

PRESIDENT'S CABINET MEETING

January 13, 2026

MINUTES

CALLED TO ORDER

9:07 am

ADJOURNED

10:58 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Mark White

MEMBERS ABSENT

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder
Laura Storrs, Business Affairs Consultant

DISCUSSION:

1. BUSINESS OFFICE CONSULTANT	WHITE
Mr. White introduced Ms. Laura Storrs to Cabinet. Ms. Storrs will be working on a part-time basis as a consultant in Business Affairs.	
Action Items:	
<ul style="list-style-type: none">• Dr. Conner will meet with Ms. Storrs on Wednesday.• Ms. Storrs will meet with each VP individually.	
2. STATUS OF POLICE DEPARTMENT	WHITE/BROWN
Mr. White provided an update on the police department. Ms. Elizabeth Brown is working on communication regarding the emergency response plan. Mr. White recommended posting for the Chief of Police position. Dr. Conner requested for Mr. White to work with Ms. Brown to assess if the cameras at the college have the proper equipment. Cabinet was in agreement.	
Action Items:	
<ul style="list-style-type: none">• Human Resources will post the position for Chief of Police.• Ms. Brown will inspect the camera system at the college.• Ms. Brown will connect with Mr. Ball on communication for the emergency master plan.	
3. PT INSTRUCTIONAL POSITION REQUEST	SOBEY
Dr. Sobey reported that enrollment numbers for AC are up significantly for spring with dual credit enrollment surging and that it's highly possible the college will be at an all-time high. Dr. Sobey sought approval for instructional position requests for the following:	
<ul style="list-style-type: none">• English - adjunct• Humanities and Philosophy – part-time instructor. Ideally one for humanities and one for philosophy.• Non-instructional peer tutor for Hereford Campus• Welding – part-time help.	
Ms. Skinner moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items:	
<ul style="list-style-type: none">• Human Resources will post for the requested positions.	

4. REQUEST TO POST AND FILL TWO CRITICAL POSITIONS IN DISABILITY SERVICES	AUSTIN
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Mr. Austin shared a request from Ms. Jerri Peacock, who is needing two part-time positions for disability services.

Ms. Skinner moved to approve; Mr. Ball seconded. The motion passed unanimously.

Ms. Skinner discussed a need to amend the hiring process alignment and executive approval policy document to include the words "mission critical" regarding exemptions that do not fall under instructional or accreditation. Cabinet was in favor.

Action Items:

- Mr. Austin will get with Ms. Peacock to post positions.

5. CAMPUS DISCUSSIONS WITH THE PRESIDENT	CONNER
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Dr. Conner discussed doing a weekly chat with the President for the college called *Coffee and Conversation with Dr. Conner*, or C3. Dr. Conner sought guidance from Cabinet regarding cadence and the best time. She is thinking that this could be a weekly deal and would rotate between the different campuses. Dr. Conner asked Cabinet to think about cadence and timing.

Action Items:

- Dr. Sobey will talk with the Deans and Ms. Becky Burton.

6. FY26-27 BUDGET PROCESS	CONNER
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Dr. Conner discussed the budget process for next year with Cabinet.

Action Items:

- VP's will make sure that the budget officers for their areas go to mandatory budget training.

7. OTHER DISCUSSION	
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Other items discussed were:

- The January 14th Special Meeting
- Termination due process procedure
- ACES Presentation
 - Discussed goals and Survey
- Update on the concrete repair outside of the CUB
- Physical Plant

Action Items:

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