

Amarillo College Business and Leadership Councils will ensure to comply with GIPWE Advisory Committee Meeting Minutes by incorporating the following agenda items into the meeting minutes. For more information about the characteristics of these committees, review pps. 7-8 in the [GIPWE](#).

- (1) Identification of committee members (name, title, and affiliation);
- (2) Indication of the committee members' presence or absence from the meeting;
- (3) The names and title of others present at the meeting;
- (4) The signature of the recorder; and
- (5) Evidence that industry partners have taken an active role in making decisions that affect the program as outlined below:
 - a. Evaluating the goals and objectives of the program curriculum;
 - b. Establishing workplace competencies for the program occupation(s);
 - c. Suggesting program revisions as needed;
 - d. Evaluating the adequacy of exciting college facilities and equipment;
 - e. Advising college personnel on the selection and acquisition of new equipment;
 - f. Identifying local business and industry leaders who will provide student with wor-0based learning experience, employment, and placement opportunities;
 - g. Assisting in the professional development of faculty;
 - h. Assisting in promoting and publicizing the program to the community and to business and industry; and
 - i. Representing the needs of students from special populations as defined in Perkins V.

Business Technology
Business and Leadership Council Meeting Minutes

CHAIRPERSON: Tony Diaz		
MEETING DATE: 26 February 2026	MEETING TIME: Noon – 1:30 pm	MEETING LOCATION: Logistic Building Zoom
RECORDER: NA		PREVIOUS MEETING: 10 July 2025

AGENDA ITEMS	Action, Discussion, Information	Responsibility
Old Business:	No action taken.	
Continuing Business:	Overview of recent student enrollment and graduation numbers.	
	All attendants were hiring.	
New Business:	Inquiry about current job openings within partner companies and industry trends impacting your business.	
	Share insights on industry trends affecting trucking and logistics.	
Curriculum Decisions:	Discuss specific skillsets or roles in demand.	
Other:		

Key Discussion Points	Discussion
Old Business:	
Continuing Business:	
New Business:	
Curriculum Decisions:	
Other:	
Adjourn:	

MINUTES

Committee Chairperson: Tony Diaz	MEETING DATE: 26 February 2026	NEXT MEETING: TBD
Recorder's Signature:		
DEPARTMENTAL CHAIRPERSON SIGNATURE: Tony Diaz	DATE: 03 March 2026	
DIVISION DEAN'S SIGNATURE	DATE:	