

PRESIDENT'S CABINET MEETING

March 31, 2026

MINUTES

CALLED TO ORDER

9:31 am

ADJOURNED

11:31 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Denese Skinner, Dr. Frank Sobey, Mark White

MEMBERS ABSENT

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder

Tina Babb, Associate Vice President of Curriculum, Planning, & IE

DISCUSSION:

1. HAGY CENTER FOR YOUNG CHILDREN ISSUES	WHITE
Cabinet discussed maintenance issues with Hagy and the historical financial investments to the building. Mr. White recommended reaching out to the building owner to discuss. Cabinet deliberated on the challenges with childcare, the pros and cons of having a childcare facility versus subsidizing students with childcare costs, and if the current model fits the colleges financial resources. Dr. Conner discussed the model from her previous institution.	
Action Items	
<ul style="list-style-type: none">• Dr. Conner will send Dr. Sobey information on SPCs childcare model.• Mr. White will connect with the owner of the Hagy Center building to discuss maintenance issues.	
2. NAMING OF DOWNTOWN CAMPUS	SOBEY
Cabinet discussed if they needed to rename the building that is attached to the IO now that Sharpened Iron is no longer there. Ms. Tina Babb gave some background that it was briefly called Polk Street Campus. Physical plant has put the old Downtown Campus signage back up. Dr. Conner requested to table this issue until the facilities master plan is complete.	
Action Items:	
<ul style="list-style-type: none">•	
3. ACADEMIC AFFAIRS	AUSTIN/SOBEY
Dr. Sobey requested approval to post for the following positions:	
<ul style="list-style-type: none">• Full-time Welding (expedite) – this is a surging program that needs one full time welding faculty member due to an upcoming retirement.• Part-time Advanced Manufacturing – Moore County can run two cohorts but there is only one instructor currently. The budget has capacity for adding this adjunct.• Full-time Nursing Assistant – A key assistant will be retiring that supports both the LVN and ADN.• Part-Time Night Supervisor – FBSWC (expedite) –This would be a replacement and provides supervision and coverage during evening hours.• Full-time Early Learning teacher I – Lab School (expedite) – This is a requirement for licensing reasons to fill the vacancy; another full-time position will not be filled.	

- 1 Full-time Music instructor (woodwind/brass) and 1 part time adjunct (Expedite) – These positions are needed due to a retirement. These positions fit easily within the budget and start dates would be staggered. Wanting to move quickly on this.
- Part time violin instructor – This would be a replacement.

Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.

Action Items:

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4. MASTER FACILITIES PLAN	WHITE, SKINNER
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Mr. White and Ms. Skinner reported that the committee interviewed five companies and believe there will be a recommendation from the committee on one of the five. The company that they recommend is a planning firm. Cabinet discussed the importance of knowing the communities' thoughts on the college's spaces, and to solicit external stakeholder feedback to best serve industry growth and community needs, perhaps doing an industry-partner survey. Cabinet discussed next steps regarding bringing this to the board for review.

Action Items:

- Mr. White will work with Ms. Laura Storrs on a contract with the recommended vendor to bring to the board in either May or June.

5. POSITION REQUEST (Administrative assistant – Wellness Services)	AUSTIN
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Mr. Austin requested approval for an administrative assistant for wellness services. This would be in the ARC counseling center. He would like to have someone hired and in the position before the semester begins.

Dr. Sobey moved to approve. Mr. Ball seconded; the motion passed unanimously.

Action Items:

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6. PHYSICAL SCIENCE 2026-2029 PROPOSAL SUBMISSION REQUEST	SKINNER
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Ms. Skinner presented the "solvent recovery from explosive material waste solutions" grant proposal to cabinet for consideration. The Physical Sciences Department will partner with Pantex and Texas Tech University. The project focuses on recycling toluene, a common chemical used to make explosives at the Pantex plant. Instead of letting this flammable liquid go to waste or risk polluting the environment, the team will research to find ways to extract it from the waste stream for reuse. The start date is May 1, 2026, and will end August 1, 2029. There is no indirect cost or cost share. The award amount will fund the stipend cost for one AC faculty (PI) & support materials and supplies purchased by the department. The project will open 12 positions for AC students to work as interns at the TTU engineering department. The stipends will be paid by TTU grant funds.

Ms. Skinner moved to approve. Mr. Sherrod seconded. The motion passed.

Action Items:

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7. GOOD TO GREAT DE BRIEF CHAPTERS 4, 5, 6, 7	COLEMAN
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Dr. Coleman discussed *Good to Great* with Cabinet.

Action Items:

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8. OTHER DISCUSSION	
Action Items:	
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