

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: October 2, 2013

TIME & PLACE: 1:30 p.m. - West Campus, Jones Hall, Room 205

ATTENDANCE: Present: Ginny Coppock, Theresa Edwards, Jeanette Embrey, D'dee Grove, Deborah Hall, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marcia Julian, Tabatha Mathias, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Angie Ross, Lyndi Shadbolt, Kim Wright, Kerrie Young and Carolyn Leslie-Administrative Assistant

ABSENT: Jan Cannon, Cindy Crabtree, Angela Downs, Marcia Green, Marianne Jones, Jody Kile, Kim Pinter, Kelly Savage, Teresa Smoot, Mona Yarbrough

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>1.0 OPENING REMARKS APPROVAL OF MINUTES CONDOLENCES CONCERNS BIRTHDAYS CONTRATULATIONS</p>	<p>1.0 Opening Remarks-S. Mueller</p> <ul style="list-style-type: none"> • Ms. Mueller called the meeting to order at 1:40 p.m. • Ms. Mueller called for the approval of the ADN Annual Meeting minutes from the August 20, 2013 meeting. • Ms. Mueller called for the approval of the ADN Faculty Organization Meeting minutes from the September 4, 2013 meeting. • Condolences—Dr. Pullen’s father, Richard Pullen Sr., died on September 20, 2013. <ul style="list-style-type: none"> ◦ Marianne Jones husband’s uncle passed away on October 1, 2013. • Concerns—Marcia Green, Jody Kile, Kim Wright and D'dee Grove are having health problems. • October Birthdays—Marjeanne Moore (19), Teresa Murdock (28), Khristi McKelvy (30) and Carolyn Leslie (31) • Congratulations—Kerrie Young achieved critical care certification (CCRN); Cindy Crabtree was selected to participate in the Nursing Innovation Grant Program for the Texas Concept-Based Nursing Curriculum Project during semesters three and four of the project. 	<p>Richard Pullen made a motion to accept the August 20, 2013 minutes. Jeanette Embrey seconded the motion. The motion carried by a majority vote. Theresa Edwards made a motion to accept the September 4, 2013 minutes. Verena Johnson seconded the motion. The motion carried by a majority vote.</p>
<p>2.0 ADN PROGRAM DIRECTOR REPORT</p>	<p>2.0 Director’s Report-S. Mueller</p> <ul style="list-style-type: none"> • NSRP funds—AC submitted the three required NSRP reports due to the THECB by September 20, 2013. The Associate Registrar prepared the report of ADN graduates in 2013 for the THECB and submitted that report on October 1, 2013. The THECB will determine, based on the number of graduates produced between September 1, 2011 and August 31, 2013, whether or not the AC ADN Program will be entitled to keep the <70% NSRP 2013 advance funds. It appears that the program produced well over the projected numbers of graduates for that two-year timeframe and will be able to utilize the advance 	

funds for faculty development and faculty stipends.

- **NurseTim, Inc. Subscription**—Our NurseTim, Inc. subscription was renewed for another year (expires September 2014) at a cost of \$1,499.00. This subscription was paid with NSRP funds. Please take advantage of the free webinars and training materials available from NurseTim.
- **Perkins Award**—The ADN Program was awarded \$106,118.00 in equipment from the Perkins Basic Grant for 2013-2014. The equipment approved for purchase includes a Sim Man Essential, Sim New B, a PCA pump, hospital stretcher, digital pediatric scale, human torso model with detachable arm with vascular access routes, wheelchair with swing-away footrests, lateral transfer slide and an IV infusion pump.
- **Texas BON Reports**—The annual NEPIS and semi-annual CANEP are due on October 18, 2013. Carolyn and I are in the process of preparing both reports for the Texas BON.
- **NCLEX-RN Passing Standard**—The NCSBN raised the NCLEX-RN Exam passing standard from -0.16 logits to 0.00 logits in April. With this increase in the passing standard, the NCSBN anticipated that the first-time pass rate for US-educated nurses would decrease by 3-5%. However, the pass rate for the second quarter of 2013, which includes most of the May 2013 graduates, decreased by 9.74% as compared with the second quarter of 2012. The decrease in 2013 second quarter pass rates for ADN graduates (80.95%) was particularly dramatic when compared with 2012 second quarter pass rates for ADN graduates (91.80%). Many schools of nursing are were stunned by significant declines in their first-time pass rates as a result of the increase in the NCLEX-RN passing standard. More data will be available as the NCSBN continues to assess the national fall-out of the increase in the NCLEX-RN passing standard.
- **NCLEX-RN Pass Rate**—Our NCLEX-RN first-time pass rate for 2013 is too close to call! September 30th ended the 2013 reporting year, which includes primarily the December 2012 and May 2013 graduates. The anticipated first-time program pass rate is right at 80%. However, there may be some graduates who were initially tied up in the Enforcement Department of the Texas BON who cleared and tested. Because they did not receive permits, it is impossible to know if they have taken the NCLEX-RN Exam and failed it. According to Jan Hooper, our Texas BON education consultant, the NCSBN will send all NCLEX-RN test results for 2013 to the boards of nursing on October 20th. Dr. Hooper has to verify the exam results at the BON and ensure that all Texas graduates who tested out-of-state have been included in the 2013 statistics. The preliminary reports will be e-mailed to the Texas schools of nursing shortly after that for verification of included program graduates. It will most likely be in November before we will know if our 2013 first-time NCLEX-RN pass rate is below 80%. Dr. Hooper said that there are many Texas programs who believe that their 2013 first-time pass rates will be below 80%. Letters from the Texas BON will be mailed in January to all schools of nursing who had first-time pass rates below 80% in 2013. A self-study written to address the Texas BON guidelines will be due within a few months after that. Dr. Hooper emphasized that it is the faculty as a whole that should be responsible for writing the self-study.
- **SEP Components**—The faculty need to identify communities of interest to the program (Standard 1, Criterion 3) of the SEP and program partnerships that promote excellence in nursing education, enhance the nursing profession, and/or benefit the community (Standard 1, Criterion 4) in the fall semester of each academic year. Communities of

	<p>interest have been previously identified as SiMCentral, TPCN, and all affiliated healthcare agencies. Are there other communities of interest to the ADN Program? Partnerships have previously included our educational partnerships (WTAMU, TTUHSC, and Chamberlain College), the AC alliance with WTAMU and TTUHSC in SiMCentral, and the interdisciplinary simulation with BSAHS Hospice in end-of-life care. Are there other partnerships that the ADN Program should pursue?</p> <ul style="list-style-type: none"> • SiMCentral Update—The SiMCentral Executive Committee met on September 11th. John Smoot, SiMCentral director provided a summary of SiMCentral usage for 2012-2013. During the 2012-2013 academic year (year 4 of SiMCentral), there were 4,604 student/trainee encounters. 68.3% of these encounters were by academic programs and 31.7% were by continuing education. There has been steady growth in participants from year 1 to year 4 at SiMCentral overall. In year 4, AC encounters totaled 1152. This number is above the number of encounters in the third year (1092), but much lower than the second year (1686). Growth of student/trainee encounters for TTUHSC more than doubled from year three to year four, but SiMCentral usage by WTAMU decreased in year 4 to half of their usage in year 3. A focus of SiMCentral activities is on IPE. There are four inter-professional events scheduled this semester. Two have already been conducted (DKA and Pediatric Asthma) and two are scheduled in October (Trauma and OB PPH). One of the latest ventures at SiMCentral is to create virtual reality simulations in Second Life. A city-wide mass casualty event is scheduled for late October. SiMCentral will be participating in this event. • Computer Center Issues—Please be aware that the Computer Center will not supply scratch paper, pencils and calculators for student use in the future. The ADN Program must supply these items as needed. 	<p>The faculty responded to Ms. Mueller’s question by listing San Jacinto Elementary, Pediatric Simulation with the Bridge and Family Support Services as partnerships to pursue in the future.</p>
<p>3.0 COLLEGE COMMITTEE REPORTS</p>	<p>3.0 College Committee Reports 3.1 Academic Technology—Hall</p> <ul style="list-style-type: none"> • No Report <p>3.2 Benefits Plan Investment—Jones</p> <ul style="list-style-type: none"> • Thanks to Claudia Reed for covering my clinical so that I could attend the meeting. • The committee met September 23rd with Steve Penner, Tim Dwight and Adam Goldenberg, financial advisors for Amarillo College Benefits Fund. • Current portfolio value is over \$94 million. • The stock market was strong this past year and there was a 10.4 million gain over the last 12 months. • 2013 has been a strong year for domestic stocks; but emerging market stocks have been weaker, which has created dispersion in valuations. • A conservative positioning of the fixed income allocation has been beneficial. The overall goal for the benefit fund is to have an allocation of 70% stocks and 30% bonds. • Recommendations were made from the financial advisors to balance out these allocations. It was unanimously voted to sell some of the stocks and buy bonds and emerging market stocks. Emerging market stocks currently are weak, so they are cheaper to buy currently but have a good potential for growth. 	

- I have the executive summary, investment review, and detailed information on the different investments if anyone is interested in looking at them.

3.3 Commencement—Hirsch, Smoot, Ross

- There was a meeting on September 27. The next meetings are scheduled for December 14, 2013 at 10:00 and October 25, 2013.

3.4 Curriculum-Pullen

- Curriculum Committee met September 27 2013.
- Several course revisions/additions/deletions were discussed in non-health sciences courses.
- The college core curriculum is still being discussed and will be finalized at the next meeting to be submitted to THECB for approval.
- The 60-hour curriculum for all associate degree programs in Texas colleges will be the main topic at the next meeting. A task force has been assigned to evaluate this mandate that was adopted by the 83rd Legislature.
- Next meeting is October 11, 2013.

3.5 Faculty Handbook--Embrey

- No Report

3.6 Faculty Professional Development—Coppock, Embrey

- No Report

3.7 Faculty Senate—Ross, Young

- Piper nominations are closed. There will be a ballot sent out soon by the Piper Awards Committee. Please look for it as there are some nursing faculty members on the ballot.
- Faculty did receive a 2.5% raise starting September 1st after the Board of Regents approved the 2013-2014 budget.
- West Campus will be getting a new parking lot north of Jones Hall soon. Construction will begin during the spring semester.
- The next committee meeting is Friday, October 4th on the Washington Street Campus. Please contact your Senators if you have any concerns or issues that Senate needs to review or help with.

3.8 Financial Aid Appeals--Mueller

- The next meeting will be on October 7, 2013. There are 6 appeals to review.

3.9 Library Network Advisory--Reed

- No Report

3.10 Rank and Tenure--Shadbolt

- Tenure notebooks are due on October 18, 2013.

	<p><u>3.11 Testing and Remediation Committee--Young</u></p> <ul style="list-style-type: none"> • Report 	
<p>4.0 ADN COMMITTEE REPORTS</p>	<p><u>4.0 ADN COMMITTEE REPORTS</u></p> <p><u>4.1 Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> • An e-mail will be sent to establish a meeting date. • Ms. Mueller will discuss changes that have been made to the Admission and Progression policies. • The A&P form that students have been completing online to request review by the A&P Committee has not been going to Tabatha Mathias. This problem should be corrected soon. <p><u>4.2 Advisory Committee-Mueller</u></p> <ul style="list-style-type: none"> • No report. • The committee will not meet until April. <p><u>4.3 Curriculum-L. Shadbolt</u></p> <ul style="list-style-type: none"> • Curriculum Committee met on Wednesday, September 11, 2013. • The Student Handbook will be updated as progression policies change. Students admitted to the program in spring 2014 will have no more than 2 strikes (failing grades or course withdrawals) to be allowed to remain in the program. Transition students will be allowed no more than 1 strike to remain in the program. • Angie Ross has been selected along with two other AC faculty members to lead the first Educational Global Travel Certification course in spring 2014. The trip will include travel to Munich, Prague, and possibly Berlin. A group of six nursing students will accompany Ms. Ross to learn about diversity from an international perspective. Students will also be enrolled in HONR 1013. This activity has the potential of enhancing the curriculum in the area of diversity. • Debby Hall and Khristi McKelvy were recognized for their outstanding work in technology in nursing for creating an electronic health record for nursing students. • Claudia Reed will present a faculty development on End of Life Care, and Marianne Jones and Khristi McKelvy will present a faculty development on STEPPS in November. It was also suggested that perhaps Jean Flick could conduct a workshop on test item writing, construction and analysis. • In response to the suggestions made by consultant Jean Flick, the Curriculum Committee has formed some Task Forces to address issues for our curriculum. Pullen (Chair), Cannon, Embrey and Young will form a task force to bring consistency to course objectives among the medical surgical nursing courses. The task force will develop a framework for objectives written in these courses. This framework could also be used in other courses and could be adapted to meet the needs of specialty courses. A Nursing Process Task Force (Wright, Cannon, and Kile) will review the requirements in clinical assignments including paperwork. Mueller and Pullen will review the DEC's and NCLEX-RN Detailed Test Plan 2013 in relation to current curriculum content and concepts. Hall will review management concepts across all levels of the program. 	

- Mueller and Shadbolt reported that it is essential that we have clear learning activities about caring for veterans and their families. Shadbolt, Ross, Embrey, and Paul Hogue are on the Joining Forces Task Force. Reviewing the literature might show some models in other nursing programs that we could adapt for our own program needs.
- There was also discussion about a concept based nursing curriculum and the fact that the 83rd Legislature has mandated that all associate degree programs in the state be capped at 60 hours. These two areas will be explored in depth in subsequent meetings.

4.4 Instructional Technology-McKelvy

- Committee will meet next week.

4.5 Learning Resources-Hirsch

- The non-print budget has been preserved in the 2014 ADN Program budget, so the faculty needs to decide how to best spend the funds for non-print items that could foster student success.
- The faculty asked if the non-print budget can be used for clicker updates.

4.6 Nursing Peer Review-Hergert

- No Report.

4.7 Research and Program Effectiveness-Johnson/Savage

- The committee met September 25, 2013.
- Members reviewed the committee's purpose and 2013-2014 goals and objectives. Poor response rates continue to affect our ability to obtain useful data-driven insights for program improvement. At this time, student surveys of clinical instructors will only be available at the end of each semester because of problems with Class Climate. V. Johnson piloted using Blackboard for surveys during summer 2013, but she determined that statistical analysis and confidentiality left something to be desired. This is a real problem that needs to be resolved. V. Johnson will continue searching for other ways to give more timely surveys, but any suggestions are welcome.
- Members reviewed spring 2013 surveys – Many very positive comments about the faculty! SI, hands-on learning in clinicals and simulations, and resources also were seen very positively. Some areas for improvement include the need for less paperwork (huge steps have already been made in this direction!), more time with the unit RNs, not enough SI, and the need for greater clinical faculty consistency with one another. An example of this is documentation. Students don't only have to learn the new clinical units for each rotation, but they also have to learn how to do different care plans and each instructor's personal preferences in documentation.
- The committee reviewed the results and plan of action for each standard in the 2012-2013 SEP, with special attention to the Expected Levels of Achievement that were not met. Committee will be working on revising surveys for validity and reliability, especially in areas where the comments were unclear.
- Ms. Mueller presented the new plan for creation of the 2013-2014 and future SEPs. R&PE committee members were each assigned to a standard. Each member will enlist other faculty members to work on data collection, analysis, and actions for program

Debby Hall explained that the software for the clickers could be updated. Software does qualify as a non-print item.

development, maintenance, or revision. Progress will be reported at each R&PE meeting. Work must be completed by the beginning of each academic year. The R&PE committee chair will compile all information from faculty members and create the new SEP. This change in creation of the SEP addresses the ACEN's (formerly NLNAC) emphasis on the need for faculty involvement in the SEP.

- The next scheduled meeting is October 23, 2013.

4.8 Students Activities-Jones, Reed

- SNA met yesterday on October 1, 2013.
- The Fall Festival will be November 5, 2013 from 11:30 a.m. to 2:30 p.m.
- The SNA will also be participating in "Be the Change Tree". The organization SNA members decided to support is the Wounded Warriors. Students will be making ornaments and decorating the Be the Change Tree on November 8th.
- The students are also planning to help out Faith City Mission by serving a meal the end of November. The date will be announced soon.
- The Pinning Committee will be meeting next week. Ms. Cannon and Ms. Jones will be making an announcement to the Level 4 class in a couple of weeks about pinning.

4.9 Testing-Pullen

- The committee met September 18, 2013 and reviewed Goals and Objectives.
- Committee members are revising Test Development Guidelines and developing a Test Security Policy. The Test Security Policy will also include how to conduct test reviews with students.
- The committee reviewed standardized testing practices in Texas nursing programs. For example, a theme is that an exit exam such as HESI/ATI is often included as percent of the grade for the students' performance in the capstone course/semester. Programs that are most successful with NCLEX-RN are those with strong remediation/preparation throughout the nursing program using Evolve/ATI or something similar. Only 3 out of 25 programs require students to achieve a certain performance score on HESI to graduate. This is called "high stakes" testing and is legal, but it is not supported by the NLN and the BON.
- We discussed the performance of the Level 4 students on HESI at the 2nd week. The overall mean for the traditional (generic) students was 762. The overall mean for the FFG students was 832. National mean was 851. These scores are similar to scores in the spring 2013 graduating cohort. All Level 4 students have been assigned to an NCLEX Team that is guided by a faculty member. Contracts have been signed by students for the required remediation/preparation in Saunders. Students must answer a minimum of 100 questions each week in Saunders that focuses on the areas needing improvement as identified in the HESI Exit Exam at the 2nd week of the semester. Students will take a 2nd HESI Exit Exam in the Final Exam week. Their performance on this exam constitutes 15% of the course grade and takes the place of a usual final exam for the Professional Nursing: Leadership and Management course.
- Theresa Edwards, Dr. Embrey and Dr. Pullen compiled all of the Evolve Specialty/Custom Exams for each individual course from 2010 to the present. These tables were sent to our

- 96 students are attending.
- 72 students are failing after the first exam and 2 students still need to take the first exam.
- **RNSG 1331/1362 Principles of Clinical Decision Making**
 - Section 001--49 students are attending; 1 has dropped due to incomplete immunizations.
 - 10 students are failing after the Module 1 Exam.
 - Section 002--49 students are attending; 1 has dropped due to incomplete immunizations.
 - 7 students are failing after the Module 1 Exam.
- **RNSG 1301 Pharmacology**
 - Section 001: 50 students are enrolled and all are attending.
 - 1 student is failing after the Module 1 exam.
 - Section 002: 40 students are attending
 - Two students are failing after the Module 1 test.
 - Dosage and Calculation exam: All students, except 1 repeating student, have taken and passed.
 - Med Administration check-off: Pass rate is pending. Completion of check-offs is on Wednesday, 10/2/2013.

7.2 Level II—L. Shadbolt

- Level 2 has a total of 68 students plus 20 Fast Forward Generic students in Health Assessment online
- **RNSG 1247/1263**- Dr. Embry and Marianne Jones
 - Total number of students registered: 67
 - Number of students dropped: 0
 - Not attending: 0
 - Module 1 was on 9/22/13.
 - 1247 section 001:
A = 3; B = 21; C = 19; D = 3; F = 0 (46 students)
 - 1247 section 002:
A = 0; B = 8; C = 10; D = 1; F = 0 (19 students; 2 were ill and need to make up the exam)
- **RNSG 1251/1260**- Jody Kile and Lyndi Shadbolt
 - Total number registered: 57
 - Number of students dropped: 0
 - Not attending: 0
 - 1251-001—18 students:
A's—1; B's—8; C's—8; D's—1
 - 1251-002—39 students
A's—3; B's—15; C's—1; D's—3
- **RNSG 1115**- Health Assessment
 - Section 001 - Theresa Edwards
 - Total number of students registered: 16
 - Number of students dropped: 0

<p>8.0 ADDITIONAL ITEMS</p>	<ul style="list-style-type: none"> ○ <u>Section 002</u> (online) - Mona Yarbrough Total number of students registered:20 Number of students dropped: 0 ○ <u>Section 003</u>- Theresa Edwards Total number of students registered: 22 Number of students dropped: 0 <p><u>7.3 Level III—K. Wright</u></p> <ul style="list-style-type: none"> • There are a total of 124 students in Level 3 (100 Generic + 24 Transition). • <u>RNSG 1248/2261-Concepts of Clinical Decision Making II</u> <ul style="list-style-type: none"> ○ 98 students are enrolled. ○ 78% are passing after first exam; next exam will be October 22, 2013. • <u>RNSG 2201/2260-Care of Children and Families</u> <ul style="list-style-type: none"> ○ 87 students are enrolled. ○ 88% are passing after the first exam; next exam will be October 29. • <u>RNSG 2101/2160 Care of Children and Families (Transition)</u> <ul style="list-style-type: none"> ○ 24 students are enrolled. ○ The first exam is October 8th. • <u>RNSG 2213/2161-Mental Health Nursing</u> <ul style="list-style-type: none"> ○ 98 students are enrolled. ○ 83% are passing after the first exam; the next exam is October 16th. <p><u>7.4 Level IV—D.Hall</u></p> <ul style="list-style-type: none"> • <u>RNSG 2231/2262-Advanced Concepts of Adult Health</u> <ul style="list-style-type: none"> ○ 108 students are enrolled. 16 students are not passing after Module 1 exam. • <u>RNSG 2221/2263-Professional Nursing: Leadership and Management</u> <ul style="list-style-type: none"> ○ 98 students are enrolled. 22 students are not passing after Module 1 exam. • <u>RNSG 1110/2163-Introduction to Community Based Nursing</u> <ul style="list-style-type: none"> ○ 60 students are enrolled. 2 students are not passing after module 1 exam. • Level IV students are in their 3rd week of NCLEX preparation. Level IV is using Evolve remediation for content and Saunders for questions. <p><u>8.0 Additional Items/Announcements</u></p> <p><u>8.1 Richard Pullen—Childcare Task Force</u></p> <ul style="list-style-type: none"> • We had our 3rd meeting on October 1, 2013. The purpose of task force is to improve child care resources for students at AC. Short term goals include: (1) Ensure that students are aware of the Child Care resources on the Social Services (Student Support) link at the college, (2) Prepare a video to showcase resources and include student testimonials that will serve as a support to potential and currently enrolled students in relation to Child Care; (3) Have conversations with the numerous Child Care Agencies about opening earlier in the day to accommodate students who are going to clinical and (4) Increase the numbers of students in the Benefit Bank. • Long-term goals include developing partnerships with the health care community to 	
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<p>9.0 ADJOURNMENT</p>	<p>establish a Child Care Resource Center in Amarillo. Thus far, community leaders including Don Nicholson, AC Board of Regent Chair, Marvin Franz, Director of the Harrington Regional Medical Center, and Vickie Brockman, Nursing Director at NWTSH, have attended our meetings. The dialogue needs to continue throughout the health care community.</p> <ul style="list-style-type: none"> • The next meeting November 19, 2013. <p>8.2 Richard Pullen—Data Specialist Report</p> <ul style="list-style-type: none"> • Sheryl Mueller and LaVon Barrett have agreed to simplify the use of data from the AC Data Base from the original 11 variables to 4 variables that faculty will include in their analysis of their performance in preparation of their Professional Performance Review narrative (Handout). <p>9.0 Adjournment</p> <ul style="list-style-type: none"> • The meeting was adjourned at 3:05 p.m. by faculty consensus. 	
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 Sheryl Mueller, ADN Program Director

 Date