

**PRESIDENT'S CABINET MEETING**  
**November 18, 2025**  
**MINUTES**

**CALLED TO ORDER**

9:05 am

**ADJOURNED**

11:42 am

**MEMBERS PRESENT**

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Mark White

**MEMBERS ABSENT**

Chris Sharp

**OTHERS PRESENT**

Ally Greenwood, Executive Assistant, recorder  
Becky Burton, Associate Vice President Academic Learning Services

**DISCUSSION:**

**1. SURGICAL TECH FACULTY LINE**

**SOBEY**

Dr. Sobey and Ms. Becky Burton sought approval to post a position and expedite the process for the director of the Surgical Technology program, due to an impending retirement and the need to be in compliance with program accreditation standards. Cabinet was all in favor.

Dr. Sobey discussed the need for a part-time replacement line to teach phlebotomy and a lab on the academic side. Ms. Burton gave information on why this position is needed. Cabinet discussed.

**Action Items:**

- Dr. Sobey will bring budgeting information back to a future Cabinet meeting on the part-time request.

**2. THECB ADA REPORT WRAP UP**

**SOBEY**

Dr. Sobey discussed the current status of the comprehensive ADA report due to THECB. This is the report wrapping up the strides AC has taken on addressing any ADA co

**Action Items:**

- Mr. Austin will get any remaining ADA documentation to Dr. Sobey.

**3. DUAL-CREDIT PARTNERSHIPS**

**SOBEY**

Dr. Sobey and Ms. Becky Burton reported that they have been receiving positive responses to Badger Bound from ISDs, in and outside of our service area, and discussed recent inquiries from Groom, Shamrock, and Memphis ISDs on providing 15-hour dual-credit pathways for their students. Ms. Burton noted that she and Dr. Sobey have been in communication with Clarendon leadership about these inquiries. Cabinet discussed.

**Action Items:**

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**4. OTHER DISCUSSION**

Updated Title IX Training  
Employee Evaluations  
One-Time Pay

<b>Consultant for Police Department Board Meeting</b>	
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Ms. Skinner reported that the Region 16 Superintendent meeting was a success and that the attendees were receptive to the information Dr. Jenkins provided.

Dr. Conner reminded Cabinet that Title IX Training is approaching and needs to be completed before Christmas.

Dr. Conner reminded Cabinet that employee evaluations are due before the holiday break.

Dr. Conner discussed the timing of the one-time payment for compensation. She presented options to Cabinet for December or January. Cabinet discussed.

Mr. White gave an update on Elizabeth Brown who will be working as a consultant for the AC Police Department.

Dr. Conner reviewed the monthly financial report as well as the mission, vision, and value Statements that will be reviewed at tonight's Board meeting. Dr. Conner reviewed the strategic budget goals with the Cabinet.

<b>Action Items:</b>
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