

PRESIDENT'S CABINET MEETING
July 21, 2026
MINUTES

CALLED TO ORDER

9:07 am

ADJOURNED

11:25 am

MEMBERS PRESENT

Bob Austin, Dr. Mychal Coleman, Dr. Jamelle Conner, Dr. Frank Sobey, Denese Skinner, Mark White

MEMBERS ABSENT

Joe Bill Sherrod

Kevin Ball

OTHERS PRESENT

DISCUSSION:

1. REQUISITION REVIEW	CONNER
Dr. Conner reviewed the weekly requisition requests.	
Action Items • Dr. Conner will get with Ms. Crosley on identified inquiries.	
2. STRATEGIC PLAN MEASURABLES	SOBEY/WITHERSPOON
Cabinet reviewed strategic plan subgoals and discussed the proposed benchmarks. Dr. Conner provided feedback.	
Cabinet reached a consensus on the strategic plan theme being Every Dream 2031.	
Action Items: • Dr. Conner will work on amending the measurables and requested any follow-up items to be sent to her soon so she can get the presentation completed for the special board meeting and budget workshop on July 28th.	
3. FACILITY USE, CLASSROOM SPACE/SCIENCE LABS	SKINNER
Ms. Skinner presented a proposal for a homeschooling teacher to use a science lab that has a microscope. Cabinet discussed that this request would be allowed as an exception.	
Action Items •	
4. IO ROOM RENTAL RATES	SKINNER
Ms. Skinner discussed the IO room rental rates need to be increased and presented a revision sheet.	
Mr. White moved to approve the changes. Dr. Sobey seconded. The motion passed unanimously.	
Action Items •	

5. ACADEMIC AFFAIRS POSITION REQUESTS	SOBEY
Dr. Sobey requested approval to move forward to post for a part-time evening supervisor position at First Bank Southwest.	
Mr. White moved to approve. Ms. Skinner seconded. The motion passed unanimously.	
Action Items:	
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6. BUDGET DISCUSSION	CONNER
Dr. Conner reported that the college has a balanced budget to take to the board budget retreat and is working on the presentation to the board. Dr. Conner asked the Cabinet to go through the strategic plan and list out how their divisions/departments would connect to it.	
Action Items:	
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7. OTHER DISCUSSION	
Credit Card Increase Request Line of Credit Convocation	
Mr. White requested a credit card increase for Sean Hargrove and the Volleyball coach to \$10,000.	
Mr. White discussed that the line of credit with Amarillo National Bank would need to be added to either the August or September Board meeting agenda if we want to renew.	
Dr. Conner requested that Cabinet work with marketing to get their slide information together for Convocation. Cabinet will discuss the achievements from their areas for the year and future plans.	
Action Items:	
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