

PRESIDENT'S CABINET MEETING
June 30, 2026
MINUTES

CALLED TO ORDER

9:09 am

ADJOURNED

10:58 am

MEMBERS PRESENT

Bob Austin, Kevin Ball, Dr. Mychal Coleman, Dr. Jamelle Conner, Dr. Frank Sobey, Denese Skinner, Joe Bill Sherrod

MEMBERS ABSENT

Mark White

OTHERS PRESENT

DISCUSSION:

1. REQUISITION REQUESTS	CONNER
Dr. Conner reviewed the latest purchasing report. Cabinet discussed and were okay with the requests.	
Action Items:	
2. FY26/27 BUDGET	CONNER
Dr. Conner reviewed a draft of the operating budget for FY 26/27 and discussed balancing the budget. Dr. Conner will be meeting with Ms. Jeanette Nelson, Ms. Laura Storrs, and Ms. Tiffani Crosley to review the budget projections this week.	
Action Items	
3. CONVOCAION VP PRESENTATIONS	CONNER
Dr. Conner discussed the fall Convocation. She requested that each VP provide her a presentation on their department's celebrations and goals. Each VP will have three minutes with Strategic Initiatives and HR having six minutes. Dr. Conner will discuss the budget and the new strategic plan. There will be engaging activities, games, and award announcements. Breakfast will be served prior to the event start time.	
Action Items	
4. STRATEGIC PLAN UPDATE	CABINET
Dr. Conner discussed the draft of the strategic plan and reminded Cabinet to work together to fill in the number, amount, and percentages to include in each goal listed, to be completed by July 14 th .	
Action Items:	
5. PTK	CONNER
Dr. Conner discussed a recent meeting with PTK. They presented her with several ideas for improving campus life. They are interested in going out to the schools to highlight Badger Bound and asked how likely students are to go to college. They also want to do a campaign for students to provide information	

on the wrap-around services the college provides, such as the ARC, tutoring, and mental health services.
Action Items: PTK will meeting with marketing, enrollment, and academic affairs to discuss the potential projects.

6. COUNCILS AND COMMITTEES 2026-2027	SOBEY
Dr. Sobey provided the draft of the councils and committees list to cabinet for the 2026-2027 academic year. The cabinet walked through each committee, making adjustments as needed.	
Action Items: - Dr. Sobey will update the committees with the changes identified and sent to Cabinet for final review. - Dr. Coleman will send information on the Cross-Functional Advisory Council (CFDAC) to be added to the committees list to Dr. Sobey - Chief Brown will look at the Emergency Response Committee regarding any needed changes. - Dr. Sobey will talk to Ms. Lesley Ingham about the Honors Program committee. - Ms. Skinner will connect with Mr. Shane Hepler on the Information Technology committee. - Mr. Austin will provide student names to Dr. Sobey for the Mead Award committee and the Student Activity Fee Advisory committee.	

7. ACADEMIC AFFAIRS POSITION REQUESTS	SOBEY
Dr. Sobey requested approval for the following academic affairs position requests: - One full-time combined services assistant at Moore County Campus. This is a replacement and needs to be expedited. - One full-time ECON faculty line, to be expedited. - One full-time BIOL faculty line, to be expedited. - One full-time Advanced Manufacturing faculty line, to be expedited.	
Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items:	

8. EDA AI UPSKILL ACCELERATOR PILOT PROGRAM GRANT	SKINNER
Ms. Skinner shared that UT San Antonio, through the Valdez Institute for Economic Development (UTSA-VIDE), is proposing a statewide AI Workforce Partnership that is being submitted to the US Economic Development Administration (EDA) AI Upskill Accelerator Pilot Program. They want to partner in content and development. Ms. Skinner is asking for AC to go ahead and support their application. If UT San Antonio gets funding, then a request will come before Cabinet for approval for Amarillo College to participate as an educational and training provider supporting project implementation as appropriate.	
Mr. Austin moved to approve. Mr. Ball seconded. The motion passed unanimously.	
Action Items:	

9. HUMAN RESOURCES POSITION REQUEST	COLEMAN
Dr. Coleman requested the HR Systems Administrator be filled. This position has been open.	
Ms. Skinner moved to approve. Dr. Sobey seconded. The motion passed unanimously.	
Action Items:	

10. OTHER DISCUSSION	
June Payment HR Changes Cabinet Retreat	
Dr. Conner reported that the June payment was received from the state and was not cut. Dr. Coleman reminded Cabinet that the HR generalists will be reporting to the VPs soon to set up meetings, if they have not already done so. They will support the VPs with their area's initiatives and objectives. There will be feedback cards every three or four months for VPs on the assistance they are receiving. Dr. Coleman reminded Cabinet that the Cabinet Retreat is next week at the IO for two days.	
Action Items: •	