

Advisory Committee Minutes

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|--------------------------------|---|----------------------|----------|--------------------------|-------------------|
| PROGRAM COMMITTEE NAME: | Pharmacy Technology | | | | |
| CHAIRPERSON: | Brent Collier | | | | |
| MEETING DATE: | 11/3/14 | MEETING TIME: | 12:00 PM | MEETING PLACE: | Allied Health 155 |
| RECORDER: | Keri Shelburne, Executive Secretary, kbshelburne@actx.edu | | | PREVIOUS MEETING: | 3/31/14 |

ADVISORY COMMITTEE

List all members of the committee, then place an X in the box left of name if present

| | NAME | TITLE | EMPLOYER INFO | PHONE | EMAIL |
|---|---------------|-------------------------------|--------------------------------|--------------|--|
| X | Chad Simpson | Pharmacist | Baptist St. Anthony's Hospital | 212-4538 | chad.simpson@bsahs.org |
| X | Brent Collier | Pharmacist | J.O. Wyatt Clinic | 351-7241 | brent.collier@nwths.com |
| X | Deann Harmon | Certified Pharmacy Technician | J.O. Wyatt Clinic | 351-7254 | deann.harmon@nwths.com |
| X | Lori Henke | Pharmacist | NWTH | 354-1747 | lori.henke@nwths.com |
| | Joe Ellison | Pharmacist | Vibra Hospital | N/A | mellison@vhamarillo.com |
| X | Janice Landon | Pharmacist | Vibra Hospital | 467-7172 | jlandon@vhamarillo.com |
| X | Titus Rajan | Pharmacy Student | Texas Tech | 469-734-5967 | titus.rajan@ttuhsc.edu |
| X | Shawna King | Pharmacist | NWTH | 351-7427 | shawna.king@nwths.com |
| X | Shawna Lopez | Director | Amarillo College | 806.356.3655 | smlopez@actx.edu |
| X | Matt Simon | Pharmacy Technician | Amarillo College/NWTH | N/A | simplesimon2536@gmail.com |
| X | Mark Rowh | Dean | Amarillo College | 806.354.6070 | merowh@actx.edu |
| X | Ernesto Olmos | Health Science Advisor | Amarillo College | 806.354.6007 | efolmos@actx.edu |
| | Jerry Moller | Interim VP | Amarillo College | 371-5297 | jemoller@actx.edu |
| X | Judy Massie | MDS Director | Amarillo College | 354-6068 | jemassie@actx.edu |
| X | Jordan Diaz | Student Rep | Amarillo College | N/A | N/A |

| AGENDA ITEM | ACTION DISCUSSION INFORMATION | RESPONSIBILITY |
|-------------------------------|--|----------------|
| Call to Order | Brent Collier, Chairperson, called the meeting to order and introductions were made. | Brent Collier |
| Approval of Minutes | The minutes of the 3/31/14 meeting were approved with no corrections. | Brent Collier |
| Health Science Advisor Report | Ernesto Olmos reported that enrollment as of September 10, 2014 was 10, 288 students. Advising is working hard to increase enrollment for the Spring semester. Early registration is November 10, 2014. Olmos reported that there is a Step Up event on Wednesday, November 5, 2014. | Ernesto Olmos |
| Student Report | Jordan Diaz asked the committee what is required of students during their clinical. | Jordan Diaz |

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| Directors Report | <p>Shawna Lopez reported the following:</p> <ul style="list-style-type: none"> • Changing curriculum –certification review class. Adding 1 extra credit hour. • Pass rate went down a little. • Looking at textbooks. • Paperwork will not change. • Goals & Objectives-handout provided • Graduation check list-handout provided <p>Each voting member received a voting document/action, filled it out and returned it to Lopez. Discussed mock interviews being incorporated into the practicum, would like evaluations to be given at the beginning of rotations, and the need for Continuing Education in making IV solutions for Pharmacists & Pharmacy Techs.</p> | Shawna Lopez |
| Affiliation Reports | Brent Collier reported that fees for pharmacists/technician training has gone down. Chad Simpson added students must wear their photo ID badge at all times. Parking rules were discussed. | All members |
| Dean Report | Mark Rowh thanked everyone for their continued support of the program and for their participation. | Mark Rowh |
| Action Items | <p>Send email for CE</p> <p>Competency folders</p> <p>Mock Interviews</p> | Shawna Lopez |
| Adjournment | Being no further business the meeting adjourned at 12:50 PM. | |
| Date: 11/3/14 | <p>Executive Secretary Signature: <i>Ken Shelburne</i></p> | Next Meeting: Spring 2015 |