

**PRESIDENT'S CABINET MEETING**  
**December 2, 2025**  
**MINUTES**

**CALLED TO ORDER**

9:11 am

**ADJOURNED**

11:54 am

**MEMBERS PRESENT**

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Mark White

**MEMBERS ABSENT**

**OTHERS PRESENT**

Ally Greenwood, Executive Assistant, recorder  
Elizabeth Brown, Police Consultant

**DISCUSSION:**

<b>1. PRELIMINARY POLICE DEPARTMENT REPORT</b>	<b>WHITE</b>
<p>Mr. White introduced Ms. Elizabeth Brown, who is working as a consultant with the AC police department, to Cabinet. Ms. Brown discussed a preliminary SWOT analysis of the department and that she will be working on the college's emergency preparedness plan, reviewing the current technology in use by the police department and staffing needs. Ms. Brown suggested calling the emergency preparedness strategy "Badger Alert" and that training would be required for students, faculty, and staff. Ms. Brown concluded that she would need assistance from IT and Communications and Marketing to implement changes. Cabinet thanked Ms. Brown for her work.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"><li>•</li></ul>	
<b>2. COMMENCEMENT RECEPTION</b>	<b>SOBEY</b>
<p>Dr. Sobey discussed the upcoming commencement reception and provided Dr. Conner historical background on how this event has happened in the past. Prior to 2024, Cabinet allowed beer and wine on a ticketing basis, to be served during the commencement reception. In November of 2024, Cabinet decided not to include this going forward due to lack of funding. However, the possibility of a new donor has come up. Cabinet discussed. Dr. Conner was not opposed as long as the alcohol is not college-funded.</p>	
<p><b>Action Items:</b></p> <ul style="list-style-type: none"><li>• Mr. White will find out what the current policy is at the Civic Center regarding alcohol.</li><li>• Dr. Sobey will reach out to the individual who offered to fund.</li></ul>	
<b>3. ACADEMIC AFFAIRS POSITION NEEDS</b>	<b>SOBEY</b>
<p>Dr. Sobey shared information on several Academic Affairs position needs related to grants ending, as well as preparing for Badger Bound in relation to faculty workload. Dr. Sobey reviewed the current grant positions with Title V and the HSI STEM Grant and possible funding sources for continuing once these grants end. The HSI STEM grant ends in October of 2026, and the Title V grant ends in March of 2026.</p> <p>Dr. Sobey asked for approval to proceed with his plan.</p>	

Cabinet agreed on the proposal noting that one position will require further discussion.	
Dr. Sobey asked for approval to repurpose one of four open nursing lines for a CIS faculty position and provided information on the historical workload in CIS. Dr. Sobey hopes to fill this position for a Spring start. Dr. Conner asked if Cabinet approved this request; all were in favor.	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>•</li> </ul>	

<b>4. TYSON EMPLOYEES</b>	<b>CONNER</b>
Dr. Conner discussed the layoff that is happening at Tyson and asked Cabinet how the college might be able to assist to help those who were impacted. Cabinet discussed. Mr. Sherrod suggested having Ms. Linda Dominguez reach out to HR at Tyson to see how the College might be able to help those employees.	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>•</li> </ul>	

<b>5. OTHER DISCUSSION</b> <b>THECB</b> <b>Strategic Initiatives Pop-Up</b> <b>Survey on HR</b>	
Dr. Conner shared that THECB is doing a series of regional convenings across the state and will be coming to Amarillo in April. THECB reached out wanting to know if AC would be a host partner.	
Dr. Conner reminded Cabinet that Thursday will be the Strategic Initiatives pop-up for the mission, vision, and values hosted in Oak.	
Dr. Coleman discussed that he is going to be sending out a college-wide survey on HR.	
<b>Action Items:</b> <ul style="list-style-type: none"> <li>•</li> </ul>	