

PRESIDENT'S CABINET MEETING
September 30, 2025
MINUTES

CALLED TO ORDER

9:04 am

ADJOURNED

9:58 am

MEMBERS PRESENT

Kevin Ball, Chris Sharp, Dr. Jamelle Conner, Denese Skinner, Dr. Frank Sobey, Mark White

MEMBERS ABSENT

Joe Bill Sherrod

Bob Austin

OTHERS PRESENT

Ally Greenwood, Executive Assistant, recorder

DISCUSSION:

1. FULL TIME AUTO INSTRUCTOR	SOBEY
Dr. Sobey reported that there is a need to add an additional full-time auto instructor. The program has grown significantly with only one full time faculty member. By adding another full-time instructor, AC could hopefully offer an occupational skills award. Dr. Sobey continued that we are going to have a surge in dual credit. With additional instructional capacity and developing OSA, which will run year around, AC could offer 15 dual-credit hours in autobody. This would be a revenue generating position. Dr. Sobey discussed strategies for continuing to get personnel out to the high schools to connect students with the program and generate interest. Mr. Sharp moved to approve the request to add a full-time auto instructor. Mr. Ball seconded. The motion passed unanimously.	
Action Items: •	
2. STRATEGIC PLANNING ACTIVITIES	CONNER
Dr. Conner discussed strategic planning activities and that she is getting with Ms. Tina Babb and the planning committee soon to start working on the mission, vision, and values and hopes to do that in October. Cabinet discussed potentially speaking at ACES on the strategic plan and doing some activities. Dr. Conner wants to make sure all areas of the college have input, as well as the community. Cabinet suggested using the Foundation Board, as well as forming a President's Council, for touchpoints with the community.	
Action Items: •	
3. UPDATE ON VP OF HR	CONNER
Dr. Conner shared that Dr. Mychal Coleman will start as the VP of HR on October 28th and that communication will be going out to the college soon. Dr. Conner requested that each VP meet with Dr. Coleman individually to give him an update on their areas.	
Action Items: • Cabinet will schedule meetings with Dr. Coleman once he starts.	

4. NON-DISCLOSURE AGREEMENTS	WHITE
Mr. White discussed a recent request for the college to sign a non-disclosure agreement and sought advice from the Cabinet on how to proceed. Cabinet discussed.	
Action Items:	
• Dr. Sobey will discuss this with Ms. Becky Burton and Mr. David Hall before proceeding.	

5. OTHER	
Action Items:	
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