

PRESIDENT'S CABINET MEETING
May 26, 2026
MINUTES

CALLED TO ORDER

9:00 am

ADJOURNED

11:05 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Joe Bill Sherrod, Dr. Frank Sobey, Denese Skinner, Mark White

MEMBERS ABSENT

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder

Mr. David Terry, Business Consultant

Mr. Kevin Cheek, Executive Director of Workforce Training & Development

Chief Elizabeth Brown

DISCUSSION:

1. INNOVATION OUTPOST STRATEGIC PLAN	SKINNER
Ms. Denese Skinner introduced Mr. David Terry to Cabinet. Mr. Terry is a professional certified coach and consultant working with the Innovation Outpost team on developing a strategic plan for the IO. Mr. Terry discussed quarterly priorities and meeting rhythms that have been developed to drive execution. The team has had 24 listening sessions with employers. Seven themes emerged from those conversations: • Speed is critical • Co-create with industry • Solutions, not programs • The system needs a navigator • Skills and mindset • 80% now, 20% next. AI is coming, but employers need people who show up and do the job today. • IO needs visibility & identity Ms. Skinner discussed the IO's purpose: to accelerate the connection between Panhandle employers and a work-ready, career-committed workforce. Mr. Kevin Cheek discussed the plan for the IO to become the preeminent workforce acceleration engine for the Texas Panhandle. • 1.0 million + annual income • 25+ employer partners • 6,000 annual completers • 5+ sector springs running • 60%+ employer return rate. Mr. Cheek highlighted applied AI classes, employer relations and rebranding, a skills development grant through the Texas workforce commission, and developing partners.	

The team will be providing a scorecard that tracks progress. There will be an advisory council (made up of 13 individuals) meeting next month. They are working to keep the AEDC in the loop as a technical partner and working with TWC/Workforce solutions and stakeholders. Cabinet will receive quarterly communication. Ms. Skinner asked Cabinet to endorse the direction and confirm that the IO is repositioned around employer-aligned workforce acceleration first, then future-focused innovation. Academic Affairs will be a strategic partner with the IO so that offerings stack into certificates or an AAS. The IO is collaborating with Career Services and other areas of the college to make sure that employer outreach is uniform. Dr. Conner thanked the team and asked that they provide a report on the IO at the June Board meeting	
Action Items Ms. Skinner will provide a report on the strategic plan for the IO at the June 23rd Board meeting.	

2. COP SYNC	BROWN/ WHITE
Chief Brown discussed that Cop Sync has been discontinued and the police department is partnering with the city's Office of Emergency Management. Emergencies should now be directed to 911 going forward and communication will be going out to the college to inform them of this change. Chief Brown will work with Mr. Ball's team to get the messaging out.	
Action Items:	

3. 100 YEAR ANNIVERSARY	WHITE
Mr. White shared that the 100th anniversary for Amarillo College will happen in 2029. To prepare for this year, a committee will be created to start celebration planning and to set a budget. Mr. White has started an anniversary fund. He reminded Cabinet that a book has been commissioned for the second 50 years. Cabinet discussed logistics, concluding that a theme needs to be created, and possibly a campaign started. Cabinet will discuss the committee composition at a later meeting.	
Action Items:	

4. STRATEGIC GOALS / PLAN	CONNER
Dr. Conner shared a draft of the mission, vision, and values statements and asked Cabinet to review the language and provide feedback. She shared the proposed strategic goals and requested that Cabinet members return at the next meeting with recommendations regarding the proposed goals. Once the overarching strategic goals are identified/finalized, that will help determine the process for developing the supporting sub-goals. All sub goals need to be measurable, and outcome driven.	
Action Items:	

5. ACADEMIC AFFIARS POSITION REQUESTS	SOBEY
Dr. Sobey presented a position request for a simulation technology coordinator. This is not to be expedited. Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items:	

6. PROGRESS ON CONCERT HALL THEATRE	CONNER
Dr. Conner asked Cabinet if they would like to go see the progress on the updates to the Concert Hall Theatre.	
Action Items: •	

7. OTHER DISCUSSION	
VP of Administrative Services Finalists One on One meetings PRAD Budget	
Dr. Conner reminded Cabinet that tomorrow the finalist interviews for the VP of Administrative Services will take place. Dr. Conner discussed she is looking at changing the day and cadence of her one-on-one meetings with the VPs from once a month to twice a month. Dr. Conner gave an update on PRAD. Dr. Conner discussed the July workshop with the Board.	
Action Items: •	