

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (**name, title, and affiliation**).
- (2) Indication of the committee members' presence or absence from the meeting.
- (3) The names and title of others present at the meeting.
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
  - a. Evaluating the goals and objectives of the program curriculum.
  - b. Establishing workplace competencies for the program occupation(s).
  - c. Suggesting program revisions as needed.
  - d. Evaluating the adequacy of exciting college facilities and equipment.
  - e. Advising college personnel on the selection and acquisition of new equipment.
  - f. Identifying local business and industry leaders who will provide student with wor-Obased learning experience, employment, and placement opportunities.
  - g. Assisting in the professional development of faculty.
  - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
  - i. Representing the needs of students from special populations as defined in Perkins V.

#### **For recorders/notetakers**

Please review the guidelines above and below as you prepare the agenda and/or minutes.

If a motion is made, make note in the section of who made the motion, who seconded, and include results of vote.

If there is no motion or action taken on a discussion or a point in the agenda, note "no action or vote taken" in the section.

#### **Signatures and Routing**

Upon completion of the minutes, please send them to advisory board/BLC chair and program chair and/or program coordinator for review and signature. *Include the meeting agenda with the minutes.* Afterwards, send it to Dean for review and final initial before you submit to the library for the electronic archives.

**Instructions for Advisory Board / BLCs**

**Chairperson** – appointed by program manager (someone outside of Amarillo College)

**Recorder** – person taking notes from meeting

**Members** – Include all members of committee; place an **X** to left of name if present.

**Ex-Officio** – Include all other people present. AC faculty, staff, and guests are ex-officio; they do not vote on motions.

“Program Name”  
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Rashonda Pena		
MEETING DATE: March 6 <sup>th</sup> , 2026	MEETING TIME: 2:00 PM	MEETING LOCATION: AC Simulation Center
RECORDER: Janet Barton		PREVIOUS MEETING: 3-8-25

**MEMBERS PRESENT: (P = Present) Add nonmembers to bottom of table with heading “Others Present.”**

P?	Name and Title (List all)	Business Affiliation	Email	Best contact number
P	Rashonda Pena	NWTHS	<a href="mailto:raashondapena@gmail.com">raashondapena@gmail.com</a>	806-382-8895
P	Kim Montgomery	Panhandle OBGYN		
P	Kim Hudson	Amarillo Medical Specialist	<a href="mailto:skcd1221@yahoo.com">skcd1221@yahoo.com</a>	806-662-3870
P	Bonnie Enos	Amarillo Diagnostic Center	<a href="mailto:Cherry.mtn.be@gmail.com">Cherry.mtn.be@gmail.com</a>	830-998-2375
P	Baylie Zavala	Baptist St. Anthonys Hospital	<a href="mailto:Baylie.zavala@g;mail.com">Baylie.zavala@g;mail.com</a>	806-274-0880

Advisory Board / Business and Leadership Council

Sonography

Date March 6<sup>th</sup>, 2026

P	Tim Hightower	Childress Regional Medical Center	<a href="mailto:Timhightower@gmail.com">Timhightower@gmail.com</a>	940-585-1313
P	Alyssa Randall	Panhandle OBGYN	<a href="mailto:Alyssa.payne93@aol.com">Alyssa.payne93@aol.com</a>	806-576-7999
P	Carrie Waldrip	Pampa Regional Medical Center	<a href="mailto:Carriewaldrip08@gmail.com">Carriewaldrip08@gmail.com</a>	806-662-1288
A	Veronica Molina	Amarillo Heart Institute		
A	Eileen Phillips	Open Air MRI		

<b>Minutes</b>	
Key Discussion Points	Discussion
Old Business:	Approval of Previous Minutes 1 <sup>st</sup> , Tim Hightower, 2 <sup>nd</sup> Baylie Zavala, All approved
Advising:	<b>Leslie McCaslin</b> – Leslie stated that Advisors are working on registering students for Summer and Fall. She stated that they have received a lot of interest for Sonography.
Student Report:	<b>Mallissa Freeman</b> – Mallissa stated she started in January??? She thanked the clinical sites for their help <b>Marytrinh Nguyen</b> – Mary thanked the clinical sites for their support and help. She appreciates any support and feedback from the clinical sites.
Affiliation Reports:	<b>Bonnie Enos – Amarillo Diagnostic Center</b> – Bonnie mentioned that they took a few students this year. Several came in for one day. <b>Baylie Zavala – Baptist St. Anthony’s Hospital</b> – Baylie stated the students are very eager to learn. She appreciates them. <b>Tim Hightower – Childress Regional Medical Center</b> – Tim mentioned the Simulation Center is a nice facility. Tim stated he will be taking a student soon. The students did not get a lot of scanning time. Housing might be difficult in the future. They welcome PRN work. Bailey from the last class helps out some. <b>Rashonda Pena- NWTHS</b> - Rashonda stated she wrote new clinical expectations. She stated there is so much to learn about the machine. Physics and vascular go hand in hand. Students find physics difficult. Rashonda stated she enjoys the time with students. She tries to provide feedback. Evening shifts are more personal time. Rashonda told the students you get what you put in. <b>Kim Hudson – Amarillo Medical Specialists</b> – Kim mentioned the students they had were good ... ready to go. <b>Carrie Waldrip – Pampa/Dalhart</b> – Carrie stated she would like to get another student. <b>Kim Montgomery – Panhandle OBGYN</b> Kim stated she had a good experience working with the students <b>Alyssa Randall -Panhandle OBGYN</b> –( I don’t show she said anything)

Melissa Burns CCHCE	Melissa stated they have been busy. Melissa sent out a survey asking if the members would like to have an in-person conference, one day with several speakers? High Plains Radiology supported this in the past.
Sandy Parker- Program Director	<b>Report</b> – Zero drops for first time in years. 100% graduation rate in May, zero attrition. Job Placement – all 12 students from last year are employed in Sonography. SPI Test-Current class all passed and ready to take AMS. ARRT – <b>Last year all 11 students passed, 100%. ARDMS is due this month. Cost is \$300 to take the test.</b>
Alicia Guzman – Clinical Coordinator	Alicia reported on COMPLIO. 1 <sup>st</sup> class not as in depth. In 2027, all Comps will be online. Weekly logs must be in Saturday morning. Who should be entering information in Complio? QR code are be graded. Facebook for Clinical sites was discussed. It was mentioned that students would like to acknowledge their clinical sites. Vote for favorite site /preceptor.
Other:	
Adjourn:	

Committee Chairperson: 	MEETING DATE: 03/6/2026	NEXT MEETING: 2027
Recorder's Signature: 	03/26/2026	
DEPARTMENTAL CHAIRPERSON SIGNATURE: 	DATE: 03/26/2026	
DIVISION DEAN'S SIGNATURE 	DATE: 03/28/2026	

## ADVISORY COMMITTEE MEMBERS

Program: Sonography

Year: Spring 2026

Program Director: Sandy Parker

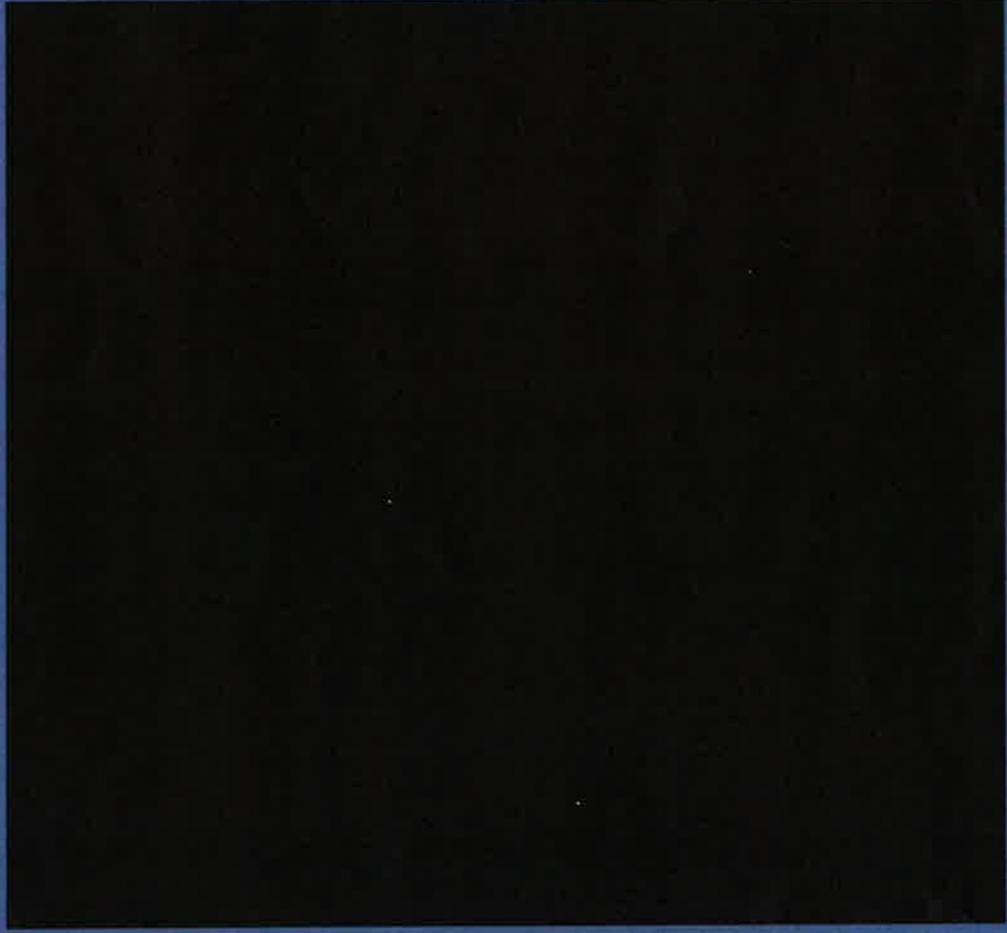
Committee Chair: Rashonda

Name	Title	Company	Phone	E-Mail
Marytrinh Nguyen	Student		806-382-8895	m0578464@amarillocollege.com
RASHONDA PEREA	US Supervisor	NWTHS	806-930-9332	rashondpperea@gmail.com
Leslie McCaslin	AC Advisor	Amarillo College	803-371-5352	10054771@actx.edu
Kim Montgomery	Sonographer	POG	806-340-9841	kim_montgomery@ymail.com
Alyssa Randall	Sonographer	POG	806-576-7999	alysa.payne93@aol.com
Kim Hudson	sonographer	AMS	806-662-3870	SKcd1221@yahoo.com
Bonnie ENOS	Sonographer	ASC	830-998-2375	cherry.mtn.be@gmail.com
Melissa Burns	Director	AC	806-356-3650	melburns@actx.edu
Baylie Zavala	Sonographer	BSA	806-274-0980	baylie.zavala@gmail.com
Tim Hightower	"	CRMC	940-595-1333	Tim Hightower@bunr.com
Carrie Waldrip	Sonographer	Pampa/Dalhart	806-462-1288	carriewaldrip08@gmail.com

# New Space

7 bays

4 general/3 echo



# Applications

- 206 applicants last year
- So far this year only 52
- Shadowing
- Changes for this year-Interview/casper
- Attrition has improved

# Updates

- Staff: Alicia Guzman
- Lab changes: Added more protocols: renal arteries, arterial legs and arms, venous arms, ABl, insufficiency
- Clinical sites: Added 5 Covenant sites, Open Air, Panhandle, VA (after accreditation)
- Accreditation
- Echo certificate
- Clinicals: Surveys and results

Diagnostic Medical Sonography  
Advisory Meeting 24-25  
March 28, 2025



Thanks to all of you for being here  
and providing your guidance and  
knowledge of the field to our  
students. This takes teamwork and  
we appreciate you!

# Sonography Completion Rates

Entering Fall class	Number of Accepted applicants	Attrition Rate	Number of graduates from program	Percentage of graduates
2024	12	0	TBD	TBD
2023	14	2	TBD	TBD
2022	12	2	10	83.3%
2021	13	2	11	84.6%
2020	9	1	8	89%
2019	12	3	9	75%

# Job placement

Graduation year	Number of graduates	Number of graduates employed within the field within 6 months of graduation	Number of graduates continuing with education within 6 months of graduation	Percentage of graduates employed or in school
2024	10	10	0	100%
2023	11	11	0	100%
2022	8	7	0	88%
2021	9	9	0	100%
2020	9	8	0	89%
2019	12	10	1	91.6%

# SPI test

Graduation year	# of graduates	# taking the test before graduation	# passing the test before graduation	# taking exam during 1 <sup>st</sup> year after graduation	1 <sup>st</sup> attempt pass rates	Overall pass rate within 1 year of graduation
2025	12	12	11	TBD	75%	TBD
2024	10	10	10	N/A	100%	100%
2023	11	11	10	N/A	55%	91%
2022	8	8	8	N/A	63%	100%
2021	9	8	7	8	88%	88%
2020	9	9	9	N/A	100%	100%

# ARRT Registry pass rates

Graduating class	# of graduates	# taking the test within 1 year of graduation	1 <sup>st</sup> time pass rate	Ultimate pass rate	Number of registered techs employed within 6 months of graduation
2024	8/10	9	100%	100%	9
2023	9/11	9/11	100%	100%	11
2022	6/8	6/8	88%	100%	8
2021	9	7	86%	100%	9
2020	9	9	100%	100%	8
2019	12	10	90%	90%	9

# ARDMS pass rates

Graduating class	# of graduates	# taking the test within 1 year of graduation	1 <sup>st</sup> time pass rate	Ultimate pass rate	Number of registered ARDMS techs employed within 6 months of graduation
2024	10	5 so far 3 cardiac	100%	100%	4
2023	11	7	100%	100%	5
2022	8	5	100%	100%	3
2021	9	1	100%	100%	1
2020	9	5	100%	100%	5

## Curriculum changes

- Med term was approved and now is back into curriculum as a prerequisite
- Vascular- Starting fall 2026 we have added an hour to accommodate for more lab and didactic time needed to teach more information
- Physics- Starting Spring 2026