

**Dean's Council
January 9, 2014
Minutes**

Members Present: Joy Brenneman, Tamara Clunis, Kim Davis, Daniel Esquivel, Russell Lowery-Hart, Jerry Moller, Carol Moore, Mark Rowh and Renee Vincent

Members Absent: Lyndy Forrester and Patsy Lemaster

Others Present:

First Week Activities

Patsy sent out first week activity schedules. There is a short faculty meeting on Wednesday, January 15 at 10:00 in Concert Hall Theatre. The meeting will be followed by two concurrent sessions conducted by Faculty Excellence Award winners. Lunch will be provided at 11:45.

Personnel Changes/Restructuring

Anne Nail retired in December. Susan Burks will be interim chair and the Management program will report to the Business Administration program. Anne will continue to teach as an adjunct and her position will be posted in the spring. Catherine Lankford also retired and will have the opportunity to teach as adjunct as well.

Sheryl Mueller will retire January 31, 2014 and the Nursing Department will have a celebration for her. An interim director will need to be named and curriculum vitae sent to the Board of Nursing as soon as possible. The interim director must be in place to attend an orientation by January 31.

Cheryl Gailey will retire January 17, 2014 and be replaced by Cheryl Oldham.

Matt Craig resigned December 19, 2013.

Dale McCurdy will be adjunct Biology instructor in Hereford.

All communication regarding grants needs to be sent to Cara Crowley.

Dean's Council Retreat

The Dean's Council retreat is scheduled June 19-21 at Fort Marcy in Santa Fe, NM. Council members may be required to cover travel expenses out of their own

budgets. Moore County and Hereford have vans available for Council use. The Council will host a dinner for the faculty in attendance.

Faculty Excellence Awards

At the Faculty meeting next week, Russell will make an announcement for applications for Faculty Excellence Awards to be presented at General Assembly in the Fall.

Midland College Visit

Midland College will bring their vice presidents to visit AC February 21, 2014. They want to see what we are doing in regard to poverty training and Developmental Ed.

Budget

Be prepared to tighten belts in this budget cycle. Budget information should be sent out in the next couple of weeks.

Other Announcements

Russell has requested a corporate credit card for each Council member.

AISD held a summit yesterday with all area GED providers in order to align practices and services.

Deans' Council Member Reports

- Academic Success
 - Transitioning to new grant structure
 - Co Board will be on campus Monday to review Adult Basic Education processes
- Arts & Sciences
 - Core curriculum has not yet been approved
 - Programs are being updated in the online catalog and degree audits to accommodate the core curriculum changes
- Center for Teaching and Learning
- Continuing Education
 - Online registrations are going well
 - Donna Miller is retiring from Leisure Studies
 - Linda Hughes received Woman of the Year award
- Health Sciences
 - Tamara Clunis provided funds for Mark to attend AVID meeting
 - Mark attended meeting at Moore County hospital with Renee Vincent

- Career brochures are being produced
 - Ambulance simulator has been installed in the EMSP program
 - Class rooms have been updated into smart rooms
- Hereford Campus
 - Moved into the new building
 - Sneak peek scheduled for private donors next week
 - Truck driving simulators delivered; expect delivery of tractor/trailers soon
- Moore County Campus
 - Moore County Campus is hosting a second forum for building a new hospital
 - Technical programs are doing well
- Technical Education

Adjourned at 2:45.