

>>>Positive approach Self-Study process.
 >>>SSR full draft completed---75 pages text. Approximately 50 pages of appendices. The 25-30 page SPE is not counted in the length requirement, but will be included in the appendix. Sheryl is editing for form, style, grammar, flow. All faculty will receive a copy.

BON Meeting March 19, 2014:

>>>Dr. Jan Hooper and Dr. Virginia Ayars recognized the AC ADN Program in an open meeting forum for being well-prepared, knowledgeable and articulate in the BON phone conference with us in February. Good work.

Advising Sessions:

260 students for Traditional Program
 49 students for Fast Forward Generic

ADN Advisory Meeting April 22, 2014:

>>>Need faculty representation at this meeting if possible.
 >>>Identify at least 6 students---preferably upper levels to attend.

Faculty Performance Review:

I've received all but 2 of the 20 faculty self-evaluation narratives. I've prepared 8 reviews thus far and will complete the other 12 by next Sunday evening. We will begin the review process (A visit between you and me) next week.

AVID Summer Conference in Dallas:

*I'm attending a meeting April 7, 2014 with Dr. Tamara Clunis, Dean of Student Success to learn more about the conference. I submitted the names of faculty members who will be attending the conference.

ADN Program Director Position:

*Revised by me and Kelly. Dr. Tamara Clunis is Search Committee Chair. Should be posted soon.

Nursing Awards for Pinning:

>>>Tony Badilla: Outstanding Major Award
 >>>Honor Award: Shannon Whitehead
 >>>Sheryl S. Mueller Nursing Leadership Excellence Award – Angie McDonald
 >>>Clinical Awards: Teresa Sims and Zach Young

Information from the Interim Director will include follow up discussion in subsequent meetings.

No action or recommendations.

Faculty Performance Reviews must be submitted to Dr. Pullen on-time in-line with college-wide requirements.

Further discussion in subsequent meetings.

Graduates will receive their awards at the May 15, 2014 Pinning Ceremony. Sheryl Mueller will be invited to the stage with Dr. Pullen to give Angie McDonald the 1st Sheryl S. Mueller Nursing Leadership Excellence Award.

3.0 COLLEGE COMMITTEE REPORTS

3.0 College Committee Reports
3.1 Academic Technology---Hall

- No Report

No action or recommendation.

	<p><u>3.2 Benefits Plan Investment—Jones</u></p> <ul style="list-style-type: none"> No report <p><u>3.3 Commencement—Hirsch, Smoot, Rhodes, Ross</u></p> <ul style="list-style-type: none"> Commencement is May 16th at 7:00 p.m. Faculty need to arrive by 6:30 pm. <p><u>3.4 Curriculum-Pullen</u></p> <ul style="list-style-type: none"> The 60 hour curriculum change will be mandated for Fall 2015. <p><u>3.5 Faculty Handbook—Embrey</u></p> <ul style="list-style-type: none"> No Report <p><u>3.6 Faculty Professional Development—Coppock, Embrey</u></p> <ul style="list-style-type: none"> The last meeting was held on a Friday. Both instructors were in clinical and unable to attend. <p><u>3.7 Faculty Senate—Rhodes, Ross, Young</u></p> <ul style="list-style-type: none"> Everyone was encouraged to vote. <p><u>3.8 Financial Aid Appeals-Rhodes</u></p> <p>No report.</p> <p><u>3.9 Library Network Advisory—Reed</u></p> <ul style="list-style-type: none"> No Report <p><u>3.10 Rank and Tenure--Shadbolt</u></p> <ul style="list-style-type: none"> Notebook reviews are completed. <p><u>3.11 Testing and Remediation Committee--Young</u></p> <ul style="list-style-type: none"> No Report 	<p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>Further discussions in subsequent meetings.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p>
	<p><u>4.0 ADN COMMITTEE REPORTS</u></p> <p><u>4.1 Admission/Progression-Mathias</u></p> <ul style="list-style-type: none"> A motion from testing committee to admission and progression committee was adopted at our last A&P meeting. We voted to increase the pass rate to 75 effective this summer. The purpose for this change is to keep in line with the NCLEX-RN. AS we are well aware the minimum standards are increasing. The ADN program needs to move forward in line with this increasingly difficult exam. All other health sciences departments have already done this including the VN program. We should have the same expectations of our ADN students as well. A motion to accept the new 75% pass rate was made. 	<p>Tabatha Mathias motioned to adopt the 75% minimum passing. Second by Cindy Crabtree. Unanimously adopted. Apprise students of change in grading scale commencing with the first summer session in 2014.</p>

	<p><u>4.2 Advisory Committee-Pullen</u></p> <ul style="list-style-type: none"> • The annual Advisory Committee meeting is April 22nd. <p><u>4.3 Curriculum-L. Shadboit</u></p> <ul style="list-style-type: none"> • Faculty Handbook • Hergert presented a new check-list for the Orientation of the Part-Time faculty member. (We have an orientation checklist for the Clinical Teaching Assistant, but not for Part-Time faculty members.) • Pullen reported that the Texas BON is developing a new position description for 'Adjunct Faculty' (we call them 'Part-time' faculty). • It was recommended that we also develop a position description for 'Part-time' and Hergert agreed to develop that position description. • It was recommended that orientation to 'Informatics' in the clinical facilities be added to the check-list, and that the 'Part-time' faculty member be familiar with the Rules and Regulations of the Texas BON. • Student Handbook • Hall has incorporated the changes that were made to the Dosage Exam pass rate during the fall 2013 semester. • Public Relations • T. Mathias has taken the Chair position for the Child Care Task Force for AC. • A. Ross- accepted into TWU doctoral program • TNA banquet will be April 28, 2014 in the Nwth Pavilion Auditorium. Pullen has purchased a table for 8 persons, and an email has gone out to offer a seat to anyone who wants to attend. If there are more than eight, then a drawing will be held. A. Ross will be presenting at the banquet about her trip to Europe over spring break. • Pullen attended the ADN Director orientation meeting last week, and visited with Dr. Jan Hooper, Texas BON regarding our Self-Study. Dr. Hooper said that during the BON phone call, she was very impressed with the faculty that participated- they were very poised and AC had the most faculty present. • Staff Development • It was suggested that Ross present her European trip as a faculty development in the 2014-2015 academic year. • Booklist • The fall 2014 booklist will be due to the bookstore by April 21, 2014. It will be going around in this meeting today. V. Johnson will be working on getting any access codes that need to be added if we vote to adopt the Evolve NCLEX Adaptive Questions for next fall. • Evolve/ NCLEX-RN Adaptive Questions • Discussion continued regarding the 'bundling' of books in order to receive the \$75.00 charge for the Evolve Adaptive Questions (EAQ). After hearing the Elsevier Rep. presentation, there are questions regarding whether the Evolve Adaptive Learning (EAL- which comes with each textbook) would be available for the textbooks that we want. This EAL is a new product and not all textbooks have been 'rolled-out'. Most Evolve textbooks are due to be included with EAL in the future. • If the EAQ is begun in Level I then the books that could be bundled would be a 	<p>Dr. Pullen encouraged faculty to attend the meeting.</p> <p>Further discussion in the ADN Program Curriculum Committee.</p> <p>Further discussion in subsequent meetings.</p> <p>Dr. Pullen congratulated all faculty members for being well-prepared and impressive to BON during phone conference.</p> <p>Encourage participation at Staff Development Programs.</p> <p>Send Booklist to Bookstore on or before assigned date.</p> <p>Evaluate impact of EAQs on student success within a course and on NCLEX-RN.</p>
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	<p>Lab/Diagnostics, Drug Guide, and Saunders' Review. The Committee feels that it would be better to bundle the Level I books and begin the EAQ in Level I versus beginning this process in Intro. It would also be better to begin the process in Level I and then if a student didn't complete on-time, then they would still be eligible for the 36-months offered.</p> <ul style="list-style-type: none"> • For the fall 2014 roll-out, each level would have a book that would qualify for the EAQ access code. In Level II- the Maternal-Child Nursing textbook would qualify, in Level III- the students would just need to buy an access code from the bookstore because they already have the Maternal-Child book, in Level IV- the students will have the EAQ already on the ASUS tablets that are being purchased for them. V. Johnson is trying to get a purchase price of \$75.00 for the access code. She will let us know the final price when she nails that down with the Elsevier Rep. • RNSG 1110/2163 book changes/course changes • A. Ross presented the new textbook that she would like to begin using in fall 2014- Foundations of Community Health by Stanhope (cost \$110.00). The textbook currently being used is 6 years old and there is no new edition coming out. • She also presented her course redesign which includes: majority of the course will be online, feedback for tests in Blackboard has been added so that students can review after testing, orientation is online, clinical simulation #1 is online utilizing SKYPE, and clinical simulation #2 is the City of Amarillo Disaster Preparedness and the students print their certificate online. Ross is also planning to decrease the number of health fairs to two for students to attend. • RNSG 1105 course modules • A. Downs and M. Julian reported that RNSG 1105 is not suited for division into Modules in the course manual. Options would be: 1) divide into two modules "Sterile" and "Non-sterile" modules; 2) have 14 separate modules that would include each skill; 3) have arbitrary modules that might not be grouped appropriately. Pullen suggested that in the current guidelines in the Faculty Handbook that deal with the course manuals and "Modules", why not say that modules do not apply to clinical courses AND RNSG 1105. Then this course could be treated as a lab/clinical course instead of a didactic course with modules. • Downs also reported that students in RNSG 1105 need to be held to a higher standard in the lab setting- attendance, on-time arrival, dress code, etc. It was suggested that they incorporate something like an "SPEC" (Student Performance Evaluation of Competencies) to evaluate attendance, dress code for the NRC, etc. to hold students accountable. Cannon suggested that they have "Alerts" that would hold students accountable. Downs feels that students will begin the process and feel accountable earlier in the program. There could be a 'Formative' evaluation in the middle of the semester. Downs would like to see the students purchase a blue clinical coat for attendance in the NRC. This could possibly begin in the summer 2014. Downs, Julian, and Cannon will be working on this evaluative tool and bring it to committee and faculty before the end of the semester. • Online Syllabus/Course Manuals • The committee continued the discussion regarding having all courses put their syllabus/course manuals onto Blackboard by the fall 2014 semester and not turn in a printed manual to the bookstore. 	<p>Evaluate impact of EAQs on student success within a course and on NCLEX-RN.</p> <p>Ms. Ross will evaluate impact of new textbook on student success in Community-Based Nursing commencing with the summer 2014 semesters. Course redesign was also complimented by Faculty.</p> <p>Exception to "Course Module Guidelines" will be implemented in summer 2014.</p> <p>A draft of the "SPEC" Guidelines and evaluation tool will be presented in the next Curriculum Committee Meeting.</p> <p>Pilot the Level 3 and Level 4 course syllabus/manuals in fall 2014. Evaluate impact of</p>
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- It was suggested that we wait until the changes in the curriculum are made before moving to a totally online course manual.
- One concern is that students would not have a course manual on the first day of class. Blackboard does allow an instructor to open up their course early, so the course manual would be available for students.
- Concerns were voiced about inconsistency with course manuals online- some instructors will have them online and others will not. It was agreed that there needs to be consistency among faculty to put course manuals online-when we finally make that move.
- Pullen recommends that we pilot this with the upper levels (III and IV) beginning in the fall 2014.
- This comes from committee in the form of a motion.
- Cannon also recommended that everyone change their course outlines to the new format decided on in the fall 2014.
- Pullen reminded the committee that this change originated with the presentation by Jean Flick in August 2013 that the Med-Surg courses have varied outlines and are inconsistent. The Med-Surg Course Objectives Task Force formulated a new format that follows the Nursing Process.
- It is coming from committee in the form of a motion that the Med-Surg course outline framework be implemented by all courses by fall 2014.
- **Curriculum Revisions/60-hour Curriculum**
- Pullen presented a new '60-hour Block Curriculum' restructuring plan (everyone has received this by email) to the committee. His goal in presenting this new curriculum plan is to 'fix' what we have and improve our NCLEX pass rate, and then move on to possible curricular revisions in the future- if mandated by the state. A total revision of our curriculum (Concept-Based, MEEP, etc.) would require that we begin with revising our Philosophy and Mission- there isn't time for us to undergo that process presently.
- It is coming from committee in the form of a motion to accept the '60-Hour Block Curriculum Revision and Restructure' as presented by Pullen. Cindy Crabtree made a second to the motion. Passed by majority vote.
- **Other Business**
- There was discussion regarding adding assessment skills to the content in Level I in the future to make up for losing the stand-alone Assessment course in Level II.

4.4 Instructional Technology-McKelvy

- Committee met on March 19, 2014
- Debbie discussed the computers, eBooks & pilot for fall- everything is nearing final approval
- Potential new color printer on third floor Jones Hall and KR20 for Blackboard may be available soon
- We are going to look into the Vista A charting system from the VA for use by students
- Checking into using the virtual world for Mona's assessment class
- Planning on making a mini assessment video.

student success on this process as well as saving money and other resources.

Dr. Pullen will present the proposed 60-hour curriculum to the college-wide Curriculum Committee. A proposal will also have to be prepared to the Texas BON and ACEN for approval. Timeline is crucial since we must begin advising students in early spring 2015 in preparation for the curriculum in fall 2015.

No action or recommendation.

Evaluate student success with these electronic methods for learning.

	<p><u>4.5 Learning Resources-Hirsch</u></p> <ul style="list-style-type: none"> No Report – <p><u>4.6 Nursing Peer Review-Hergert</u></p> <ul style="list-style-type: none"> No Report <p><u>4.7 Research and Program Effectiveness-Savage</u></p> <ul style="list-style-type: none"> No report <p><u>4.8 Students Activities-Jones, Reed</u></p> <ul style="list-style-type: none"> The SNA fundraiser on 4-1-14 was a big success. Between the sandwich sales and the T-shirt sales we made approximately \$1200 in profit. We have two more Community Service Projects. SNA will be going to San Jacinto School on April 9th to participate in the No Excuses afterschool program. And SNA will be collecting peanut butter and pop tarts for Snack Paks for Kids. We will have a contest between the levels with the winner receiving a Pizza Party. The Pinning committee will be having Auditions on Wednesday April 16th at 3:15 Pinning will be May 15th at 6 pm at the Central Church of Christ. <p><u>4.9 Testing-Johnson</u></p> <ul style="list-style-type: none"> No report <p><u>5.0 Miscellaneous</u></p> <p><u>5.1 Advising-McClure</u></p> <ul style="list-style-type: none"> Mrs. McClure advised that all degree plans in the office have been reviewed. <p><u>5.2 NRC-Hirsch</u></p> <ul style="list-style-type: none"> Please schedule dates for summer simulation. <p><u>5.3 Staff Development-Kile</u></p> <ul style="list-style-type: none"> Staff development is finished for the semester. <p><u>6.0 Treasurer's Report-Hirsch</u></p> <ul style="list-style-type: none"> There is currently \$50.06 in the account. <p><u>7.0 Associate Degree Nursing Reports</u></p> <p><u>7.1 Level I—J. Cannon</u></p> <p>Introduction Nursing – Total (both classes) 93 students attending, and 18 (19%) failing</p> <p>Section 001 48 attending 1 dropped 10 (20.8%) are failing after the second exam</p>	<p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>Continue to promote student involvement in the SNA.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>Make sure all faculty members schedule summer simulation in a timely manner.</p> <p>No action or recommendation.</p> <p>No action or recommendation.</p> <p>Continue to monitor and evaluate student success and attrition in each course.</p>
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	<p>Section 002 45 attending No drops 8 (17.8%) failing after the first exam RNSG 1115 – Skills 93 attending 1 dropped All attending and all passing</p> <p>RNSG 1331- Principles Section 001 24 attending 1 drop, and 1 more is going to drop this week 1 has stopped attending 5 failing after second exam</p> <p>Section 002 35 attending 1 drop 6 failing after second exam</p> <p>RNSG 1362 Clinical – Principles 59 attending 2 dropped, and 1 more is dropping this week 1 not attending</p> <p>RNSG 1331 - Pharmacology Section 001 33 attending 1 dropped 8 failing after second exam</p> <p>Section 002 22 attending 1 dropped, and 1 stopped attending 5 failing after second exam</p> <p><u>7.2 Level II—L. Shadbolt</u> Level 2 has a total of 85 students in hybrid classes plus 18 Transition Students (Health Assessment and Pharmacology online)</p> <p><u>RNSG 1247/1263-</u> Dr. Jeanette Embry and Marianne Jones</p> <p>Total number of students registered for both sections: 85/84 Number of students dropped: 1 Not attending: 0</p>	<p>Continue to monitor and evaluate student success and attrition in each course.</p>
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<p>Exam: Module 2, March 25, 2014 1247 section 001: Exam Grades A = 2 B = 15 C = 21 D = 5 Semester grades: D(1)</p> <p>1247 Section 002: A = 1 B = 15 C = 17 D = 6 Semester grades: D(5) Evolve Exam- April 16, 2014</p> <p><u>RNSG 1251/1260-</u> Jody Kile and Lyndi Shadbolt</p> <p>Total number registered: 80/79 Number of students dropped: 1 Not attending: 0 Module 2 exam- March 18, 2014</p> <p><u>Section 001-</u> Exam Results: A (1); B(15); C(10); D(9)- 1 student has not tested Semester Results: A(1); B(17); C(16); D(1); F(0)- Exam adjusted mean- 76.24; 2 questions negated; KR20- 55</p> <p><u>Section 002-</u> Exam Results: A(0); B(18); C(21); D(4); F(1)- 2 students have not tested Semester Results: A(2); B(18); C(21); D(3)- (69) Exam adjusted mean- 77.14; 2 questions negated; KR20- 53 Evolve Exam- April 22, 2014</p> <p><u>RNSG 1115-</u> Health Assessment</p> <p>Section 001 and 003- Theresa Edwards Total number of students registered: 61 Number of students dropped: 1 A(48); B (15)</p> <p>Section 002 (online)- Mona Yarbrough Total number of students registered: 18 Number of students dropped: 0</p>	<p>Continue to monitor and evaluate student success and attrition in each course.</p>
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	<p>18 students passed</p> <p>HPRS 2200- Pharmacology for Health Professionals- Lyndi Shadbolt Total number of students registered: 18 Number of students dropped: 0 A(1); B(11); C(6)</p> <p>7.3 Level III—P. Hogue Module # 2 exam 3/19/14 RNSG 2213-001 A= 4 B= 24 C= 15 D= 2 F= 0 Total 45 students</p> <p>RNSG 2213-002 A= 5 B= 23 C= 10 D= 2 F= 0 Total 40 students</p> <p>84 students</p> <p>Hesi specialty exam complete, remediation has begun Conversion scores: Generic 530-1059, Fast Forward 470-1041</p> <p>7.4 Level IV—D.Hall Advanced Concepts – 114 - 20 not passing after the Module 1 Exam. Module 2 Exam is 4/2 (today) Community Health 101 students – 2 not passing after the Module 2 Exam Professional Nursing – 104 - 10 not passing after the Module 2 Exam 1 student dropped both Advanced Concepts and Professional Nursing and is still in Community 118 students in Level 4, 117 potential grads NCLEX preparation continues, teams have 1 more time to meet. Out of the 118 students, 2 are having difficulties meeting preparation requirements. They are now under an additional contract. We gave the Level 4 students the new Evolve EAQ for additional preparation. Questions in the EAQ are not required, just recommended. Student feedback has been positive.</p>	<p>Continue to monitor and evaluate student success and attrition in each course.</p> <p>Evaluate the impact of the Evolve EAQ on student success in the capstone course. Determine if this strategy might be one effective method to increase NCLEX-RN pass rates—if the pass rates do in fact increase.</p>
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	<p><u>8.0 Additional Items/Announcements</u></p> <p><u>9.0 Adjournment</u></p> <ul style="list-style-type: none">• The meeting was adjourned at 3:45 a.m. by faculty consensus.	Next meeting May 7, 2014.
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Richard Pullen, Interim ADN Program Director

Date