

**PRESIDENT'S CABINET MEETING**  
**December 16, 2025**  
**MINUTES**

**CALLED TO ORDER**

9:10 a.m.

**ADJOURNED**

11:15 a.m.

**MEMBERS PRESENT**

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, and Mark White.

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Elizabeth Brown, AC Police Consultant, Becky Burton, Assoc. VP of Academic Learning, and Lisa Gray, Executive Assistant – Recorder

**DISCUSSION:**

<b>1. Amarillo College Police Department</b>	<b>Brown</b>
Ms. Brown submitted her progress report for the AC Police Department. After review of existing contracts, several have been terminated in order to standardize protocols between AC, ACPD and Amarillo ISD police departments.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>The review of the Emergency Operation Plan by Cabinet</li></ul>	
<b>2. Academic Affairs Faculty Positions</b>	<b>Burton and Sobey</b>
Dr. Sobey presented a list of nine faculty positions that needed to be filled in the near future. Cabinet approved the posting/hiring of all nine positions, if necessary.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>Dr. Sobey and Ms. Burton will proceed with posting job descriptions through HR.</li></ul>	
<b>3. Grant Approvals</b>	<b>Burton and Sobey</b>
Ms. Skinner requested the approval of the JET Grant for the amount of \$350K to be used to purchase manufacturing equipment. Ms. Skinner made Cabinet aware of the new \$50K threshold for grants. Grants under \$50K will only need VP or Dean approval. 1. Exxon Mobile soil contaminant testing using the STEM Research Center. 2. Nursing grant that will focus on the nursing shortage. Cabinet approved the request to proceed with the grant applications.	
<b>Action Items:</b> <ul style="list-style-type: none"><li>No action items</li></ul>	
<b>4. Other</b>	<b>Conner</b>
Dr. Conner discussed: <ul style="list-style-type: none"><li>RFP for Amarillo Facilities Master Plan</li><li>Aspen Collaboration Meeting</li></ul>	

- Media communication plan
- Community use of space policy/procedures
- Status of Sharpened Iron Studios – building locks, utilities, etc.
- AFEB meeting
- AC involvement with the Panhandle Plains Historical Museum relocation
- Amarillo College houses on Harrison Street

**Action Items:**

- No action items