mike Bryant		Peterbuilt	(806) 373-5444	
	Rick Jacobs		Warren Cat	(806 ) 335-1511	
	Rodney Lilly		Roberts Trucking	(806) 355-9771	
	Scott Erwin	Manager	Panhandle Transportation	(806) 345-7799	<a href="mailto:service@afiama.com">service@afiama.com</a>
	Wayne Pierson	Service Manager	Cummins southern Plains	(806) 373-3793	<a href="mailto:wayne.pierson@cummins.com">wayne.pierson@cummins.com</a>
X	Wes Campbell	Service Manager	John Deere Western Equipment	(806) 336--3901	<a href="mailto:wcampbell@westernequipmentllc.com">wcampbell@westernequipmentllc.com</a>

**EX-OFFICIO'S PRESENT**

X	Brian Jacob	Program Coordinator	Amarillo College	(806) 335-4219	<a href="mailto:bjacob@actx.edu">bjacob@actx.edu</a>
X	Robert Lafferty	Instructor	Amarillo College	(806) 335-4375	<a href="mailto:rglafferty@actx.edu">rglafferty@actx.edu</a>
X	Donald Archer	Instructor	Amarillo College	(806) 335-4209	<a href="mailto:darcher@actx.edu">darcher@actx.edu</a>
X	Tom Shelton	Instructor	Amarillo College	(806) 335-4383	<a href="mailto:tbshelton@actx.edu">tbshelton@actx.edu</a>
X	Billy Barclay	Instructor	Amarillo College	(806) 335-4380	<a href="mailto:billy.wbarclay@actx.edu">billy.wbarclay@actx.edu</a>
X	Derek Lyon	Instructor	Amarillo College	(806) 335-4374	<a href="mailto:dalyon@actx.edu">dalyon@actx.edu</a>
X	Lyndy Wilkinson	Dean of Technical Education	Amarillo College	(806) 335-4352	<a href="mailto:lwilkinson@actx.edu">lwilkinson@actx.edu</a>

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X	Rebecca Archer	Executive Secretary	Amarillo College	(806) 335-4351	<a href="mailto:rcarcher@actx.edu">rcarcher@actx.edu</a>
X	Ina Fiel	Senior Secretary	Amarillo College	(806) 335-4211	<a href="mailto:imfiel@actx.edu">imfiel@actx.edu</a>
X	Jeff Wallick	Coordinator of External Technical Training	Amarillo College	(806) 335-4228	<a href="mailto:j0079278@actx.edu">j0079278@actx.edu</a>
<b>AGENDA ITEM</b>		<b>ACTION DISCUSSION INFORMATION</b>			<b>RESPONSIBILITY</b>
Old Business:					
East Campus Renovations		Update on the progress of the renovations on East Campus.			Brian Jacob
Continuing Business:					
New Business:					
New building Designations		New name of buildings and signage.			Brian Jacob and Lyndy Wilkinson
Professionalism Implementation		Personal Protective Equipment (PPE); Dress Code; Attendance Policies			Brian Jacob, Lyndy Wilkinson, and Advisory Committee Members
Curriculum Decisions:					
Proposed AAS Degree with Automotive and Diesel Options		Preview of Proposed AUMT.AAS degree with Automotive and Diesel Mechanics Options; Degree plan likeness and differences; Certificate for Management; Suggestions/Feedback.			Brian Jacob and Advisory Committee Members
Blackboard Learning System		New learning medium for student success, grade distribution, and monitoring.			Brian Jacob
Computer Lab Purpose and Location		Location; Student Access.			Brian Jacob
Stackable Credentials		Examples of certification levels.			Brian Jacob
Other:					
Visits to other colleges		Purpose; Realizations.			Brian Jacob, Lyndy Wilkinson, and Jeff Wallick
New Equipment Purchases		DOL Grant, East Campus Land Sale, and Truck Driving Contract Income purchases; Equipment; Purpose.			Brian Jacob
Job Posting Board in Building		Availability for Industry Job Postings			Brian Jacob
Industry Partner Listings		Contact information for listing.			Jeff Wallick and Rebecca Archer
Food Pantry		Food Pantry locations; Purpose.			Brian Jacob
Programs within the Transportation Career Center		Aviation and Aerospace Programs now located in the Transportation Career Center.			Brian Jacob
Lunch					
<b>KEY DISCUSSION POINTS</b>		<b>DISCUSSION</b>			
Old Business:					

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East Campus Renovations	Updates were given on the renovations of east campus.
Continuing Business	
New Business:	
New building Designations	<p>The Advisory Committee was informed that our building designation has now changed to the “Transportation Career Center” and that visible signage was on the buildings on this campus to assist in locating the proper buildings. Our campus is in the process of obtaining directional markers to route traffic in the correct vicinity of the buildings.</p>
Professionalism Implementation	<p>Discussion of professionalism was presented to the Committee of the new standards that the Technical Education programs will be implementing.</p> <p>Students will be required to wear the proper attire and PPE, present a neat and professional appearance, and adhere to attendance and punctuality policies.</p> <p>The Technical Educations programs have implemented and enforce testing standards for our students. Dave Cooper suggested that we screen our students using the Bennett Mechanical Comprehension Test.</p> <p>Instructors will lead by example to reiterate our professionalism standards to the students.</p> <p>The Diesel, Collision, and Automotive programs are in the process of rewriting our syllabi to reflect our requirements, standards, and tougher grading policies.</p>
Curriculum Decisions:	
Proposed AAS Degree with Automotive and Diesel Options	<p>The Advisory Committee members present were provided with a preview of the proposed AUMT.AAS degree with Automotive and Diesel Mechanics Options.</p> <p>The Committee members present (Dave Cooper, Wes Campbell, and Darren Pruet) made it known that their concern was in the ability, work ethics, diagnostic skill, initiative, attitude, and passion of the graduates more so than the certificate or degree the students’ receive.</p> <p>It was presented by Brian Jacob that the students continuing through the certificated to the AAS degree showed longevity, initiate and drive.</p> <p>It was noted by the present Committee members that the Amarillo College students tends to lack in these areas (ability, work ethics, diagnostic skill, initiative, attitude and passion), whereas other colleges do not. It was noted that the Amarillo College students tends to lack in these area, whereas other schools do not. It was further noted by industry that AC students not only lack in the areas (mentioned above) but many do not last in the job as compared to other schools with higher standards.</p> <p>The Advisory Board members present were assured that our implementation of professionalism standards and testing requirements would result in better students. Industry stated that their desire is to have better, more capable students. Advisory Committee members present stated that they were not interested in having a Certificate for Management. It was clarified that they train and certify their own managers within their industry setting.</p> <p>Dave Cooper noted that he would like to see hydraulics implemented into the curriculum.</p> <p>Wes Campbell stressed the need for more education to be given to CAN bus and stated that this needs to be a class of its own. Wes Campbell and Dave Cooper stated that CAN bus is now required in entry-level positions and both believe</p>

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	<p>that this knowledge is going to be an immense subject in the trucking and automotive industries. Dave Cooper noted that CAN bus needs to be taught in the students' last semester. He also stated that the younger generation of students seemed to learn quicker than the older students.</p> <p>It was noted that automatic transmissions should also be implemented into the Diesel curriculum.</p> <p>Wes Campbell noted that student need to know how to properly read a flow chart, complete and process work orders, and need to learn how to utilize time clock methods for tasks.</p>
Blackboard Learning System	It was presented to the Committee that Blackboard allows students to have access to their classwork, extra online assignments, notes, presentations, and web link that can be accessed from multiple locations (including home) to provide the students with opportunities outside the previous in-class paper assignments to learn.
Computer Lab Purpose and Location	It was presented to the Committee that this computer lab will allow students to access Blackboard, Mitchell-On-Demand, and other online services and informational sites beneficial to the students' education.
Stackable Credentials	<p>The Committee made it known that their concern was in the ability, work ethics, diagnostic skill, initiative, attitude, and passion of the graduates than the certificate or degree the students' receive.</p> <p>It was noted that industry was not concerned with whether the students' have a certificate of AAS degree; it was stressed that the need of industry is to have good quality students.</p>
Other:	
Visits to other colleges	Discussion was presented of the purposes for visiting other colleges (what are these colleges doing different than what we are doing and why are their students considered more highly employable than ours). Brian Jacob, Lyndy Wilkinson, and Jeff Wallick discussed with the members present of their experiences and finding at another college they recently visited. It was noted that the shops and equipment was not of different quality than ours. The most impressive difference between the colleges was the level of professionalism. The students' dress code, manners, attendance, punctuality, participation and involvement, course requirements (classroom, hands-on activities, and shop practices), and grading criteria were exceptional, visible and were set as required standards. It was further noted that the faculty lead by example.
New Equipment Purchases	The Advisory Committee members were presented with a list of new equipment purchased through various funding. Having Micah Barfield inquired about hybrid classes for cars in the last Advisory Committee meeting (4/25/12), it was noted that we now have two hybrid cars.
Job Posting Board in Building	It was presented to the Advisory Committee that we have a Job Posting board in the Transportation Career Center for industries to send us available job positions to post.
Industry Partner Listings	It was presented to the Advisory Committee members to contact Jeff Wallick or Rebecca Archer for a complete list of our Industry Partners.
Food Pantry	The Advisory Committee members were informed that we now have a food pantry located on East Campus, Washington Street Campus, and West Campus. The pantry is available to serve all AC students and employees. Donations are accepted daily.
Programs within the Transportation Career Center	The Advisory Committee members were informed that Aircraft and Aerospace programs are now located it the Transportation Career Center and the Academic Classroom Center (to the east of Transportation Career Center).

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Lunch	Lunch was catered by Youngblood's Stockyard Cafe		
Notification to absent Advisory Board Members	It was noted that the Advisory Board members unable to attend the meeting would receive a copy of the minutes of the meeting.		
<b>Chairperson Signature:</b>	<b>Date:</b>	<b>9/20/2013</b>	<b>Next Meeting:</b> To be announced