

PRESIDENT'S CABINET MEETING
February 10, 2026
MINUTES

CALLED TO ORDER

9:07 am

ADJOURNED

10:30 am

MEMBERS PRESENT

Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Mark White

MEMBERS ABSENT

Bob Austin

Dr. Frank Sobey

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder

Holly Hofmann, Director of HSI STEM Grant

Linda Dominguez, Corporate Relations Manager

DISCUSSION:

1. LEADERSHIP AMARILLO & CANYON VISIT	HOFMANN/DOMINGUEZ
<p>Ms. Holly Hofmann and Ms. Linda Dominguez walked Cabinet through the Leadership Amarillo and Canyon's upcoming April 9th visit to AC. They reviewed a tentative schedule.</p> <ul style="list-style-type: none">• The LAC group will meet at the First Responders Academy, and then get on buses and tour the Washington campus first. There will be slides highlighting Panhandle PBS, Kids' College, CE, the Innovation Outpost, campus clubs, Career Services, Student Life, Badger Smart, the Banking Certificate Program, and AC Athletics photos during the continental breakfast.• Following the breakfast, there will be a presentation on Badger Bound and East Campus.• They will tour the STEM Research Center, First Bank Southwest Center, and Tutoring Center.• The group will return to the SLCC for student success presentations on tutoring, the Success Coaches, ARC, Worked-Based Learning (internship videos), STEM Scholars Program, Presidential Scholars, and Future Billionaires' Club.• Lunch – provided by LAC in the SLCC.• The group will leave to tour the West Campus Health Science Simulation Center and have Anatomage demonstrations.• The next and last tour will be to the First Responders Academy. <p>Mr. Ball asked if it would be possible to include PBS in the tour for 10 minutes. Mr. White requested that the financial literacy program be highlighted and to connect with Ms. Becky Burton on that. Dr. Conner mentioned the coordinating board will also be on campus this day and that the schedule needs to be fluid to accommodate for those who may need to attend both tours. Mr. Ball requested that Ms. Hofmann and Ms. Dominguez connect with Mr. Christopher Key regarding any required swag for the event.</p>	
<p>Action Items</p> <ul style="list-style-type: none">• Ms. Hofmann and Ms. Dominguez will connect with Ms. Becky Burton and Mr. Christopher Key on needed information/assistance.	

2. PLAN FOR USING SIS SPACE FOR AC IN THE INTERIM	SKINNER
Cabinet discussed the recently vacated Sharpened Iron Studios space. Ms. Skinner asked if the auditorium could be used as its right next to the IO. Cabinet was in agreement and will take a tour of the empty space after the meeting concludes.	
Action Items:	
<ul style="list-style-type: none"> • 	

3. CONSTRUCTION COST OFR IO 161 & 164	SKINNER
Ms. Skinner discussed needed work for rooms 161 and 164 at the IO. Work needs to be done on the fire alarm system that will cost \$5,200 for these rooms. Ms. Skinner discussed the recent installation of an emergency exit sign and the planned installation of crash bars later this week. There is a need to put in sheet rock that will cost \$2,600. The combined cost of the work will be about 10,000 and will come out of the IO's budget. Cabinet was in favor.	
Action Items:	
<ul style="list-style-type: none"> • 	

4. PURCHASING SPECIALIST	CONNER
Dr. Conner discussed that Ms. Tiffani Crosley and Mr. Trae Kepley are requesting to expedite a posting for a purchasing specialist, as the lead specialist will be retiring at the end of August. Mr. Kepley wants to start someone in July so the person retiring can train the new hire on the procedures and daily work tasks. This new hire would then be on their own starting September 1 st . Cabinet was in agreement, and all were in favor of this request.	
Action Items:	
<ul style="list-style-type: none"> • 	

5. PHYSICAL PLANT STAFFING REQUEST	BALL
Mr. Ball discussed requests for the Physical Plant on behalf of Mr. Austin, who was absent. There is a staffing request for a maintenance mechanic. This position is essential to operation and maintenance of the campus boilers, chillers, and electrical HVAC systems. Cabinet was all in favor of this request. Dr. Conner asked Mr. Ball to circle back with Mr. Austin to make sure Mr. Jim Baca has a fresh job description for the posting.	
Action Items:	
<ul style="list-style-type: none"> • Mr. Ball will discuss with Mr. Austin. 	

6. OTHER DISCUSSION	
Other items discussed were: <ul style="list-style-type: none"> • Upcoming Kenny G visit • Forensic Audit report Mr. White discussed that the report is close to being finalized and will be posted online the day we post for the February 24 th Board meeting. Mr. White will also send the report to Hilltop Securities. Dr. Coleman discussed wanting to do quarterly strategic retreats for leadership.	
Action Items:	
<ul style="list-style-type: none"> • 	