

ADVISORY COMMITTEE MEETING MINUTES

PROGRAM COMMITTEE NAME:

Machining Technology Advisory Committee

CHAIRPERSON: John Cunningham		
MEETING DATE: June 16, 2010	MEETING TIME: 7:00 a.m.	MEETING PLACE: East Campus Building V
RECORDER: Debra Russell		PREVIOUS MEETING: None - New program

MEMBERS PRESENT:

Name and Title:	Employer Info:	Email and Phone Number
Charles Bailey Maintenance Coordinator	ASARCO, LLC PO Box 30200, Amarillo, TX 79120	Phone: 806.468.4252 cbailey@asarco.com
John Cunningham Production Manager	Amarillo Gear Company 2401 Sundown Lane, Amarillo, TX 79118	Phone: 806.622.1273 jcunningham@amarillogear.com
John Mitchell Machining & Welding Supervisor	TASCO 2101 B. Avenue, Bldg 8000, Amarillo, TX 79111	Phone: 806.335.2301 john-mitchell@tyson.com
Chris Swenson CEO	Swenson Machine 13400 S. Washington, Amarillo, TX 79118	Phone: 806.622.2730 cswenson@nts-online.net

OTHERS PRESENT:

Dr. Shawn Fouts Dean of Career & Technical Education	Amarillo College 1401 J. Avenue, Amarillo, TX 79111	Phone: 806.335.4352 smfouts@actx.edu
Bob Gustin Machining Instructor	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4332 rlgustin@actx.edu
Dr. Kim Hays Manufacturing Department Chair	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4366 kthays@actx.edu
Debra Russell Sr. Secretary	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4390 dlrussell@actx.edu

Agenda Item	Action / Discussion / Information	Responsibility
Old Business:	No old business - this is a new program	
Continuing Business:	No continuing business - this is a new program	
New Business:	Welcome / Introductions	Dr. Kim Hays - Mr. Bob Gustin
	Election of Committee Chair	Dr. Kim Hays
Curriculum Decisions:	Program Overview	Mr. Bob Gustin
Other:	National Institute of Metalworking Skills (NIMS)	Mr. Bob Gustin
	MET-TEC Committee	Mr. Bob Gustin
	Open Discussion	All
	Department Tour	All

MINUTES:

Key Discussion Points	Discussion
Old Business:	No old business - this is a new program
Continuing Business	No continuing business - this is a new program
New Business:	Welcome and introductions were done. Bob Gustin as the new Machining instructor gave a brief report of his machining background. Dr. Hays explained about advisory committee meeting requirements. John Cunningham led the remainder of the meeting as Committee Chair.

Curriculum Decisions:	Bob Gustin gave an overview of the program and the new curriculum. The academic Machining Technology Certificate of Completion consists of 14 classes. Individual classes will also be offered as Continuing Education. Some of the basic machining classes can also be support courses for other programs. Dr. Shawn Fouts explained the term "Career Clusters" meaning that similar occupational programs can share similar classes. John Cunningham commended Amarillo College for creating a program that is so close to what industry wants.
	There was a short discussion on recruitment. Bob Gustin wants to make a display case to show "what" machining is so that the younger generation will know.
Other:	Bob Gustin explained that NIMS is a national organization for accreditation for the Machining students, the instructors and the Machining program. He has already received certification for "On-Job" Trainer (OJT), but continues to make parts to achieve his Level 1 certification. Certification is good for the students, but is not mandatory. To receive certification, students must build projects and then have them graded by industry as members of the MET-TEC Committee. After the parts pass inspection by the committee members, they must be sent to NIMS for grading.
NIMS:	
MET-TEC Committee:	The MET-TEC committee is required by NIMS and is formed of industry members. The primary function is to grade projects before they are sent to NIMS for certification. No decision on committee membership was decided at this time.
	Students are required to supply their own tools.
Open Discussion:	Members agreed with the combination of skills from more than one program. Some reported that their employees are required to do welding as well as machining.
	Most members gave approval for a web link to their companies.
	For the first time, the East Campus will have a Kids College Machine Camp. Ideas for projects and industry support are both requested.
	It is difficult for local businesses to work with the area high schools to help train in vocational skills.
	All agreed that students have to be exposed to different vocational areas at an early age.
Departmental Tour:	All industry members toured the Machining facilities and liked what they saw.

CHAIRPERSON SIGNATURE:	DATE:	NEXT MEETING:
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	June 16, 2010	Undecided at this time.
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