

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes*. Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

AC Dental Hygiene Program
Business Leadership Council
November 7, 2025

	Name
1.	<i>Zynette Laughurst</i>
2.	<i>Denise Cleere</i>
3.	<i>Mitzi Leonard</i>
4.	<i>Kristen Skilbred</i>
5.	<i>Alexa Chacon</i>
6.	<i>Tammy</i>
7.	<i>Kurt A.</i>
8.	<i>Heslie McCaslin</i>
9.	<i>GAIL TIPTON</i>
10.	<i>Blossie Frank</i>
11.	<i>Taylor Moller</i>
12.	<i>Kara Wells</i>
13.	<i>Ashlie Lang</i>
14.	<i>Carrie Jaramillo</i>
15.	<i>Kim Boyd</i>
16.	<i>Melissa Burns</i>
17.	<i>Jordan Renner, AC</i>
18.	<i>Ryan Francis, AC</i>
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27.	

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

Dental Hygiene Department Business and Leadership Council Meeting Minutes				
CHAIRPERSON: Dr. Jake Modery				
MEETING DATE: November 7, 2025		MEETING TIME: 12:00pm	MEETING LOCATION: AC West Campus Building B – Health Sciences Simulation Center, Auditorium A	
RECORDER: Amanda Lester-Chisum			PREVIOUS MEETING: 10-11-24	
	Name and Title (List all)	Business Affiliation	Email	Phone
Members:				
X	Carrie Jaramillo, BSN, RN	Head Start	carrie.jaramillo@esc16.net	806-677-5320
X	Jake Modery, DDS	Ingenic Dental Studio- Private Practice	jake@moderydental.com	806-731-1180
	Ryan Street, DDS	Amarillo Dental Assoc.-Private Practice	drstreet@amarillodentalassociates.com	806-355-7463
X	Kimberly Gilbert, DDS	Brady Dental-Private Practice	K2gilbert2000@gmail.com	806 353-6422
X	Alexa Chacon, RDH	Dr. Dustin P. Dinh- Private Practice	alexa.chacon@gmail.com	806-421-3233
	Chelsea O'Dell, RDH	AOMS-Corporate Dentistry	chelsead66@yahoo.com	806-223-3517
X	Gail Tipton, RDH	Amarillo Dental Assoc.-Private Practice	jrtgst@gmail.com	806-433-3036
Ex-Officio:				
X	Kim Boyd, M.S.	Dean of Health Professions	kmboyd@actx.edu	806-354-6060
X	Leslie McCaslin	Health Science Advisor	l0054776@actx.edu	806-371-5352
	Amanda McKee, B.S.Ed.	Health Science Advisor	agmckee@actx.edu	806-354-6007
X	Melissa Burns, MBA	Director of Center for C.E Healthcare Education (CCHCE)	mdburns@actx.edu	806-356-3650
X	Donna Cleere RDH, M.Ed	Professor	dkcleere@actx.edu	806-354-6064
X	Kara Webb RDH, BS	Clinical Instructor, Lab Manager/1st -Year Clinic Manager	a0300958@actx.edu	806-356-3667
X	Amanda Lester-Chisum RDH, M.Ed	Program Director, Professor	ajlester21@actx.edu	806-354-6062
X	Lynette Hayhurst RDH, M.Ed	Instructor	llhayhurst@actx.edu	806-356-3664
X	Ashlie Lang RDH, M.Ed	Clinical Instructor, Lab Manager/2nd -Year Clinic Manager	a0300958@actx.edu	806-356-3667
X	Mitzi Leonard, RDH	Clinical Instructor, Supervisor Dental Clinic	m0067781@actx.edu	806-467-3099
X	Lacey Briscoe, RDH	Clinical Instructor/Lab Manager	lbriscoe24@actx.edu	806-354-6065
	Dennis Plunk, DDS	Supervising Dentist	d0131178@actx.edu	806-354-6056

Minutes	
Call to Order	Chair called the meeting to order and welcomed members and guests. Agenda was adopted.
Approval of Minutes	Approval of previous minutes: motion by Alexa Chacon, second by Gail Tipton. Motion approved unanimously.
Health Science Advisor Report	Leslie McCaslin reported spring registration opened Monday; 468 students were seen in the Enrollment Center on day one, with A&P sections nearing capacity. Advisors are fielding many questions on TEAS and application timelines. No action requested.
Student Report:	Kirsten Skilbred reported that the first-year students are advancing in instrumentation using curettes and sickles. Taylor Moeller shared that the sophomore class has completed their first mock board and is halfway through the semester.
Continuing Business:	The committee welcomed new advisory board members Dr. Ryan Street and Dr. Kimberly Gilbert, replacing Dr. Vaughan and Dr. McEntire.
Affiliation Report:	Alexa Chacon, RDH: Practice obtained a Woodpecker unit functionally similar to EMS airflow; warm water and piezo capability noted; portability discussed. Gail Tipton, RDH: Dr. Street was out of town for this meeting. Carrie Jaramillo, Head Start, reported 97 percent enrollment. Approximately 1,000 dental screenings were completed across the Texas Panhandle in partnership with Amarillo Pediatric Dentistry. She also announced a new partner clinic opening to expand access for Head Start children.
Continuing Healthcare Education	Melissa Burns: Working with Amanda Lester-Chisum, Dr. Dennis Plunk, and Ashlie Lang on Local Infiltration Anesthesia certification for dental hygienists; aiming for late spring or early summer start pending logistics. Discussions around Radiography CE as well. Interest in hosting PDDS and PAGD meetings on AC's West Campus given better facilities and parking with the Sim Center Auditorium; Dr. Modery advised Melissa the contact of record for PDDS is Corbin Clifton at Sparkman's office. Action: Melissa will contact Corbin Clifton and coordinate scheduling for future PDDS meetings.
Dean's Report	Kim Boyd: Dean Boyd expressed appreciation to all members for attending and for their continued support of the Dental Hygiene Program. She noted that the program director's upcoming report would include all relevant updates and thanked the committee for their time and partnership with Amarillo College.

Director's Report	Amanda Lester-Chisum, RDH, M.Ed: Program leadership changes Dr. Henderson retired. Dr. Dennis Plunk is serving as Supervising Dentist. Amanda Lester-Chisum appointed Program Director; Donna Cleere continues as faculty. Accreditation and staffing CODA formal report issued September 2025 included a recommendation under Standard 3 to maintain 1:10 lab ratios. A response has been prepared and will be submitted next week. CODA will review it at the January meeting. Part-time faculty expanded to meet ratios: Haley Epperson, Misty Brown, Becca Fronk. Outcomes The CRDTS clinical board 10-year trend remains strong. Following remediation and mock-board calibration introduced in 2021, outcomes returned to 100 percent in subsequent years. National written board outcomes remain strong. Curriculum Medical Terminology prerequisite approved by AC Curriculum Committee; pending CODA approval in January; target start August 2026 if approved. Admissions: Required prerequisites remain A&P I, A&P II, Microbiology, and Intro Chemistry. TEAS replaces HESI this cycle to measure broader academic readiness. The Casper situational judgment assessment continues for the top 48 applicants to evaluate communication, empathy, professionalism, problem-solving, and related interpersonal skills. Proposed enhancements for discussion: Add application points for a prior degree, minimum associate level. Require 32 hours of dental hygiene observation, structured to reflect a full clinical day including sterilization, radiography, and team support. Action: Program to draft an observation framework for BLC review; dentists present indicated willingness to host potential observation. Unanimous endorsement given. Distance education and equipment CODA approved Report of Distance Education in July 2025, enabling appropriate online components. Perkins-funded equipment updates: EMS Dental Airflow, Shofu cameras, a Dexter unit, and additional handpieces; continued cost-containment by lending handpieces to reduce kit costs. Upscale clinical grading software implemented for radiographs, clinical experiences, and skill assessments. Looking ahead: Local Infiltration Anesthesia 32-hour course structure under development: 20 hours didactic, 12 hours clinical practice.
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	Train-the-trainer plan underway in coordination with Dr. Plunk and CE. Action: CE and program leadership to finalize course content and TSBDE pathway, then schedule first offering.
Faculty & Instructor Reports	Donna Cleere RDH, M.Ed: Second-year courses progressing well, including Periodontology, Dental Hygiene Care II, Preventive Care; increased homework cadence and case studies are in place. Lynette Hayhurst, RDH, M.Ed: First-year cohort advancing through Orofacial Anatomy, Histology, Embryology, Nutrition, and Dental Materials; styrofoam head project and tooth drawing underway. Ashlie Lang, RDH, M.Ed: Community Engagement Report –Ms. Lang presented a slideshow summarizing student participation in multiple outreach and recruitment events across the region, including career fairs, special-needs resource fairs, retirement centers, health fairs, and local schools. Students provided oral health education, oral cancer self-exam instruction, and community service consistent with program learning outcomes and CODA competencies. She emphasized the program’s continued commitment to serving special populations and strengthening public awareness of preventive oral health.
Perkins	Ryan Francis, Jordan Ramos Perkins liaison team reported: • “Men of Healthcare” showcase continues, historically drawing 60 to 70 participants; this year’s format combines West Campus tours with hands-on rotations. • Ongoing high-school outreach and campus tours, including a West Campus tour on November 12. Action: Members were encouraged to refer interested students and support hands-on activities during the event.
Curriculum Decisions:	Admissions: The committee approved moving forward with establishing criteria and a rubric for required observation hours in dental offices as part of the application process. Infiltration Anesthesia Course: The program will continue developing and finalizing the course curriculum and pursue Texas State Board of Dental Examiners (TSBDE) approval.
Adjournment:	Meeting was adjourned at 1:10 PM Members were invited to tour the Simulation Center following the meeting.

Advisory Board Chair: Dr. Jake Modery  11/11/2025	MEETING DATE: November 7, 2025	NEXT MEETING: Fall 2026
Recorder's Signature: <i>Amanda Lester Chisum</i>	Date: 11/11/2025	
Department Chair Signature: <i>Amanda Lester Chisum</i>	Date: 11/11/2025	
Division Dean Signature: <i>Kim M Boyd</i>	Date: 11/11/2025	

DENTAL HYGIENE ADVISORY COMMITTEE MEETING
AGENDA – NOVEMBER 7th, 2025

1. Welcome and Introductions – Dr. Modery
2. Approval of Minutes – 1st and 2nd (must be a Committee Member)
3. Health Science Advisor – Amanda Mckee, Leslie McCaslin
 - a. Student Representatives – Kirsten Skilbred, Taylor Moeller
 - b. Tutoring
 - c. Social Services
 - d. Other concerns/issues
4. Affiliation Reports:
 - a. Chelsea Diaz –RDH- AOMS- Corporate Dentistry
 - b. Dr. Modery – Ingenic Dental Studio-Private Practice
 - c. Dr. Kimberly Gilbert – Brady Dental – Private Practice
 - d. Alexa Chacon RDH – Dr. Dustin P. Dinh – Private Practice
 - e. Gail Tipton – RDH Amarillo Dental Assoc.
 - f. Carrie Jaramillo – Head Start Community Member
5. Continuing Healthcare Education – Melissa Burns
6. Dean of Health Professions – Kim Boyd
7. Director's Report-Amanda Lester-Chisum
 - a. Accreditation Report
 - i. Annual Report
8. Faculty Report
 - a. Donna Cleere
 - b. Lynette Hayhurst
 - c. Ashlie Lang
 - d. Mitzi Leonard
 - e. Kara Webb
9. Other Business – Perkins's report Ryan Francis, Jordan Ramos, Taya Mamba,
10. Adjourn

Welcome to the AC Dental Hygiene BUSINESS LEADERSHIP COUNCIL Meeting

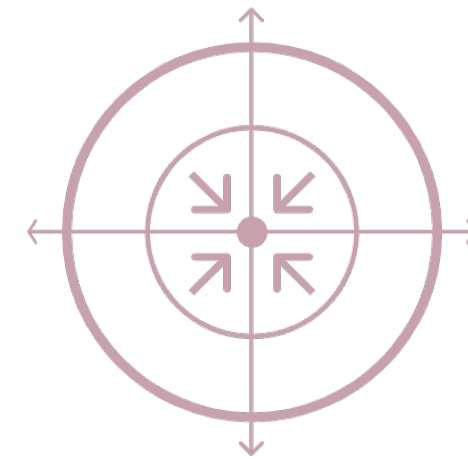
November 7, 2025

Program Leadership Updates:

- 🦷 Dr. Henderson – Retired after years of dedicated service.
- 🦷 Dr. Dennis Plunk – Welcoming our new Supervising Dentist!
- 🦷 Amanda Lester-Chisum – New Program Director
- 🦷 Donna Cleere- Continuing as Faculty



Community Support & Scholarships



Thank you PDDS for
supporting our
students with
scholarships.

Accreditation Progress & Next Steps

CODA Formal Report September 2025

- **Standard 3:** Administration, Faculty, and Staff
- **Recommendation:** Maintain 1:10 ratios in labs
- **Next Step:** Response to CODA being sent next week

CODA Will Review at January Meeting



Faculty Growth & Compliance with CODA Standards



Expanded part-time faculty to maintain 1:10 ratios in labs

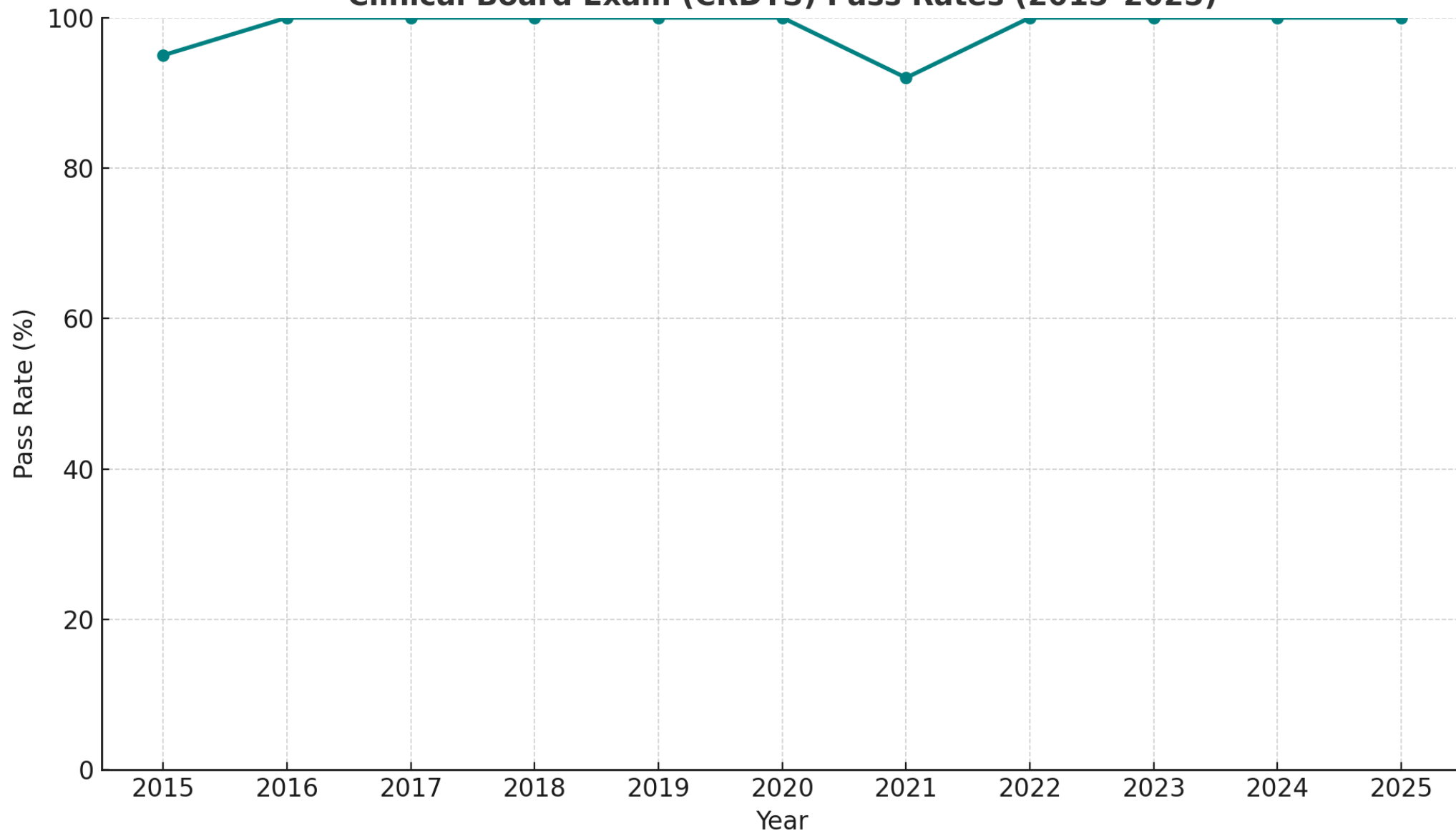
- Haley Epperson
- Misty Brown
- Becca Fronk

Program Outcomes Overview

CRDTS Clinical Board Outcomes -10 Year Trend

Amarillo College Dental Hygiene Program – 10-Year Performance Overview

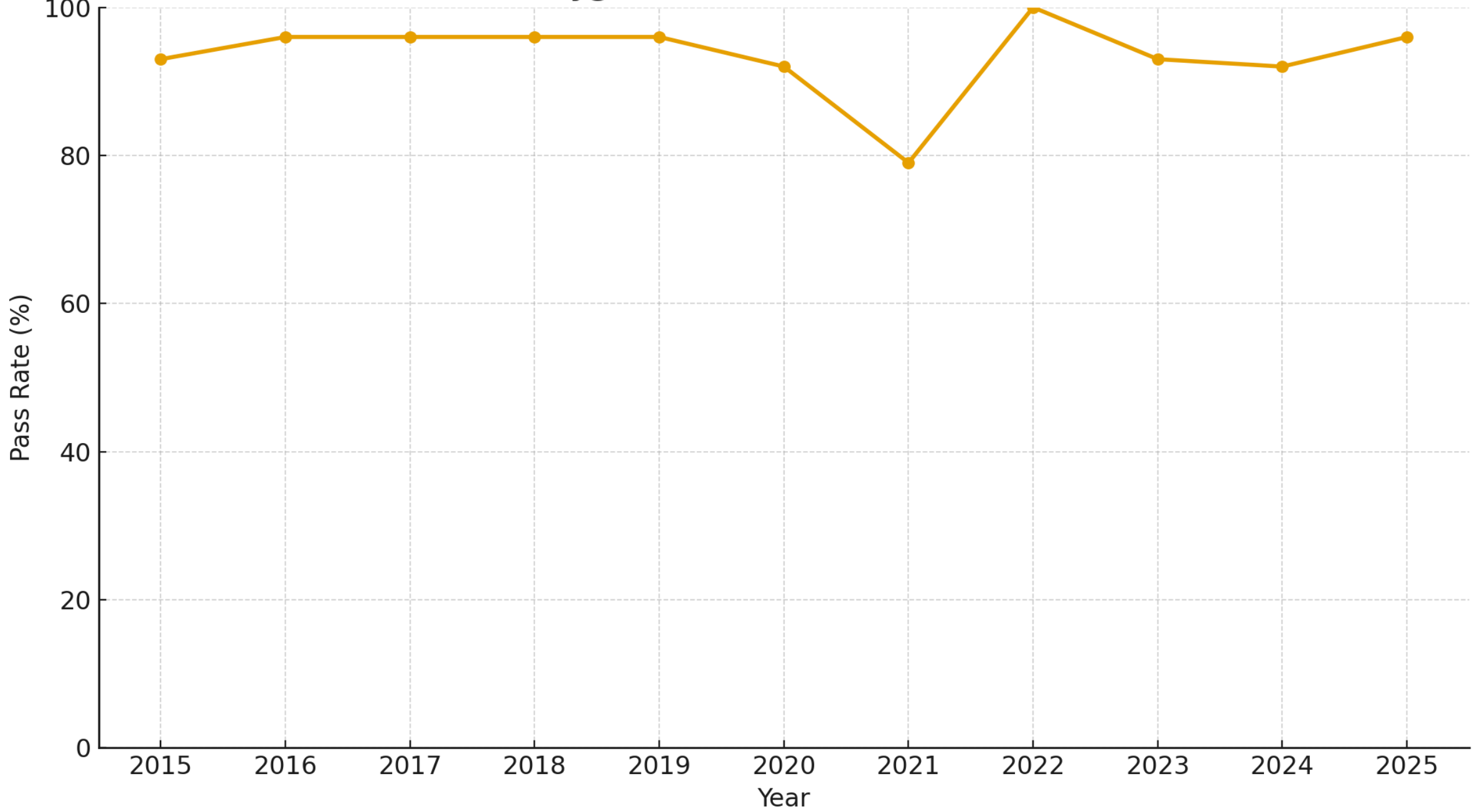
Clinical Board Exam (CRDTS) Pass Rates (2015-2025)



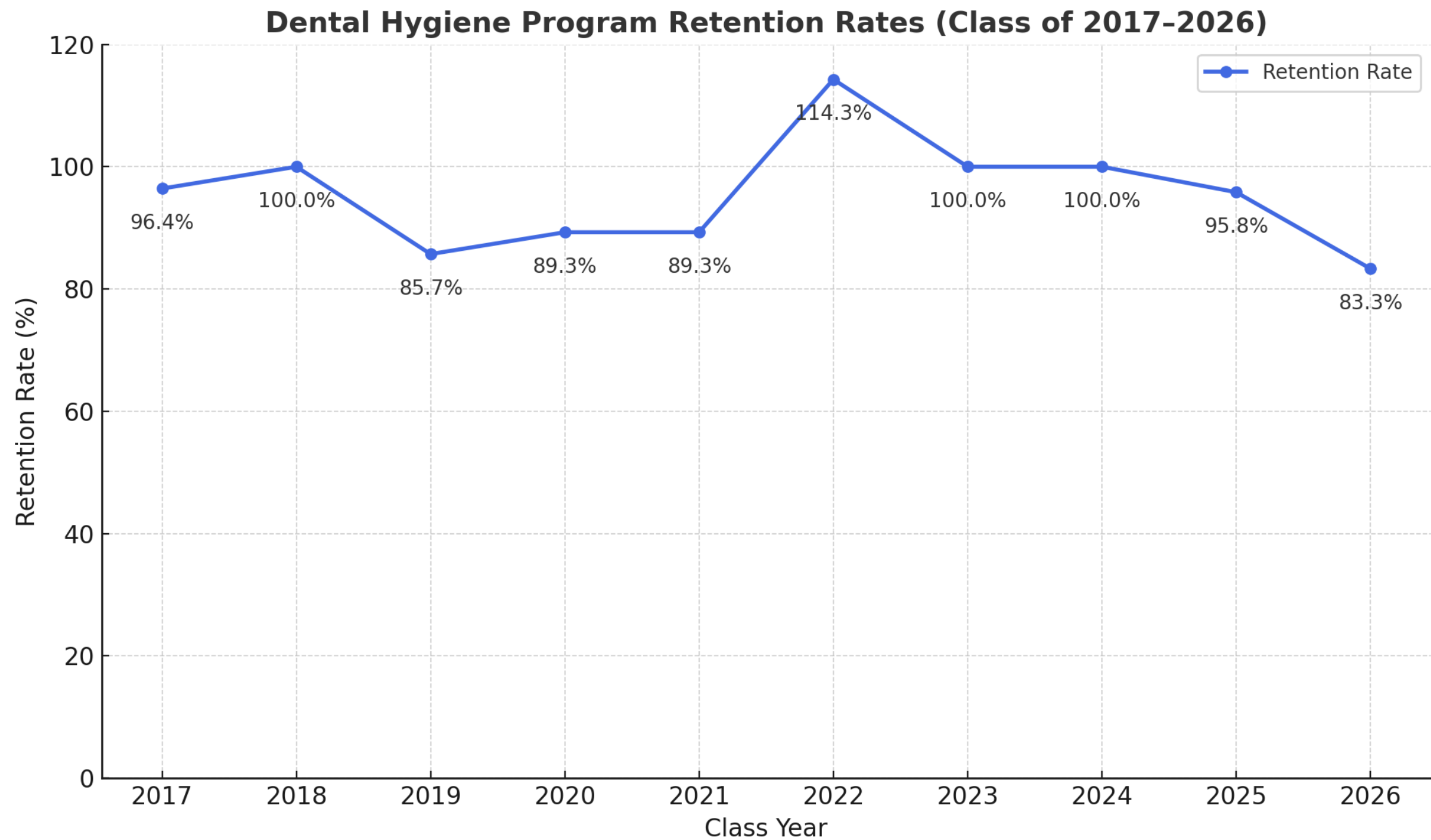
Following 2021, the program implemented increased mock board calibration and remediation sessions, leading to a rebound in the pass rate to 100% in subsequent years.

National Board Performance Overview

National Dental Hygiene Board Exam Pass Rates (2015-2025)



Student Retention and Success Trends



Curriculum Enhancement & Admissions

Medical Terminology

Prerequisite

Strengthening foundational knowledge for success

1

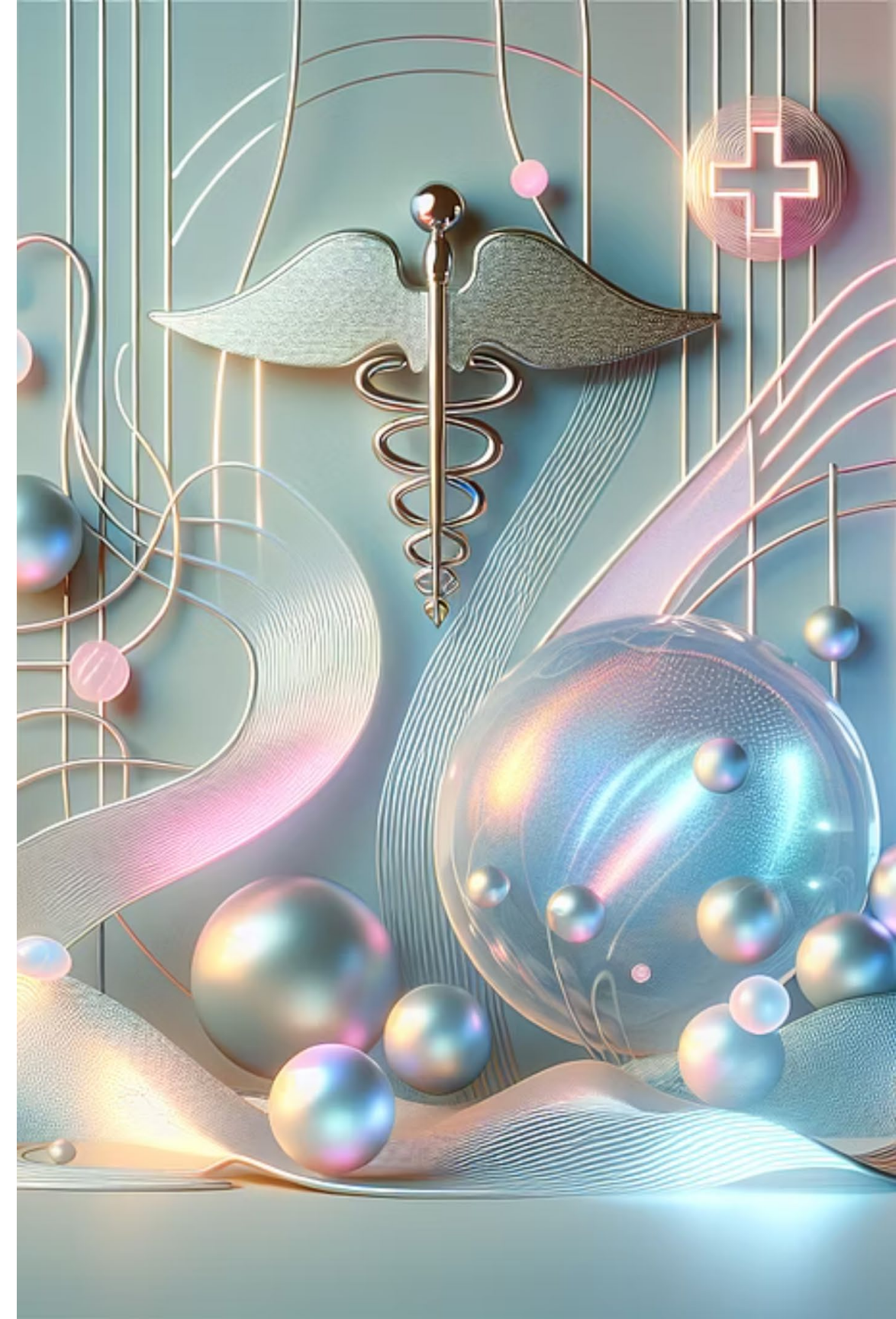
Approved by AC Curriculum Committee

2

Pending CODA Approval

3

Target Start: August 2026 (if approved)



Admissions Criteria & Applicant Readiness

Admissions updates align with program goals to enhance **student professionalism, critical thinking, and retention.**



Dental Hygiene Program

Required Prerequisite Courses

- BIOL 2401 – Anatomy and Physiology I
- BIOL 2402 – Anatomy and Physiology II
- BIOL 2420 – Microbiology
- CHEM 1405 – Introductory Chemistry I

TEAS – *Replacing HESI this year*

Casper Assessment

Academic Readiness: TEAS

Test of Essential Academic Skills

Reading

Math

Science

English and Language Usage



Professionalism & Ethics: Casper Assessment

Situational Judgment Test



Communication



Collaboration



Empathy



Ethics and Equity



Professionalism



Self-Awareness



Motivation



Resilience



Problem Solving

Enhancing Admissions Standards

Proposed Additions to Admissions: Adding Points



Previous Degree Earned

Minimum requirement: Associate Degree



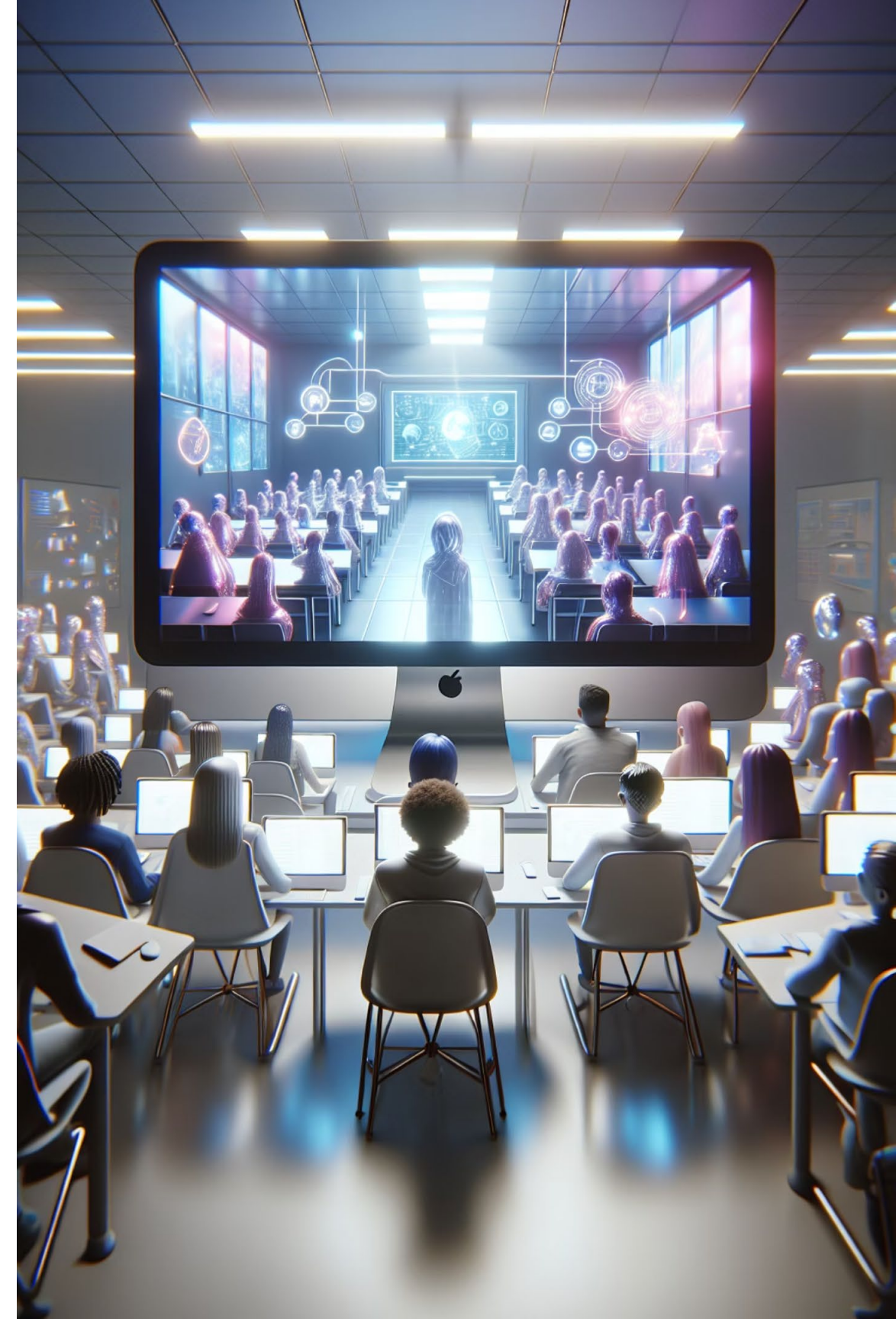
Dental Hygiene Observation Requirement

32 hours minimum

What's new in our program?

Distance Education

July of 2025: CODA approved Report of Distance Education



Perkins Grant



EMS Dental Airflow (1)



Shofu Cameras (3)



Dexter (1)



Handpieces (16)



Upscale

Dental Hygiene Clinical Grading software



Looking Ahead: 2026 Program Goals

Faculty Training in Infiltration Anesthesia



Course Development

Development

- Develop course content
- Train the trainers
- Collaborate with CE department for TSBDE approval
- Open and implement course

Course Structure

- **Total Hours:** 32
 - **Didactic:** 20 hours
 - **Clinical Practice:** 12 hours



Looking Ahead

- Future curriculum changes
- Facility Updates-Sterilization

Discussion & Feedback

Amarillo College Dental Hygiene

Service Learning Projects 2025

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Spearman Career Fair

- Talked with area high school students about a career in dental hygiene



It Takes A Village

- Resource Fair for parents of special needs children
- Educate on OHI and Modifications for special needs
- Tell attendees about our clinic
- Hand out dental care samples



Mariposa Retirement Home

- Discussed with residents how to perform an oral cancer self exam
- Gave oral hygiene instruction
- Gave residents toothbrushes



River Road Health Fair and PE Extravaganza

- Discussed OHI with kids and parents
- Showed kids how to floss with Lego/Playdoh demonstration
- Gave out toothbrushes to attendees



Nursing and Wesley Community Center Health Fair

- Discussed with residents how to perform an oral cancer self exam
- Gave oral hygiene instruction
- Gave attendees toothbrushes



Amarillo ISD Extended School Day Programs

- Discussed Oral health with children
- Played “Clean Relay” game
- Read The Tooth Book
- Two Minute Brushing Game
- Small group brushing practice
- Lego/Playdoh flossing



River Road High School Career Fair

- Talked with high school seniors about a career in dental hygiene



Baby Bash

- Family Support Services
- Families with children 4 years and under
- OHI
- Toothbrushes
- Information handed out to parents about ECC



Autism Walk 2025

- Gave OHI
- Handed out oral care samples and toothbrushes
- Gave clinic info



Clean Start Hygiene Fair

- Gave OHI
- Handed out about 500 toothbrushes to children in need
- Gave clinic info



Mommamas Resources + Connections

- Gave OHI
- Handed out oral care samples and toothbrushes
- Gave clinic info



Success 360

- Talked with high school seniors about a career in dental hygiene
- Handed out oral care samples and toothbrushes

