

**Deans' Council Meeting
January 21, 2015
Minutes**

Members Present: Tamara Clunis, Kim Davis, Daniel Esquivel, Dan Ferguson, Lyndy Forrester, Patsy Lemaster, Carol Moore, Cheryl Oldham, Richard Pullen, Mark Rowh, Deborah Vess, Renee Vincent and Kathy Wetzel

Members Absent: Jerry Moller

Others Present:

Dr. Deborah Vess welcomed the Council for her first meeting.

Data Driven Approaches

Dr. Vess was complimentary regarding processes already in place at AC. She would like to look at enrollment patterns and assessment processes and the role data plays in decisions

Deans expressed concern that data is available, but it is not consistent. There are tremendous discrepancies in output between different departments (IR, Registrar's Office, data specialists, etc.). Extensive data is being collected, but there is not an easy way to access the information and be assured that it is accurate. Data specialists were intended to give departments greater access to data in a timely fashion, but sometimes the data is not processed in a meaningful way.

Richard Pullen indicated that nursing gets external data from board scores, employer surveys, etc. in addition to data collected internally.

Student evaluation completions have declined to a point that the data can't be used. There is no tangible feedback for faculty in the classroom. Dr. Vess suggested a task force might be necessary to pursue options to resolve the issue.

Data integration from grants has been maintained outside college systems and is a problem that needs to be addressed.

To support the role of the instructional data specialists, it was suggested that we 1) increase education and training to increase user abilities and 2) establish processes to determine what to do with data once it's identified and dispersed. In the future we need data teams rather than individuals.

Deans expressed a desire to get cost study data generated again. Also instructional and non-instructional program review process isn't meaningful. Academic Affairs should play a significant role in development of procedures.

Use future deans' council meetings to discuss data needs and develop a plan for use of data collected.

Creative Pedagogy

Dr Vess expressed an interest in the pedagogical strategies in place and the introduction of new strategies. Deans agreed that more critical reading and critical thinking strategies are needed. Perhaps creativity in the classroom can be enhanced through AVID training. It was suggested that some faculty need a mentor to walk them through implementation of pedagogical strategies. Pullen indicated new nursing faculty are paired with a mentor through a structured process.

Dr Vess suggested the possibility of a faculty fellowship through CTL.

Hiring Justifications

Vacant positions and new positions must be reviewed at the cabinet level before positions can be filled.

New Business

- Budget officers have been signed up to attend budget training
- Add Dr. Vess to all requisition requests over \$1000
- Dr. Vess plans to chair the Curriculum Committee beginning in Fall 2015

Dean's Council Member Reports

- Academic Success
 - Adult education and literacy grant - served about 600 people since the beginning of fall
 - Offering basic skill support
- Center for Teaching and Learning
 - Great kickoff at Region XVI
 - Will submit a request to replace a vacated position
 - Finishers will give presentations each semester to encourage participation in the program
 - A few Blackboard issues have arisen with classes not appearing
 - Analytic support and training is scheduled
 - ACTS dates have been sent
 - New Faculty Academy has started
 - Adjunct Faculty Academy has started

- Continuing Education
 - CE faculty luncheon was well attended by 45 CE faculty
- Health Sciences
 - Met with Pastor Harris last week to develop strategies to recruit more African-American students
 - Flood damage repair is almost complete
- Hereford Campus
 - Completed 1 year in new facility
 - Slight decline in enrollment
 - Want to change marketing strategies to reach more people in the community
- Liberal Arts
 - Dan and Debbie have moved into Durrett Hall
 - Working on FWA
 - Faculty member health issues have resulted in re-distribution of load
- Moore County Campus
 - Enrollment is up for spring
 - Truck driving program began this week
 - Welding shop is almost complete
 - Plan to schedule campus visits for several schools
 - Renewing SSS grant
 - Participating with DOL grant
 - Sending several people to First Year Experience conference
- Nursing
 - ADN program has 1000 declared majors, 350 accepted majors
 - ADN program is under Board warning
 - ADN program had 58 graduates in December – 22 out of 23 graduates who tested have passed NCLEX
 - LVN program – 77 students enrolled
- STEM
 - Several faculty members have had medical issues and resulted in over loads
 - Science center testing changes
 - First semester for classes in the new engineering floor
- Technical Education
 - New core courses are producing stronger students
 - Diesel students are working toward ASE certification
 - Pursuing NIMS accreditation

Adjourned at 3:35