

Administrators Association Meeting Minutes
Wednesday, March 19, 2014

Members present: Megan Eikner, Heather Atchley, Sammie Artho, Jason Norman, Sharon Doggett, Kelly Prater, Joy Connors, Tina Babb, John Salazar, Jeff Wallick, Jennifer Ashcraft, Linda Pitner, Jackie Smith, Sara Long, Mark Rowh, Brian Nixon, David Ziegler, Tiffani Crosley, Terry Kleffman, Diane Brice, and April Sessler

- I. Meeting was called to order at 9:05 a.m.
- II. **Approval of Minutes** – Minutes were approved with corrections. Heather Atchley made a motion to accept minutes and motion was seconded by John Salazar.
- III. **President's Report** –
 - a. Dr. Matney reported that the Helen Gerald Memorial Library for the former Suzuki Founding Director is in the newly renovated Music Building. A dedication was recently held with many family members present.
 - b. Dr. Matney shared that the Law Enforcement Academy recently had 20 graduates with 100% pass rates.
 - c. The Distinguished AC Alumnus has been determined, but is not yet being released.
 - d. Dr. Matney also shared that the Faculty Senate Professor Emeritus Award will be announced once approved.
 - e. Dr. Matney reported that Honor's Convocation will be held April 27th and is an inspiring day of recognition and awards for our students.
 - f. Dr. Matney reminded everyone that budgets are due and informed the group about revenue challenges. Enrollment is down for spring by 5.9%. This notes a three year decline, Dr. Matney also shared that most community colleges have experienced similar declines. Dr. Matney cited economic factors.
 - g. University of Texas Harrington Fellows, a program for emerging young scholars, will meet at Palo Duro Canyon on April 2
 - h. Dr. Matney informed the group that the cost savings proposal has gone out.
 - i. Dr. Matney informed the group that AC need more coaches in the mentoring program and shared his experience with his Champion and that most students simply need to feel welcome. A plus of the program and other initiatives, such as Achieving The Dream, is to decrease time to degree for students. By encouraging students to take more hours and increasing their chance of success.
 - j. It was also shared that Bobby Clift and Chaysen Viner have been awarded All USA Scholars and Bobby was also a recipient of the Coca Cola Scholarship; making AC recognized at a National level.
- IV. **Committee Report Updates**
 - a. AC Benefit Plan – Sharon Doggett shared the fund was up 3.7 million or 3.68%.
 - b. IT Council – We are currently checking into updates, nothing to report at this time.
 - c. ACA2 –Groups are making plans to meet.
 - d. Development – The spring retreat will take place on April 4. We will tour the Hereford Hinkson Campus, have lunch with a speaker.
 - i. Spring Project – We will participate in the project for San Jacinto graduation. Working on details to see what is needed for the paint cans for the students.
 - ii. We will collaborate with classified staff and faculty, Heather and April will coordinate a subcommittee to organize efforts.
 - e. Megan is compiling a list of AC committee assignments for review.

V. Open Forum/Announcements

- a. Megan Eikner
 - i. Megan shared that Joy Brenneman is working on committee nominations and that we should have officer nomination complete by May 1.
- b. Sharon Doggett
 - i. Sharon informed the group that salary recommendation needs to be done as soon as possible. Jason Norman offered to form committee to include Sammie Artho and John Salazar meeting to be scheduled. Recommendation will be submitted before next meeting
- c. Linda Pitner
 - i. Linda shared information regarding Panhandle PBS fundraiser the Big Idea Team Challenge, puzzle adventure that challenges teams across Amarillo with proceeds benefitting Panhandle PBS
- d. Heather Atchley
 - i. Heather shared information regarding Mentor information sessions that will be held on Tuesday, March 25 and Friday, March 28, those interested should reply to Trena Rider.
 - ii. Heather also informed the group that the former cafeteria area is renamed Badger Den and the former Badger Den is now CUB 208. Construction going well – a much needed student space.
- e. Jason Norman
 - i. Jason informed the group about the upcoming Student Affairs Spotlight, you may register online, and the session will highlight Veteran's Services and Student Mental Health Awareness.
- f. April Sessler
 - i. April reported that tomorrow at 3:00 there will be an awards reception in the student art gallery in Russell Hall to announce the winner of the graphic arts competition with our Common Reader as inspiration.
 - ii. At that time Courtney Milleson will announce the Common Reader for the upcoming year with the institutional theme.
 - iii. April also shared that the LITE Luncheon will be held April 24 at the Civic Center 11:30 a.m. tickets are \$20.00 and \$25.00 at the door. The proceeds of the event benefit students with disabilities. The event also includes lunch and a wonderful silent auction.

Meeting adjourned at 9:55 a.m.

Next meeting is scheduled for April 9 at 9:00 a.m. in Library 207

Respectfully submitted by Sammie Artho, Secretary
Administrators Association