

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:	Child Development/Early Childhood Education				
CHAIRPERSON:	Beverly Harrison (Hereford Day Care Center)				
MEETING DATE:	12/04/13	MEETING TIME:	3:00 p.m.	MEETING PLACE:	West Campus Allied Health Room 139
RECORDER:	Deborah Brown			PREVIOUS MEETING:	September 25, 2012

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Beverly Harrison	Executive Director	Hereford Community Day Care	806-364-5062	hdaycare@wtrt.net
X	Frances Garcia	Director of Childcare	Panhandle Work Source – CCM	806-350-1701	fgarcia@wspanhandle.com
X	Lesley Webb	Director of Early Head Start	Early Head Start	806-677-5420	lesleywebb@esc16.net
	Linda Pitner	Director	KACV General Manager	806-371-5225	ldpitner@actx.edu
	Jerry Moller	Dean	Amarillo College	806-371-5297	jemoller@actx.edu
	Dr. Russell Lowery-Hart	Vice President	Amarillo College	806-371-5226	rdloweryhart@actx.edu
X	Jill Goodrich	Executive Director	Opportunity School	806-373-4245	jillgoodrich@opportunitieschool.com
	Caytie Martin	Director of Communication Service	Northwest Texas Hospital	806-354-1117	caytie.martin@nwths.com
X	Nancy Brent	Advisor	AC – Adult Student Services	806-371-5450	nfbrent@actx.edu
	Steve Burton	Director	Children's Learning Center	806-374-5223	sburton@clc-amarillo.org
X	Myrna Raffkind	Community Service		806-355-4733	
X	Rita Bryant	Grant Writer	Grant Writer	806-352-7425	ryb1@suddenlink.net
X	Janice James	UCAP Coordinator	Panhandle Services	806-349-5684	Janice.James@txpan.org
	Karen Day	Physical Therapist	Specialized Therapy Service	806-468-9400	kday@stsamarillo.com

EX-OFFICIO'S PRESENT

X	Mary Clare Munger	Department Chair	AC Education/Child Development Dept.	806-371-5188	mcmunger@actx.edu
X	Rochelle Fouts	Faculty	AC Education/Child Development Dept.	806-371-5206	rlfouts@actx.edu
X	Deborah Brown	Senior Staff Assistant	AC Education	806-345-5585	dobrown@actx.edu
X	Chelsey Munkres	Director	Child Development Lab School	806-356-3636	cbmunkres@actx.edu
X	Lynda Barksdale	Advisor	AC Education	806-371-5279	ljbarksdale@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Old Business:	None	

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Continuing Business: Welcome / Introductions	Meeting called to order at 3:05 p.m.	Beverly Harrison
Review of 2012-2013	Department Updates Child Development Lab School Completion of Certificates and Associate Degrees Work Source and TEACH Scholarships No Excuses – Data Driven Decisions Marketable Skills Certificate Texas School Ready!	
New Business: Report on Newest Goals	Degree Plans and new CORE requirements	
	Changes in Testing (TSI)	
	PAEYC and Amarillo College EDUC/CDEC Collaboration	
	Child Development Lab School	
	New Texas School Ready! 2013-2015	
	Grant: Improving Teacher Preparation with Children's Learning Institute	
	Washington Street Campus Offices for Education and Child Development	
Report from Community Stakeholders	Needs	
	Accomplishments	
	Ideas for Collaborations, Initiatives or training ideas	
Curriculum Decisions:	Marketable Skills Certificate	
Other:	None	
Adjourn	Meeting adjourned at 4:30 p.m.	Beverly Harrison
KEY DISCUSSION POINTS	DISCUSSION	
Old Business:	None	
Continuing Business: Welcome / Introductions	Beverly Harrison welcomed everyone then asked everyone to introduce themselves.	
Review of 2012-2013	<ul style="list-style-type: none"> Department Updates: www.actx.edu/education Child Development Lab School – Chelsea Munkres, Director – Lab School is about to go through a reaccreditation site visit between February and March, 2014; renovation plans include moving infant room into a larger space; updating the facility to make it more safe and functional. Technology updates: one year ago got a Smart Board - an interactive board in the four year old class room and recently got three iPads for the class rooms. The Lab School is fully staffed and has full enrollment with a waiting list. 	

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	<ul style="list-style-type: none"> • Completion of Certificates and Associate Degrees – As of 2012 – 9 Associates degree students and 2 certificate, and 2013 – 7 certificates for spring, summer and fall and 7 Associates degree students graduated. • Work Source and TEACH Scholarships – There's over 40 students with Workforce Solutions and TEACH on scholarships. We would like to see every director have an associate degree if not more. • No Excuses – No Excuses is to raise expectations. Damon Lopez is working on spear heading efforts for those who are amidst the disadvantaged in our community. Jill Goodrich stated the Opportunity School is the first preschool in the US to be a No Excuses campus. They are the first stand-alone, preschool to do so outside of the public schools. • TSR! - Is the preschool initiative across Texas begun at Children's Learning Institute – UT-HSC. Cheri Sherley and Whitney Nestlehut coordinate and mentor in the project. The new TSR! 2013-2015 grants are for three and four year old children and teachers. This grant focuses on Head Start, Child Care and Registered Homes. We were able to recruit ten Registered Homes, who received curriculum material and an online training. Whitney has new equipment to provide video responses. Cheri Sherley is teaching the class face to face and coordinating the program. The grant is also to provide training for the Infant and Toddler Guidelines. The Texas Early Learning Council published them this summer and the TRS will do training for Early Learning Guidelines. TAEYC provided training also at conferences. Mary Clare has done a training this fall on the guidelines with her management students. Whitney and Cheri are going to provide a free training for everybody on February 1, 2014.
New Business: Report on Newest Goals	<ul style="list-style-type: none"> • DEGREE PLANS AND NEW CORE REQUIREMENTS - Mary Clare states that the Higher Education State Board has asked every program to make sure they are no more than 60 credits. Right now our Child Development program is 66 credits we are changing our program to 60 credits. Under EDUC we are already at 60 credits. • CHANGES IN TESTING (TSI) - We did have changes in TSI and that is going to affect students. Amarillo College has chosen to have all students take TSI testing even though military and level I certificate programs are exempt on the state level. • PAEYC AND AC EDUC/CDEC COLLABORATION – Rochelle Fouts states there are two conferences offered a year. This year we are collaborating with different people. Teresa Chavez from Child Care Services and our partners are offering a preschool training collaborating with TSR Infant Toddler training on February 1. We are offering a couple of nights of 2 hour training. Sondra Tolliver from the Lab School is the leader. Dates for training – February 1, 2014 Infant Toddler Guideline training held at Region 16; February 22, 2014, a PAEYC conference focusing on preschool teachers. We will have 8 different sessions and can choose 4 from the 8 sessions. Teresa is working on a Director's Retreat in March or April. We will finalize the dates in spring for 2 hour training once a month probably on Thursday nights. Mary Clare's Director's Leadership Circle meets once a month at lunch on Wednesday. In April the Week of the Young Child will be celebrated. • GRANT - Children Learning Institute received money to Improve Teachers' Preparation. We wrote for the

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	<p>grant and November 25th got the message we were selected. Rochelle and Whitney will work with CDA's, Patsy Allen will work with the high school students on Child Development training. We also wrote the grant so that we could pull new curriculum into other classes not just the targeted ones. There were a total of eight colleges receiving the grant.</p> <ul style="list-style-type: none"> WASHINGTON STREET CAMPUS OFFICES FOR EDUCATION AND CHILD DEVELOPMENT - Dutton (where Biology used to be) is being gutted. That is going to be the offices for Education, Psychology, Government, History and Sociology. All of these classes are moving into this building. We will be the only class room to get a Smart Board. 		
Community Stakeholders	<p>NEEDS Leslie Webb stated that all teachers have to have CDA before they are hired in Early Head Start. Internal teachers start working on their CDA early. If a teacher is already hired as of October 1, they are grandfathered in. We will not be able to pay for teachers to earn a CDA.</p>		
	<p>ACCOMPLISHMENTS Beverly Harrison stated that she and Mary Clare serve on the State Board and Mary Clare is running for president for the TAEYC State Board and asked everyone to vote. The ballot will be in the mail by December 20th.</p>		
	<p>IDEAS FOR FUTURE COLLABORATIONS, INITIATIVES OR TRAINING IDEAS Mary Clare asked if anyone knew of good speakers for Brown Bag lunches. Amarillo College is looking for ways to service you. Amarillo College wants to continue collaborating with parenting, PEAB, YMCA, Head Start, PAEYC and the Work Force.</p>		
Curriculum Decisions:	<p>Marketable Skills Certificate Mary Clare Munger stated that the Marketable Skills Certificate should be tabled until it becomes more valuable. With everyones consent it was voted to table it.</p>		
Other:	None		
Chairperson Signature:	Date:		Next Meeting: