

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes.* Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

“Program Name”
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Amanda Fuller		
MEETING DATE: 10-30-25	MEETING TIME: 7:00 AM	MEETING LOCATION: AC West Campus Simulation Center
RECORDER: Janet Barton		PREVIOUS MEETING: 11-7-2024

MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”

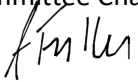

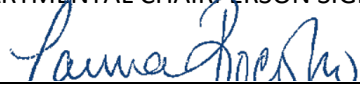

P?	Name and Title (List all)	Business Affiliation	Email	Best contact number
P	Tiffany Stevens	CT Northwest Texas Hospital		
P	Amanda Fuller	Amarillo Heart Institute	ajthfull@gmail.com	806-671-4634
P	Lindsey Hagemeyer	Baptist St. Anthony’s Hospital	lindsey.hagemeyer@bsahs.org	806-517-3418
P	Sierra Colin	Northwest Texas Hospital	S0457142@gmail.com	806-654-4041
	Christy Ramirez	Veteran’s Administration		

	Marie Deaver	CT Baptist St Anthony's Hospital		
	Diana Chacon	Cardiology Center of Amarillo		
	Corey Helms	University Medical Center		
	Scott Schwartz	Covenant Hospital		
	Stephanie Evans	Covenant CT		

Minutes	
Key Discussion Points	Discussion
Old Business:	
Approval of Previous Minutes	1 st Linsey Hagemeyer, 2 nd Sierra Colin all approved
Affiliation Reports	<p>Tiffany Stevens – Northwest Texas Hospital -Tiffany stated everything is good at NWTH. She took their first student since spring. They have new machines. Tiffany stated the new software does the recon so she is having to go back and show the students manually.</p> <p>Lindsey Hagemeyer – Baptist St Anthony’s Hospital – Lindsey stated they have a student clinical intern position... will be hired after graduation.</p> <p>Sierra Colin- Northwest Texas Hospital – Sierra stated all the students are doing good.</p> <p>Amanda Fuller – students are doing good on PET Comps, hot lab work, sending boxes back to the pharmacy and dosing. Lala is doing good.</p>
PT Instructors	<p>Jeanette Florentino- Supplemental Instructor/Clinical Assistant students are doing well clinically. First year students are doing very well at clinic.</p> <p>Rebecca Montz – Adjunct Instructor – Rebecca stated the 1st year students are doing good. They are engaged and talkative.</p>
Director Report	<p>Tamra Rocsko – Tamra reviewed the strategic plan which has not changed as of now. Tamra mentioned that Michaela will be back as Lab Assistant and peer tutor in the summer. We have a new AC President Dr. Conner. Her background is in business and a community College in Florida. She was on our campus a couple of weeks ago and met with students and employees and visited several programs. Tamra stated that students will travel to Tulsa OK in April of 2026. She mentioned that the Dean, Kim Boyd helped secure funding for the trip. The Nuclear Medicine students are very active in the community. They are still doing canned meals each semester, Compassions Gate. Recently completed work at the Downtown Women’s Center and PETS Clinic.</p> <p>All Facility policies including COVID and infectious disease – per the handbook statement that indicates students are required to follow clinical site policies, including COVID and other infectious disease policies.</p>

	<p>Tamra stated she was able to get five hours back in her curriculum. Several years ago, she went from 72 hours to 60 hours. Currently at 65 hours. She is adding Medical Terminology (2 hrs), Methodology II (from 2 hrs to 3), and a new Data Processing course (2 hrs) to go with the laptops with the recon software.</p> <p>HESI Exam is gone. Replacing with TEAS</p> <p>Nuclear Medicine Outcomes -100% first time pass rates, 100 % job placement.</p> <p>Nuclear Medicine received 13 laptops with software. Approved PT instructor last year. Will be able to reconstruct in new class SP 2027. Will be during the day.</p> <p>Program effectiveness and student learning outcomes:</p> <ul style="list-style-type: none"> j. Sent annually to the JRCNMT ii. No actions required from JRCNMT for current cycle. <p>K. Technologists handing down previous assignments to students. This is an NMTCB violation, and they will suspend a credential and investigate.</p> <p>L. Students and techs fraternizing -This creates bias and is a handbook violation.</p> <p>m. holding two meetings a year: FORMAL Fall BLC/AB meeting, and an informal Spring meeting with just Tamra and the AESs Simulation Center and tour (how we will use it in Nuclear Medicine).</p>
Curriculum Decisions:	Adding Medical Terminology, Methodology II, and Data Processing Course
Melissa Burns- CCHCE	Melissa Burns – They have been busy registering students. Beginning November 10 th they will offer two new courses...Medical Billing and Clinical Medical Assistant. Melissa asked about a Nuclear Medicine and Radiography Symposium. Tamra stated her and Michael talked an in-person symposium. Melissa is going to check on this.
Kim Boyd – Dean of Health Professions	Kim acknowledged the work that Tamra puts into her program. TEAS – Kim feels the TEAS test is better than the HESI. CASPER Test – We have six programs that use the Casper Test. Success Center was doing some workshops, but they don't work for Health Sciences. Casper will focus on critical thinking. Medical Terminology being added to Nuclear Medicine and two more programs will have it at some point. The Casper test also measures Grit which will help with retention. Learning Framework is also helpful for 1 st year students. The cost for TEAS is \$85, Casper Test is \$80. Kim mentioned that Tamra takes 12 students out of 85 applications.
Other:	NA NA

Adjourn:	7:45 AM
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Committee Chairperson: 	11/17/2025	MEETING DATE: 10-30-25	NEXT MEETING:
Recorder's Signature: 		11/12/2025	
DEPARTMENTAL CHAIRPERSON SIGNATURE: 		DATE: 11/12/2025	
DIVISION DEAN'S SIGNATURE 		DATE: 11/12/2025	

**Nuclear Medicine
ADVISORY COMMITTEE MEETING**

Business Leadership Committee

AGENDA – October 30, 2025

Programs must have an Advisory Committee that includes each Affiliate Education Supervisor (AES), along with any other members the program chooses to appoint. On an annual basis, the program shall hold a meeting to, at a minimum:

- apprise the Committee of program issues;
- review program effectiveness and student learning outcome assessment; and
- request feedback to improve the program's policies, procedures and curriculum.

1. Welcome & Introductions – Amanda Fuller

2. Approval of Minutes

3. Higher Ed. Representative Amarillo College- Letha Black

4. Community Representative- Stephanie Goins (Amarillo Area Foundation)

5. Affiliation Reports

- a. Tiffany Stevens – CT Northwest Texas Hospital
- b. Christy Ramirez – Veteran's Administration
- c. Lindsey Hagemeyer – Baptist St. Anthony's Hospital
- d. Sierra Colin – Northwest Texas Hospital
- e. Marie Deaver – CT Baptist St. Anthony's Hospital
- f. Diana Chacon – Cardiology Center of Amarillo
- g. Amanda Fuller – Amarillo Heart Institute
- h. Corey Helms - University Medical Center
- i. Scott Schwartz – Covenant Hospital
- j. Stephanie Evans – Covenant CT

6. Perkins Grant –

7. Student Representative

- a. Second year student Michaela Montgomery
 - i. Tutoring
 - ii. Social Services
 - iii. Other concerns/issues

8. Jeanette Florentino – Clinical Assistant

9. Rebecca Montz- Adjunct Instructor

10. Director's Report (old & new business)

- a. AC Strategic Plan: the five components will stay the say with additional focus on transfer students and 80% (by 2025) completion.
 - i. Completion (program is seeing less attrition)
 - ii. Degree alignment (NA)
 - iii. Learning (tutoring)
 - iv. Love Your Neighbor (activities/community/AC resources)
 - v. Financial (offsetting travel expenses)
- b. **New President** is Dr. Jamelle Conner. She comes highly qualified.
- c. The lab assistant and peer tutor position Michaela Montgomery

**Nuclear Medicine
ADVISORY COMMITTEE MEETING**

Business Leadership Committee

AGENDA – October 30, 2025

- d. **Student travel** and activities (2026) travel to Tulsa in April. Students will sell items to offset cost.
- e. Students are very active in the community. Still doing canned meals each semester, each month a student goes to Compassions Gate. Recently completed work at the Downtown Women's Center and PETS clinic.
- f. All facility policies including COVID and infectious disease
 - i. As per the handbook statement that indicates students are required to follow the clinical sites policies, this included COVID and other infectious disease policies.
- g. **5 hours back in the curriculum**
 - i. Medical Terminology
 - ii. Meth II credit hour change
 - iii. Data Processing
- h. **HESI exam gone, using TEAS**
 - i. 100% first time pass rates, 100% job placement.
- j. Program effectiveness and student learning outcome assessment
 - i. Sent annually to the JRCNMT
 - ii. No actions required from JRCNMT for current cycle
- k. Technologists handing down previous assignments to students
 - i. This is an NMTCB violation and they will suspend a credential and investigate
- l. Students and techs fraternizing
 - i. This creates bias and is a handbook violation
- m. Two meetings a year, Fall will be more about the program, Spring is the clinical affiliates sharing
- n. Simulation Center and tour (how we will use it in Nuclear Medicine)

- 11. Health Science Advisor –Amanda McKee**
- 12. VPAA Office –**
- 13. Melisa Burns - Continuing Healthcare Education**
- 14. VP of Academic Affairs-**
- 15. Kim Boyd – Dean of Health Sciences**
- 16. Requesting any feedback at this time from affiliates**
- 17. Adjournment**

ADVISORY COMMITTEE MEMBERS

Program: Nuclear Medicine

Date: 10-30-2025

Program Director: Tamra Rocsko

Committee Chair: Amanda Fuller

[illegible]