

**OCCUPATIONAL THERAPY
BUSINESS LEADERSHIP COUNCIL**

APRIL 16TH 2026

1. Welcome and Introductions –
2. Approval of Previous Minutes – 1st, 2nd,
3. Advising – Leslie McCaslin
4. Student Representative – Jessica Schmidt
5. Public Members – Ty Owens, Erin Palmer
6. Perkins Grants - Jordan Ramos
7. Affiliation Reports –
 - a. Taylor Jones – BSA
 - b. Alesha Williams - Therapy 2000
 - c. Ty Lemaster – NWTXH
 - d. Regan Hall – Executive Director Turn Center
 - e. Joseph Biederman – Shannon Medical Center
 - f. Geraldine Trejo – Legacy Rehabilitation
 - g. Amanda Aldaco – BSA
 - h. Paige Gerber – Turn Center
 - i. Rena Hutches – BSA
 - j. Janae Cline – Accent Care
8. John Smoot – Director Health Sciences Simulation Center
9. Melissa Burns – Director Continuing Healthcare Education
10. Kim Boyd – Dean of Health Professions
11. Simone Buys - Clinical Coordinator Report
12. Sheree Talkington - Program Director Report

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with work-based learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

For recorders/notetakers

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.
If there is no motion or action taken on a discussion or a point in the agenda, **note "no action or vote taken" in the section.**

Signatures and Routing

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes.* Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

Instructions for Advisory Board / BLCs

Chairperson – appointed by program manager (someone outside of Amarillo College)

Recorder – person taking notes from meeting

Members – Include all members of committee; place an **X** to left of name if present.

Ex-Officio – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

“Program Name”
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Janae Cline, OTA		
MEETING DATE: 4-16-26	MEETING TIME: 4:00 PM	MEETING LOCATION: Amarillo College Simulation Center
RECORDER: Janet Barton, Health Sciences		PREVIOUS MEETING: April 24th 2025

MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”

P?	Name and Title (List all)	Business Affiliation	Email	Best contact number
P	Taylor Jones	Baptist St. Anthony’s Hospital	Taylor.hilljo@bsahs.com	575-390-7332
P	Alesha Williams	Therapy 2000	Alesha.williams061@gmail.com	806-570-5506
P	Ty Lemaster	Northwest Texas Hospital System	Tylemaster48@hotmail.com	806-584-4438
p	Regan Hall	Executive Director Turn Center	regan@turncenter.org	806-316-7909
A	Joseph Biederman	Shannon Medical Center		

Advisory Board / Business and Leadership Council

Occupational Therapy BLC

4-16-2026

P	Geraldine Trejo	Legacy Rehabilitation	Geraldine_trejo@hotmail.com	806-930-3669
P	Amanda Aldaco	Baptist St. Anthony's Hospital	Almaddox19@yahoo.com	806-626-6537
A	Paige Gerber	Turn Center		
P	Rena Hutches	Baptist St Anthony's Hospital	Rena.hutches@bsahs.org	806-670-0464
p	Janae Cline	Accent Care	Jcline84@gmail.com	806-731-3554
P	Ty Owens	Community Member	Ty.owens@anb.com	806-341-6462
P	Erin Palmer	Community Member	Enmerrill21@gmail.com	806-679-4962

Minutes	
Key Discussion Points	Discussion
Old Business:	Approval of Previous Minutes – Ty Lemaster requested correction to his phone number from the 2025 minutes. Correction made. Minutes were approved. Janae 1 st , Rena 2 nd
	Opening –To celebrate OT MONTH engaged in OT BINGO
Student Report	Jessica Schmidt – Jessica stated she likes the hands-on activities that they get to do. She mentioned there is more organization needed across the program. Summer course was added. They have professional learning opportunities. She stated she is grateful for the program.

Public Members	Ty, Erin
Jordan Ramos – Perkins Grant Liaison	Jordan stated he glad to be at the meeting. Jordan mentioned that several women attended the Men in Healthcare Event. They are looking at revamping the event. Plan to have one in Fall 2026. Will be looking for or asking members to speak.
Affiliation Reports	<p>Taylor Jones – BSA -Taylor stated that students do not have enough exposure to acute care.</p> <p>Alesha Williams – Therapy 2000 – Alesha stated she only had one student</p> <p>Tye – Lemaster – Students keep getting better. They ask a lot of questions. Tye stated documenting needs to improve. He enjoys having the students, they have been good.</p> <p>Geraldine Trejo – Geraldine stated students are doing great. Requesting more hands on. She mentioned the OT tool kit book. Students complain about homework during fieldwork.</p> <p>Amanda Aldaco – BSA – Amanda stated she is getting a student tomorrow.</p> <p>Rena Hutches – BSA – Rena stated she coordinates the students coming in. She mentioned CAPTE 30 hour is not recognized anymore. Sheree stated ACOTE is 16 weeks in fulltime setting. OT struggles with fulltime. If students are not getting 35 or 36 hours, there is a concern. Program must justify local “fulltime” status and BLC agrees that is 30 hours as a minimum, few OTP work 40 hours a week.</p> <p>Regan Hall – Executive Director Turn Center – Regan mentioned 1000 hours a year? BSA does not have two clinicians. Limiting to acute care only. One week can be hands on. Line managers are important in acute care. They are full as far as job opportunities.</p> <p>Janae Cline – Accent Care – Janae stated she needs students. It is important to look at Home Healthcare.</p>
Kim Boyd – Dean	<p>Kim Boyd – Dean of Health Professions – Kim stated that in our Simulation Center, they have a home setup with a bedroom. Standardized patients are used. OTA also uses the Skills Hub in Jones Hall. Sheree is on the Skills Hub Committee. Kim also talked about the application process. Last year three programs added Casper test. This year we added the TEAS test. Casper test is situational. June 10th acceptance emails go out. We have tried to be more uniform with the application process.</p> <p>Melissa Burns – Director of Continuing Healthcare Education – Melissa stated they have been busy. They started a medical billing and coding. Also starting Medical Assisting. One semester program. They also are looking at starting the Mental Health program to be prepared when the State Hospital opens. They are working on more CNA skills. Hope to bring back CNA as a 6-week course that would include Clinicals. They also working on more CNA skills. Hope to bring back CMA as a 6-week course that would include Clinicals.</p>
Sheree Talkington – Program Director	<p>Sheree Talkington – Sheree stated they completed a redesign this past year. They accepted 12 student’s last fall. Lost one student due to death, one student went to another program. The OTA Adjunct Faculty did not return. Simone is on FMLA. Sheree mentioned she will be adding Medical Terminology to the degree plan and it will be required moving forward. Students</p>

	<p>completed new learning activities. They went to Palo Duro Canyon to practice in wheelchairs on the trails. They looked for ADA compliance. Sheree added an Open House to the application process (optional). Moved elders' course to summer. Adding three-day certificate prep course. Current pass rate for 2025 is 73%. Sheree stated she is working with Walter on this. Will use high stakes testing strategies. Overall, 81% pass rate for 3 year period is acceptable. So far the program has 100 applications. Appears there is more interest in the OTA program. Kim Boyd mentioned that all programs are being asked to add learning frameworks as a co-req. with Med Term. Compilo is a part of this and have A&P I completed. Program Directors can look at the points, pull-up transcripts and calculate points. Kim stated the public does not understand the rigor of our programs. One of the students stated she didn't realize 8-week classes were one at a time. Leslie stated one at a time or two at a time. There have been conversations about time in Med Term. PTA and Dental require observations. There was a comment from a member about having to spend a lot of money when she started at the hospital. Badger Bound was talked about. High School students can earn 15 hours Dual Credit. Next 45 hours free. Conversation about Dual Credit A&P.</p>
	<p>Adjourned 5:07</p>
<p>Other:</p>	
<p>Adjourn:</p>	<p>5:07 PM</p>

<p>Committee Chairperson: Signature: _____</p>	<p>MEETING DATE: 5/28/2026</p>	<p>NEXT MEETING:</p>
<p>Recorder's Signature: Janet Gordon</p>	<p>DATE: 05/28/2026</p>	
<p>DEPARTMENTAL CHAIRPERSON SIGNATURE: Sheree Volkmann</p>	<p>DATE: 05/29/2026</p>	
<p>DIVISION DEAN'S SIGNATURE: Kim M. Boyd</p>	<p>DATE: 05/28/2026</p>	

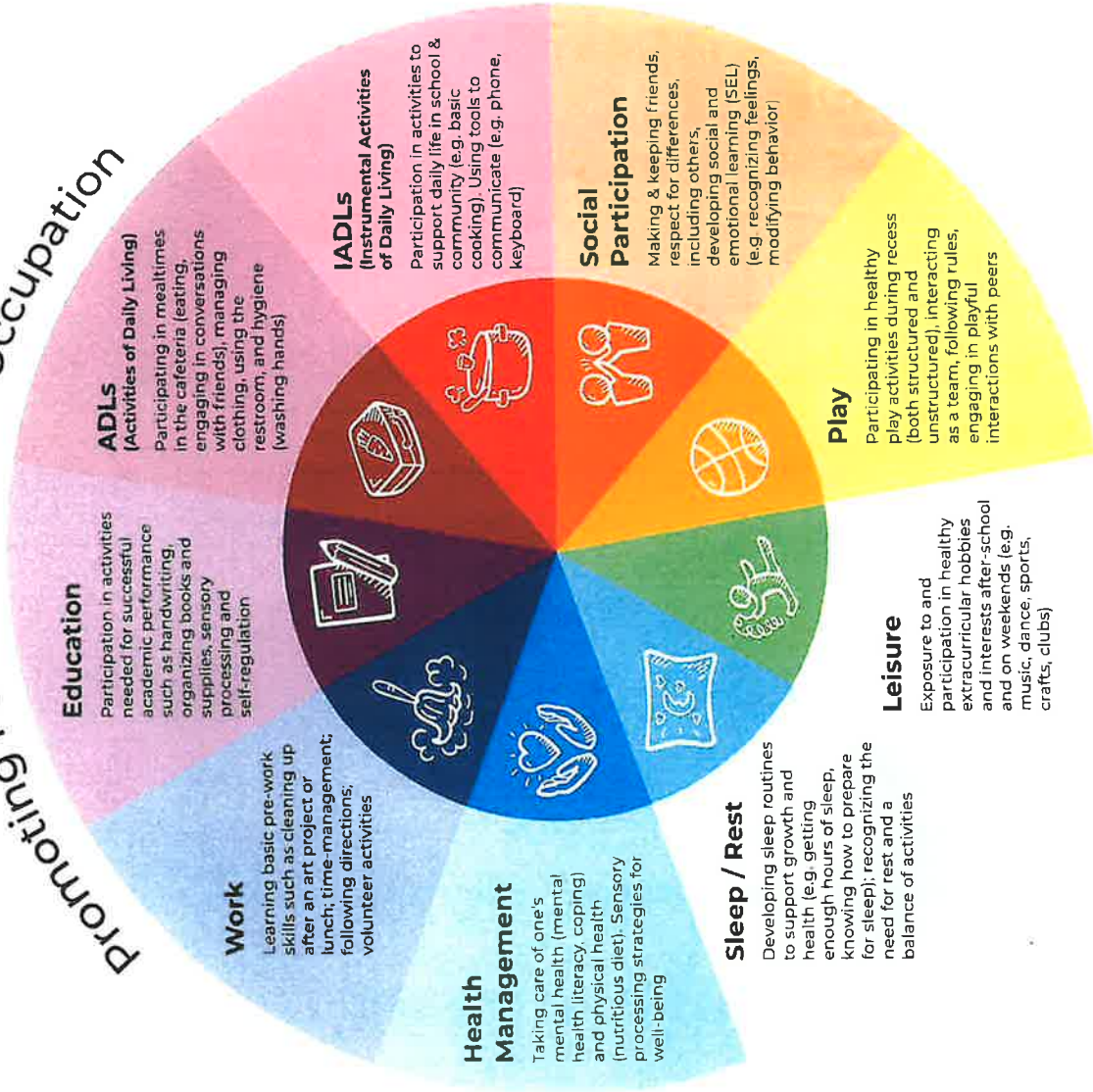


OTA CELEBRATION

BINGO

Graduated from AC	Has a specialty certification	Has or is transitioning from OTA to OTR
Has worked as OTP in peds	Has worked as OTP in acute care	Has practiced 0-5 years
Is an OTA student	Is a public member	Has a unique leisure interest

Promoting Occupational Participation in Occupation





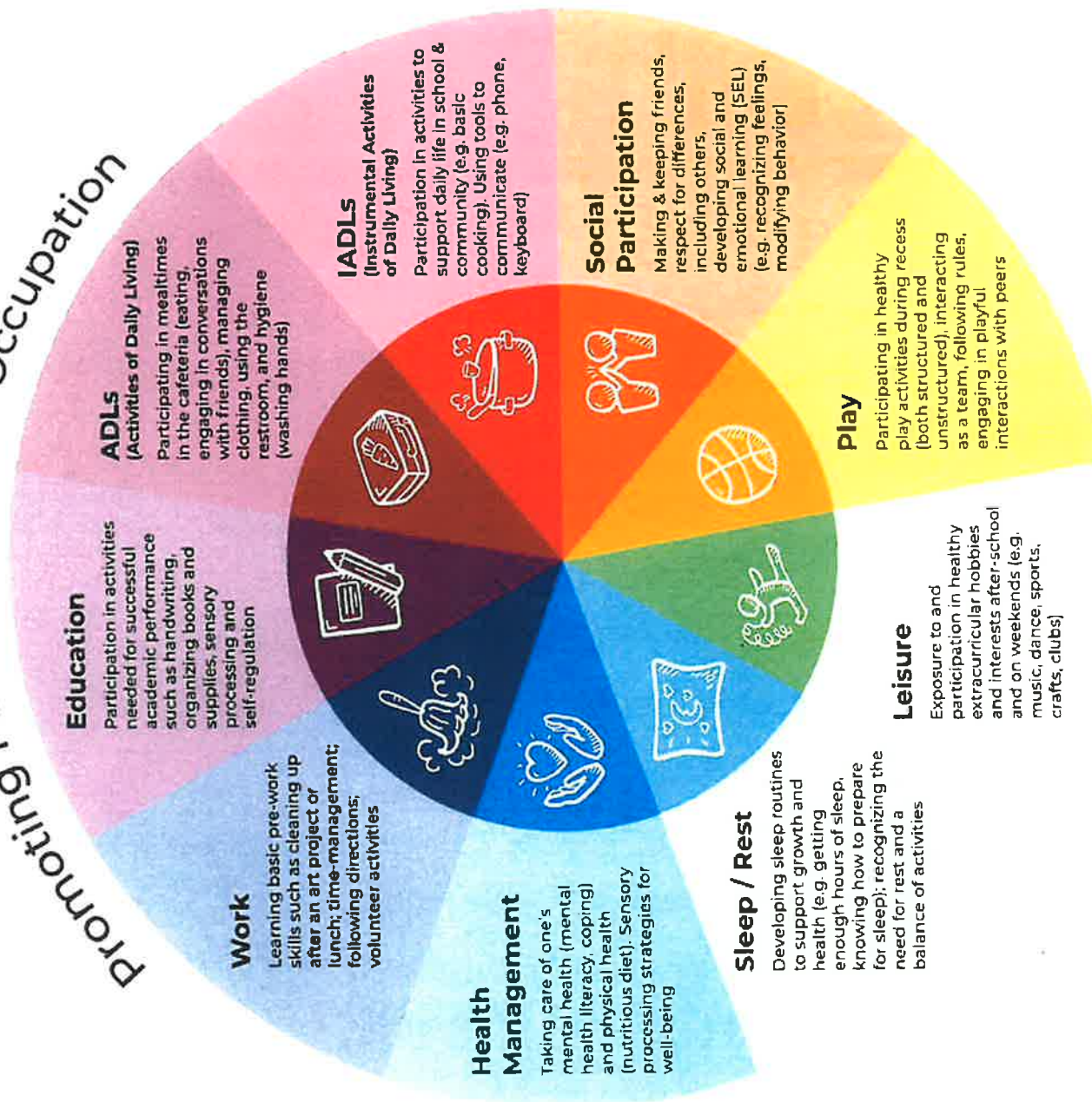
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Promoting Participation in Occupation

Occupational Therapy



Work

Learning basic pre-work skills such as cleaning up after an art project or lunch; time-management; following directions; volunteer activities

Health Management

Taking care of one's mental health (mental health literacy, coping) and physical health (nutritious diet). Sensory processing strategies for well-being

Sleep / Rest

Developing sleep routines to support growth and health (e.g. getting enough hours of sleep, knowing how to prepare for sleep); recognizing the need for rest and a balance of activities

Leisure

Exposure to and participation in healthy extracurricular hobbies and interests after-school and on weekends (e.g. music, dance, sports, crafts, clubs)

Play

Participating in healthy play activities during recess (both structured and unstructured), interacting as a team, following rules, engaging in playful interactions with peers

Social Participation

Making & keeping friends, respect for differences, including others, developing social and emotional learning (SEL) (e.g. recognizing feelings, modifying behavior)

IADLs (Instrumental Activities of Daily Living)

Participation in activities to support daily life in school & community (e.g. basic cooking). Using tools to communicate (e.g. phone, keyboard)

ADLs (Activities of Daily Living)

Participating in mealtimes in the cafeteria (eating, engaging in conversations with friends), managing clothing, using the restroom, and hygiene (washing hands)

Education

Participation in activities needed for successful academic performance such as handwriting, organizing books and supplies, sensory processing and self-regulation