

Advisory Committee Minutes

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| PROGRAM: | | Medical Data Specialist | | | | |
| CHAIRPERSON: | | Blanca Herrera | | | | |
| MEETING DATE: | | 11.21.13 | MEETING TIME: | 12:00 p.m. | MEETING PLACE: | West Campus “A” Bldg. Room 107 |
| RECORDER: | | Kim Lacey, Executive Secretary, kslacey@actx.edu | | PREVIOUS MEETING: | 11.15.12 | |
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| MEMBERS PRESENT | | | | | | |
| List all members of the committee, then place an X in the box left of name if present | | | | | | |
| | NAME | TITLE | EMPLOYER INFO | PHONE | EMAIL | |
| X | M’air Hernandez | Coder | VA Hospital | 806.316.6955 | mair71dani@sbcglobal.net | |
| X | Julie Kempf | Student Representative | N/A | 806.655.3202 | j0067901@amarillo.college.com | |
| X | Bertina Hill | Student Representative | N/A | 806.433.0939 | bertinahill30@gmail.com | |
| X | JoAnn Hall | HIM Manager | Vibra Health | 806.467.7021 | jhall@vhamarillo.com | |
| X | Gaylia Wilshanetsky | Coding Supervisor | BSA Hospital | 806.212.2289 | jhall@vhamarillo.com | |
| X | Blanca Herrera | Assistant Manager | Hereford Regional Hosp. | 806.364.7512 | blanca.herrera.19762@yahoo.com | |
| X | Misty Harvey | Referral Specialist | Amarillo Children’s Clinic | 806.468.6277 | mharvey743@aol.com | |
| EX-OFFICIO’S PRESENT | | | | | | |
| X | Judy Massie | MDS Program Director | Amarillo College | 806.354.6068 | jemassie@actx.edu | |
| X | Mark Rowh | Dean of Health Sciences | Amarillo College | 806.354.6070 | merowh@actx.edu | |
| X | Jan Martin | MLT Program Director | Amarillo College | 806.354.6059 | jmmartin@actx.edu | |
| X | Cherie Clifton | Advisor | Amarillo College | 806.354.6007 | ceclifton@actx.edu | |
| AGENDA ITEM | | ACTION DISCUSSION INFORMATION | | | RESPONSIBILITY | |
| Call to Order | | Herrera, Chairperson, called the meeting to order and introductions were made. | | | Blanca Herrera | |
| Approval of Minutes | | The minutes of the 11.15.12 meeting were approved with no corrections. | | | Committee | |
| Health Science Advisor Report | | Clifton reported that enrollment is down about 5%. When the economy is good and jobs are plentiful, enrollment is usually down a bit. There’s lots of interest in this program. West Campus had their semester blood drive and 22 units of blood were donated. SGA sponsored Roasters Coffee Cart, and they came twice this semester and free coffee was given to all students, staff and faculty. | | | Cherie Clifton | |
| Student Representatives Report | | Hill reported that she is an LVN, but decided to return to Amarillo College and become a coder. She enjoys the program and the instructors are very good. Kempf reported that she has been out of the workforce for a while but decided to attend Amarillo College and take the entire MDS curriculum. | | | Bertina Hill & Julie Kempf | |

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| | Kempf enjoys the classes and believes that taking the entire MDS curriculum she will be very marketable. Both student representatives will be taking their practicum this summer. Advice from the student representatives: The ICD-9 Ambulatory Coding course has lots of information that is taught in two semesters. To remember the coding information from the previous year it is difficult to remember it all. It would be nice to have a refresher course. They would also like to see more electronic version of patient records taught in the program. | |
| Part Time Faculty Report | Amarillo College sent Hernandez to the ICD-10 Academy Training in Seattle, Washington, a few weeks ago. It was 34 hours of training and she had to take two online courses prior to the conference...very intense. The MDS program purchased the new ICD-10 software package and Hernandez will be teaching the new class in the spring. The ICD-10 compliance deadline is October 1, 2014. Advice from the committee: The committee would like their employees to take the course; can it be offered through continuing education? Rowh added that the class would need to be dual credit so those in the community could also take the course. Rowh suggested that Massie talk with Kim Crowley, Director of Continuing Health Care Education, | |
| Affiliation Reports | The affiliations were very happy with their students and look forward to taking students again. | |
| Director Report | Massie reported that she is always looking for affiliation sites. Also, she is looking at changing the CPT course from 4 hours to 3 hours. The new textbooks for the ICD-10 course are going to be very expensive for the students. There will be 20 returning and new students that will start in January. Clifton added that advisors are talking more positive about the MDS program. She felt like that one of the programs offered at Amarillo College, Office Administration Professional Certificate/Medical Office Administrative Professional, sort of rubbed up against the MDS program and there may have been a conflict in that aspect. Hopefully, discussions between both program directors, Mills and Massie, will deter those conflicts, if any. Massie added that she has talked with Gay Mills on several occasions. In the summer of 2013, there were 7 graduates and will be 6 graduates this fall. Ten students/graduates have jobs. | Judy Massie |
| Dean of Health Sciences | Rowh thanked everyone for all their support of the program. Rowh & Massie would also like to visit all of the affiliations in the spring. | Mark Rowh |
| Adjournment | Being no further business the meeting adjourned at 1:30 p.m. | Committee |
| Chairperson Signature: <i>Blanca Herrera</i> | | Date: 11/21/13 |
| | | Next Meeting: Fall 2014 |