

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Dental Assisting				
CHAIRPERSON:		Dr. Vaclav				
MEETING DATE:		4.1.14	MEETING TIME:	7:30 AM	MEETING PLACE:	Jones Hall 105
RECORDER:		Kim Lacey, Executive Secretary 806.354.6055 kslacey@actx.edu		PREVIOUS MEETING:		11.27.12
MEMBERS PRESENT						
List all members of the committee, then place an X in the box left of name if present						
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL	
X	Jakayla Holguin	Student Representative	N/A	806.336.7848	jakayla24@gmail.com	
X	Anauby Roberts	Student Representative	N/A	575.207.9856	chiquitita225@gmail.com	
X	Vanessa Vital	Student Representative	N/A	806.881.2344	vanessa-vital22@hyahoo.com	
X	Dr. Kimberly Gilbert	Dentist	Private Practice	806.576.9400	k2g2@sbcglobal.net	
X	Dr. Michael Vaclav	Dentist	Private Practice	806.355.7463	drvaclav@suddenlinkmail.com	
X	Elaine Howard	Sales Representative	Midwest Dental	806.236.9696	elaine-howard831@yahoo.com	
X	Whitney Price	Dental Assistant	Dr. Vaughan's Office	806.228.0145	raidergirl87@hotmail.com	
EX-OFFICIO'S PRESENT						
X	Dana Scott	Director	Amarillo College	806.356.3636	dcscott@actx.edu	
X	Erica Brassfield	Adjunct Faculty	Amarillo College	806.681.7255	edbrassfield@actx.edu	
X	Stephanie Lindsey-Goldston	Clinic Supervisor	Amarillo College	806.354.6065	sdlindsey@actx.edu	
X	Ernesto Olmos	Advisor	Amarillo College	806.354.6007	efolmos@actx.edu	
X	Mark Rowh	Dean	Amarillo College	806.354.6070	merowh@actx.edu	
	Kim Crowley	Director/ CHCE	Amarillo College	N/A	N/A	
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY	
Call to Order		Dr. Vaclav, Chair, called the meeting to order.				
Minutes		The minutes of the 11.27.12 meeting were approved with no corrections.				
Health Science Advisor		Olmos reported that enrollment for the spring semester is at 9,700 students. The Career and Employment Center has implemented a money management program that will help students balance a checkbook, etc. Workforce Solutions has assistance from WIA to help students pay tuition fees, etc. Spring Fling will be held at West Campus on April 29. Early registration for summer and fall starts April 14. Olmos will be helping students and employees file their taxes through the Benefit Bank.			Olmos	
Students Report		Holguin, Roberts & Vital, reported that really enjoy the program and have learned so much about dentistry and its profession. The class took their Nitrous Oxide Exam and everyone passed!				

Continuing Healthcare Education	Absent	
Affiliation Reports	Dr. Gilbert & Dr. Vaclav are very impressed with students and graduates of the program.	
Director's Report	<p>Scott gave everyone a copy of the new skills score card that will be used this fall to determine the level of student skills while in practicum. Dr. Gilbert and Dr. Vaclav like the new skills score card. Dr. Vaclav added that it would be nice if the students could be trained to look and notice signs of abuse with children. Students will be more involved in community projects, such as working with indigent care children and adults in the fall. Rowh asked if the students were doing training on "soft skills". Scott said that they do a lot of role playing, but there are no assessments of soft skills as of yet.</p> <p>The self-study is completed and was mailed. Scott will be notified sometime this fall when the site-team will visit. Scott anticipates that they will want to visit a couple of the doctors' offices as well.</p>	Scott
Dean's Report	Rowh thanked everyone for their support of the program and the students. He also congratulated Dana, Erica and Nikki on completing the self-study and for all their hard work. Dr. Matney, President, of Amarillo College, will be retiring this summer.	Rowh
Adjournment	Being no further business the meeting adjourned at 8:15 AM.	
Chairperson Signature: <i>Dr. Vaclav</i>		Next Meeting: Spring 2015

Advisory Committee Meeting Minutes

Advisory Committee Meeting Minutes

Adjournment & Tour		
Chairperson Signature:	Date: 3/31/14	Next Meeting: Fall 2014