

Advisory Board Minutes

PROGRAM COMMITTEE NAME:		Panhandle Regional Law Enforcement Academy Advisory Board			
CHAIRPERSON:		Dale Davis			
MEETING DATE:	09/10/25	MEETING TIME:	12:00 p.m.	MEETING PLACE:	First Responders Academy Rm 1057
RECORDER:	Janet Workman			PREVIOUS MEETING:	03/20/25

MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
x	Todd Beckum	President	Double U Printing	806-433-0390	todd@doubleuprinting.com
x	Shelly Bohannon	Executive Director	The Bridge Child Adv Ctr	806-372-2873	shelly@bridgecac.org
x	Kory Brown	Lieutenant	Potter Co SO	806-335-4105	korybrown@co.potter.tx.us
	Paul Brown	Chief	Tulia Police Department	806-640-4570	p.brown@tuliapd.org
	Greg Daniel	Commander	Rick Husband International Airport PD	806-335-4403	Greg.daniel@amarillo.gov
x	Dale Davis	Board Chair; Retired Chief	Canyon Police Department	806-452-9633	dadavis4@sbcglobal.net
x	Morgan Hightower	Sheriff	Moore Co SO	806-935-4145	morganh@moore-tx.com
x	Dawn Marie Jordan	Instructor	WTAMU	806-274-8258	djordan@wtamu.edu
x	Bill McLean	Civilian	Retired-Asarco Incorporated	806-353-6834	wordturbo@aol.com
x	Victoria Medley	Director, Amarillo Animal Mgmt	City of Amarillo	806-378-3044	Victoria.medley@amarillo.gov
x	Chase Overbeeke	Trooper Training Coordinator	DPS	806-513-8949	chase.overbeeke@dps.texas.gov
	Dennis Rice	Captain, Professional Stds	Randall Co SO	806-468-5800	Rice.dennis@rc-sheriff.com
	Louis Sanchez	Captain, Training & Personnel	Amarillo Police Department	806-378-6170	louis.sanchez@amarillo.gov
x	Richard Stump	Director-Training & Compliance	Youth Center of the High Plains/Randall	806-468-5876	richardstump@rcjj.org
x	Landon Swan	Chief	Hereford PD	806-676-6345	Landon.swan@hereford911.com
x	Natalie White	Director	Potter, Randall, & Armstrong Co CSCD	806-378-3740	whiten@pottercscd.org
	Cathy Williams	Host	Warford Activities Ctr, Sr Services	806-683-9013	shophandg@gmail.com

EX-OFFICIO'S PRESENT

x	Eric Wallace	Dean, Public Service Programs	Amarillo College	806-457-4464	ecwallace@actx.edu
x	Raul Dominguez	Coordinator, Intervention Pgms	Amarillo College	806-457-4468	rrdominguez@actx.edu
x	Sarah Uselding	Assistant Professor, Criminal Justice	Amarillo College	806-457-4466	seuselding@actx.edu
x	Joe Cannon	Faculty Program Coordinator, LEA	Amarillo College	806-457-4469	Joe.cannon@actx.edu
x	Constance Haskins	Instructor, Criminal Justice	Amarillo College	806-457-4461	c0144570@actx.edu
	Lori Gunn	Regional Services Director	Panhandle Regional Planning	806-372-3381	lgunn@theprpc.org
			Other Guests		
x	Ryan Francis	Coordinator, Perkins Grant	Amarillo College	806-335-4229	rfrancis@actx.edu
x	Jordan Ramos	Perkins Community Liaison	Amarillo College	806-371-5166	j0448390@actx.edu
x	Ernesto Olmos	Senior Director of Advising	Amarillo College	806-371-5447	efolmos@actx.edu
x	Tammy Coats	Director of Human Resources	Amarillo College	806-371-5042	tlcoats@actx.edu

x	Adam Aguayo	Senior Success Coach	Amarillo College	806-371-5408	aeaguayo@actx.edu
x	Tiffany Richardson	Advising Associate – Criminal Justice	Amarillo College	806-371-5953	t0367564@actx.edu
x	Bill Sheffield	Lieutenant, Training & Personnel	Randall Co SO	806-468-5800	William.sheffield@randallso.gov
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Call to Order		<p>Dale Davis called the PRLEA Advisory Board to order at 12:00 pm.</p> <p>Dale Davis welcomed all members. He introduced himself as the Chair of the Advisory Board, a position he was appointed to by the chief administrator, Eric Wallace. All other members present provided introductions as well.</p> <p>We do have a quorum.</p>			Dale Davis
Approval of Minutes		<p>Morgan Hightower made a motion to approve the minutes from our last meeting held on 03/20/25 as written, and Shelly Bohannon seconded the motion. All those in attendance voted to approve. Motion carried.</p>			Dale Davis

<p>Perkins Update</p>	<p>Ryan Francis and Jordan Ramos noted Perkins support for program equipment and upcoming recruiting, including Badges and Beyond: Careers that Make a Difference at the First Responders Academy (FRA) on April 9, 2026. The event is open to high school students and community members, modeled after successful East and West campus programs, and will showcase our programs and new building.</p> <p>Eric Wallace reported on Perkins-related equipment requests:</p> <p>FY26 Requests: Tactical Shoot House Kit (patrol skills/related training), shock knives (Arrest and Control), and simunition conversion kits for rifles (Patrol Skills). None were funded due to limited Perkins funds and competing requests.</p> <p>Department/Grant Plans: Shock knives and simunition kits might be purchased with department funds. A JET (Jobs and Education for Texans) grant request will hopefully be submitted for the Shoot House Kit. Each college may submit one JET request per year; AC is submitting ours this year. In FY24, a JET grant funded the Virtual Reality Immersion Room and A/V system in the FRA Simulation wing.</p> <p>Tutor: Perkins is funding a new full-time FRA tutor, Kyle McCall (started July). A former EMS student and part-time EMS tutor, his first year with EMS saw a 12% increase in EMT National Registry success. He met with Joe's students in the final weeks of the last academy for state test prep and will support the next academy from the start. He offers a flexible schedule (nights/weekends), individual or group sessions, in person or via Zoom.</p> <p>Appreciation was expressed to college leadership and the Perkins team for what they have been able to provide to our program. No action needed.</p>	<p>Ryan Francis Jordan Ramos Eric Wallace</p>
<p>PRLEA Update</p>	<p>Academy Updates were provided by Joe Cannon as follows:</p> <ul style="list-style-type: none"> • 131st Academy <ul style="list-style-type: none"> ○ 8 recruits graduated Aug 21; all passed TCOLE on first attempt. Began with 13; all sponsored and employed at graduation. 	<p>Joe Cannon/Eric Wallace</p>

- Attrition: 1 withdrew during police driving; 2 dismissed end of first semester for grades (eligible to return); 1 dismissed for failing defensive tactics skills after remediation (eligible to return); 1 withdrew during defensive tactics for personal reasons (decided law enforcement not for them).

- 132nd Academy

- Runs Sept 30—early March; projected 18 recruits. Backgrounds completed for all but 1–2; a few pending psychological/drug tests. Nine sponsored; agencies may sponsor remaining. PRPC Scholarship Interviews: Sept 16.
- 18 additional applicants did not enter: 4 no call/no show to interview; no response to follow-up; 5 withdrew applications (3 intend to attend Spring academy); 1 arrived without PHS; Facebook showed recent arrest for Discharge of a Firearm; stated currently on probation—disqualified; 1 previously permanently disqualified for lying on PHS—reaffirmed; 1 lied on PHS about reason for termination from Randall County (jailer); 1 lied on PHS (with Lubbock PD and with us) regarding drinking and driving, drug use, hunting-without-license citation, and 2024 TDCJ resignation (for failing a drug test); 1 lied on PHS about reason for leaving TDCJ, work reprimands, and a juvenile incident; 1 prior incidents: ramming neighbor’s car; physically picking up wife and putting her outside; 1 questionable UOF at Gray County SO (jailer) leading to firing plus recent termination for horseplay at work; 1 failed to provide added info about a juvenile incident and use of a debit card not his; 1 interview performance well below expected standards.

- Some disqualifications are permanent due to dishonesty; others may reapply. Applicants are urged to fully disclose in the PHS; time is provided to update PHS forms during/after interviews to clean it up and provide any missing information.

- 133rd Academy

- Applications open mid-October; starts early April 2026; graduates in August.

- General Academy Updates

- Students receive information on regular financial aid and Workforce Solutions funding (tuition, books, uniforms, supplies; available to sponsored and non-sponsored students). Goal: minimize financial barriers.
- Continued preference for sponsored/prospective appointees (per past advisory board guidance regarding admissions), but this has not resulted in turning away any applicants.
- New Ford Police Interceptor received June 2025. Fleet: 7 training vehicles, all 2016 or newer (acquired new). Disposing of 2004 Crown Vic and 2007 Tahoe.
- Hiring: Full-time position to assist with the Law Enforcement Academy and continuing education; posting this month.

First Responders Academy Update was provided by Eric Wallace as follows:

- In addition to supporting students with the new tutor, a Success Coach (Adam Aguayo) is assigned to FRA—on-site weekly; available by appointment; referrals accepted. Flyer provided.

- Two “First Responders Career Days” scheduled in October, promoted by College Recruiting. Previous collaboration with the Fire Academy led to record enrollment; this cycle will promote all first responder programs. Info to include college application, financial aid, TSI testing/tutoring, and a PHS workshop emphasizing honest, accurate completion.

Kory Brown made a motion to approve the Training Coordinator report, and Todd Beckum seconded the motion. All those in attendance voted to approve. Motion carried.

Rules & Regulations Updates, Curriculum Updates, and Admissions Standards Updates

Eric proposed the following Rules & Regulations Updates, Curriculum Updates, and Admissions Standards Updates:

***** Rules & Regulations Updates memo was provided and recommendations were made to update Title Changes from Director to Dean where referenced, and to allow for the Class Leader to be replaced when appropriate.**

*****Eric proposed and recommended the following Curriculum Updates:**

Change Family Violence/Sexual Assault from 20 hours to 16; TCOLE only requires 12. This topic is difficult to fit into just 12 hours, but Joe has worked with the instructor to pare down instruction to 16 hours from 20 hours. This change takes out some unnecessary information they were including, and also allows for better calendar layout.

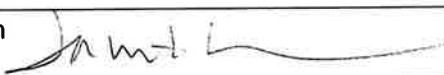
*****Eric explained a planned Friday PT Hour:**

We want to include an hour of PT on Friday afternoons when the schedule permits. This hour will be used to practice Defensive Tactics or Patrol Skills to better prepare students for those sections of the curriculum. We really only have a handful of Fridays that are not already skills days, or a day when the topic of instruction already extends past 8 hours, so these additional days are easily absorbed into our current PT hours and will not require any adjustment to our overall curriculum hours.

*****Eric explained and recommended Admissions Standards Updates:**

He provided a list of the PRLEA Disqualifiers and recommendations and made

	<p><i>the proposals below.</i></p> <p><i>Current: Discharge from the military with other than an Honorable Discharge.</i></p> <p><i>Proposed: Discharge from the military with a Dishonorable Discharge.</i></p> <p>And then add this statement at the bottom:</p> <p><i>This list does not cover every situation. Other issues, or repeated problems, may also affect eligibility. Only the Dean of Public Service Programs may grant waivers for items not prohibited by law or TCOLE rule.</i></p> <p>Here's an example situation: A person admits to selling one joint at some point in their life, because they are trying to be honest. Our rules as currently written would permanently disqualify this person. This is obviously different from a drug dealer. We need a mechanism to allow exceptions to get through, and this waiver would allow that.</p> <p><u>Title IX Update – (Eric and Tammy Coats)</u></p> <p>At the last meeting, the Rules & Regulations were updated to comply with federal Title IX requirements. Board members asked how unsubstantiated, substantiated, and potential criminal allegations are handled and what information from Title IX investigations is shared with the academy. David Hall agreed to follow up and, with Eric, met in July with Title IX Coordinator Tammy Coats. To address questions directly, Coats attended today's meeting and provided a brief overview of the Title IX process; no further questions were raised. Eric noted that a student dismissed from the college for a Title IX incident would also be dismissed from the academy; if not dismissed, the matter may proceed as an academy student conduct issue or nothing at all.</p> <p>Morgan Hightower made a motion to approve the Rules & Regulations Updates, Curriculum Updates, and Admissions Standards Updates and proposed changes, and Richard Stump seconded the motion. All those in attendance voted to approve. Motion carried.</p>	
<p>In-Service Training</p>	<p>Eric advised that PRPC funding for law enforcement training has been cut by approximately \$7,000 in this fiscal year, so if we run out of funds, we can still offer courses, but they will be self-pay.</p> <p>We have some in-service training coming up; Eric provided a handout and read through those. Eric asked for any requests for additional in-service training; there were none. Eric reminded everyone that our training calendar is updated regularly as new trainings are scheduled.</p>	<p>Eric Wallace</p>

	<p>Todd Beckum made a motion to accept in-service training report. Kory Brown seconded the motion. All those in attendance voted to approve and motion carried.</p>	
<p>Specialized Training</p>	<p>Due to the funding cut mentioned, we will not be able to offer as much specialized training that is PRPC funded, but we can still offer courses that are either free or that students self-pay for.</p> <p>We have several specialized trainings coming up; Eric provided a handout and read through these.</p> <p>In the works: SIG Armorer training, New JAG trainings, Crime Prevention Specialist Training, Tall Cop Training, 100 Club Trainings, Possibly Mechanical Breaching Course.</p> <p>Eric asked for any requests for additional specialized training; there were none. Eric reminded everyone that our training calendar is updated regularly as new trainings are scheduled.</p> <p>Chase Overbeeke made a motion to approve the specialized training report. Morgan Hightower seconded the motion. All those in attendance voted to approve and motion carried.</p>	<p>Eric Wallace</p>
<p>Adjournment</p>	<p>Meeting was adjourned at 1:01 pm</p>	<p>Dale Davis</p>
<p>Date: 10/14/2025</p>	<p>Secretary Signature: Janet Workman </p>	<p>Next Meeting: March 25, 2026</p>