

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF SPECIAL BOARD MEETING
October 9, 2025**

REGENTS PRESENT:

Mr. Jay Barrett, Chair
Mr. John Betancourt Vice-Chair
Mrs. Anette Carlisle
Ms. Michele Fortunato
Ms. Irene Hughes
Mr. Johnny Mize
Dr. Paul Proffer
Dr. David Woodburn
Ms. Peggy Thomas

REGENTS ABSENT:

CAMPUS REPRESENTATIVES PRESENT:

Mr. Jeff Turner, Representative for the Moore County Campus
Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus

CAMPUS REPRESENTATIVES ABSENT:

CABINET MEMBERS PRESENT

Mr. Bob Austin, Vice President of Student Affairs
Dr. Jamelle Conner, President
Mr. Joe Bill Sherrod, Vice President of Institutional Advancement
Ms. Denese Skinner, Vice President of Strategic Initiatives
Dr. Frank Sobey, Vice President of Academic Affairs
Mr. Mark White, Executive Vice President and General Counsel

CABINET MEMBERS ABSENT

Mr. Chris Sharp, Vice President of Business Affairs
Mr. Kevin Ball, Vice President of Communications and Marketing

OTHERS PRESENT:

Mr. Kim Bruce – Communication Content Producer
Ms. Edie Carter – Executive Dean of STEM & Academic Success
Mr. Terry Kleffman – Technical Lead - Programming Services
Ms. Tammy Coats – Director of Human Resources
Mr. Martin Conner – Community Member
Ms. Tiffani Crosley – Associate Vice President of Business Affairs
Mr. Andrew Flores - Director of Badger Central Bookstore and Cafe
Ms. Ally Greenwood – Executive Assistant & Asst. Secretary to the Board
Mr. Christopher Key – Coordinator, Marketing Special Projects
Ms. Cassie Montgomery - Adjunct Faculty, Speech/Communications
Ms. Sadie Newsome – Director Marketing
Mr. Michael Sugden – Director of Financial Services
Mr. Shon Wagner – Audio Visual Technical Leader - Information Technology

Minutes of the Amarillo College Board Special Board Meeting of October 9, 2025.

Mr. Collin Witherspoon – Executive Director of Institutional Research

SPECIAL BOARD MEETING

The Special Meeting was called to order at 6:00 pm. by Mr. Jay Barrett, Chair of the Board of Regents. He welcomed those in attendance.

UPDATE ON BUILDING CONSTRUCTION PROJECTS

Dr. Conner provided an update on the bond construction projects. She showed the Board a list of all the construction projects that have been completed and those that are still in process. The three to be completed are: the Student Life & IT Centralization, the Ware Student Commons renovation on 3rd and 4th floor which is 96% complete and the Building B renovation for the Health Simulation Center. To finish these remaining projects, the projected cost is \$2,343,451.00.

STATE FUNDING ALLOCATIONS

Dr. Conner discussed state funding and the timeline for when those payments come to the college. In the past, the college would receive these payments ten times over the course of the year but that has changed to three times. It's anticipated that AC will receive \$19,268,663 from the state in the form of three payments: 50% \$10,207,145 in the fall on October 15th, 25% \$4,530,759 on February 15th, and 25% 4,530,759 on June 15th. Due to the timing of these payments, the college needs to consider a line of credit, which is agenda item three.

CLOSED SESSION

At 6:12 pm Mr. Barrett called for a closed session in order for the Board of Regents to consult with the college attorney to seek or receive advice on legal matters pursuant with Texas Government Code Section 551.071. President Dr. Jamelle Conner and counsel Mark White were asked to stay. Closed session ended at 7:44pm.

At 7:44 pm the closed meeting was concluded. The open meeting reconvened at 7:47 pm with a quorum still present.

No final decision, action, or vote was taken in closed session.

CONSIDERATION AND APPROVAL OF LINE OF CREDIT WITH AMARILLO NATIONAL BANK

Dr. Conner discussed the practical and strategic reasons that Amarillo College should have a line of credit in order to bridge timing gaps, provide cash flow stability, and emergency preparedness as well as help with cost saving efficiencies. The terms described on the proposed line of credit is a revolving \$5,000,000 line of credit with the interest rate being the Wall Street Journal Prime less 1% on a floating basis. Interest only payments would be due quarterly and will mature in 12 months. This is an unsecured loan with no fees for initiating.

Mr. Barrett moved that Amarillo College approve a line of credit with Amarillo National Bank not to exceed \$5,000,000 and that the President be authorized to sign the loan documents. Ms. Thomas seconded. The motion passed unanimously.

ADJOURNMENT

Dr. Woodburn moved to adjourn the meeting. Mrs. Hughes seconded the motion. There being no further items for discussion the meeting adjourned at 7:53 pm.

Sara Pesina, Secretary